



St Asaph City Council  
Cyngor Dinas Llanellwy

Minutes of the Meeting of St Asaph City Council held on Wednesday 14 December 2016 at 7.00pm in the Community and Council Meeting Rooms, Roe Plas Meadows.

**Present:** Cllrs: J Ellison, M Gedd, C Hardie (City Mayor), G D Hodgkinson BEM, P Mitchell, P G Morton, D Owens, J.O. Roberts and B Rust.

**Clerk:** H Stewart BEM

**1. Apologies for Absence**

Apologies of absence were received from Cllr R Williams (Deputy Mayor) due to a family celebration.

**2. Declarations of Interest**

Cllr Scott declared a personal interest in Agenda Item: 14 being a member of the Bowls Club. Cllr Roberts declared a personal interest in Agenda Item 12e) being a member of the Football Club. Both Councillors remained in the meeting.

**3. Public Participation**

There were no applications to address the Council.

**4. Urgent Matters**

Cllrs Hardie, Roberts and Rust each asked to bring a matter of urgency to the meeting. It was agreed that these matters would be discussed at the end of the agenda.

**5. North Wales Police**

PCSO Dave Jones was hoping to announce his retirement due to a lack of police activity in the St Asaph area but unfortunately a break-in occurred three days ago which required attention. A similar incident had taken place in Tremierchion and they may be linked. Other item to report although not directly linked with St Asaph was fake £50 notes trying to be used at Tweed Mill.

This being the festive period PCSO Jones said that there would be a drink drive campaign in the area.

Cllr Owens raised a concern about a "white van" selling fish in the area. The quality was suspect and if wanted he had purchased some as evidence which was now stored on his fridge. PCSO Jones thanked the councillor and said that the police were aware of this vendor.

**6. Mayor's Reports**

Cllr Hardie had been very busy with civic duties in the last month attending numerous events celebrating Christmas. However, one engagement not linked with the festivities was that of visiting a local business. The work of this small company called Kent Periscope Ltd had really impressed him. They made bespoke periscopes and had received an award for industry. The production was about one periscope a week and they had enough orders for about the next 10 years.

**7. County Councillor Reports**

Cllr Owens reported that Cllr Cowie had unfortunately, not received the agenda for the meeting and had therefore not made any arrangements to attend.

Cllr Owens had been in discussions about the crossing on the High Street with Anwyl Developers and was slightly more hopeful of resolving the problem now that Tony Ward was leading on it.

Dropped kerbs were to be installed in Gammick Street and the discussions that were forever ongoing with BT may be resolved soon.

## 8. Minutes

The minutes of the meeting held on 9 November having been circulated prior to the meeting were presented for approval.

**Resolved that: the minutes of the meeting held on 9 November 2016 be signed as a true record.**

## 9. Matters Arising

**161109/6** – The logo had now been attached to the road sign.

**161109/12** – There would be a meeting at the beginning of January.

**161109/13** – the Chines Takeaway was about to be redecorated and the Farm Shop will be having have work started early in the new year.

**161109/18** – The memorial bench had been installed without prior contact with the City Council. Cllr Roberts' assured Members that it was a suitable bench similar to others that had been installed.

## 10. Events Committee

The notes of the meeting held on 29 November 2016 were noted. Cllr Morton asked what the purpose of the Winter Fair was and had all the monies raised been given to the Dean to offset the costs of using the Cathedral.

The Mayor affirmed that the Winter Fair was organised as a community event and that all monies raised from the stalls had indeed been passed to the Dean. It was proposed that a further £200 from the Christmas budget should be donated to the Cathedral towards the costs of staging the vent.

**Resolved that: £200 from the Christmas budget be donated to the Cathedral.**

## 11. Financial Management

a) The income and expenditure up to 30 November was noted. A Working Group would be organised in early in January to review the budget for 2017-18.

**b) Resolved that the schedule of payments as listed below be paid.**

Payee	Chq No	Net	Vat	Gross	Item
Ace Courts	3567	£ 150.00	£ -	£ 150.00	Outside Mntce
Co-Options	3568	£ 40.00	£ -	£ 40.00	Litter picking
SLCC	3569	£ 15.20	£ -	£ 15.20	Clerk Guide 3rd Edition
NMWALC	3570	£ 16.00	£ -	£ 16.00	Lunch
Designweb	3571	£ 100.00	£ 20.00	£ 120.00	Hosting Fees
St Asaph Bowling Club	3572	£ 96.58	£ -	£ 96.58	Electricity - Lights on bridge
Conwy Mayor's Charity	3573	£ 20.00	£ -	£ 20.00	Quiz Night
Rhyl Mayor's Charity	3574	£ 50.00	£ -	£ 50.00	Winter Wonderland Ball
Abergele Town Council	3575	£ 12.00	£ -	£ 12.00	Christmas Concert
cf Corporate	3576	£ 110.00	£ 22.00	£ 132.00	Lease Rental
H Stewart	3577	£ 38.28	£ 4.80	£ 43.08	Claim postage and paper towels
<b>Totals</b>		<b>£ 648.06</b>	<b>£ 46.80</b>	<b>£ 694.86</b>	

## 12. Planning

a) Application Ref: 46/2016/1048  
Proposal: Replacement of flat roofs to existing buildings  
Location: St Asaph VP School Upper Denbigh Road  
**Recommend: No Objection**

b) Application Ref: 46/2016/1085  
Proposal: Erection of extension to front and extension balcony to rear of building buildings  
Location: 1 Llys Clwyd, St Asaph  
**Recommend: No Objection**

- c) Application Ref: 46/2016/1105  
 Proposal: display of new signage (Listed Building application)  
 Location: Talardy Park Hotel the Roe, St Asaph  
**Recommend: No Objection**
  
- d) Application Ref: 46/2016/1124  
 Proposal: Details of Appearance landscaping and scale of 1 dwelling submitted in condition1 of outline planning permission  
 Location: Land at (part of garden) Perth Y Terfyn Mount Road, St Asaph  
**Recommend: No Objection**
  
- e) Application Ref: 46/2016/1146  
 Proposal: Erection of covered standing area to front of the Pavilion and other external works to form a footpath/hardstanding alongside of football pitch.  
 Location: St Asaph Football Club Roe Plas High Street, St Asaph  
**Recommend: No Objection**

### 13. Community Hub

Three Councillors had recently met with Liz Grieves (DCC) and Sarah Green (Consultant to DCC). There had been a basic change in philosophy of developing a community hub/centre within the library.

The money committed by DCC to improve the current library building would still be used for that purpose but Phase 2 of the project plan would now be shelved since the Parish Church was seeking to develop the use of its facilities into a "community hub".

The Community Association was supporting the Parish Church in this approach and would therefore not be signing any further Service Level Agreements (SLAs) with DCC and the City Council. To ensure the future running of the library service. DCC would therefore draft a new SLA for the City Council to consider. The agreement would continue with the requirement of a significant financial contribution each year from the City Council so that the current level of service and opening hours would be maintained.

### 14 Bowling Green

Cllr Scott on behalf of the Bowls Club, explained the best equipment to maintain the "green" was too wide to go through the single gate and therefore the Bowls Club would like to install a double gate in the hedge. The Club would meet all costs.

The Council agreed to the request subject to ensuring that any planning requirements were met.

### 15. Correspondence

Copies of the correspondence, which was all about various consultations, had been emailed to councillors.

#### Matters of Urgency

**4a)** Cllr Rust raised the issue about a deep pot hole at the entrance to Roe Plas Meadows. Arrangements would be made for Glascoed Timber to fill the pot hole. Two lights along Roe Plas Meadows were still out plus the light on the Meeting Rooms was still not working. Mick Dodds would be asked to attend to these items.

**4b)** Prior to the Council meeting a presentation had been given about ibeacons. Cllr Roberts was eager to pursue the initiative which would require some funding. There was support for being involved with this project and Members agreed in principle to commit £750 enabling ibeacons to be installed in the City boundaries.

**4c)** Cllr Hardie asked Members to consider whether the contribution towards the electricity for the Christmas tree over the past two years had been sufficient. It was difficult to ascertain what usage without some professional advice but it was agreed that a further £25 be paid to the resident that supplied the power.

### 16. Exclusion of the Public

Resolved that: Pursuant to Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 to resolve that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of:

#### **Agenda Item 17: Appointment of a New Clerk.**

**17. Appointment of a New Clerk**

The Mayor reported that all the candidates that had been interviewed were good but the final decision was between two people. One was a qualified clerk and the other a local person. Eventually it was agreed on a majority that Mrs. Pearce as the local person be appointed. There would be a steep learning curve for her but she had indicated she was willing to obtain the CiLCA qualification.

***Resolved that: Mrs. Pearce be offered a contract as the Clerk and RFO to the City Council.***

Cllr Hardie would liaise with Mrs. Pearce and the current clerk to arrange a handover of duties.

The meeting concluded at 8.01pm

Signed .....  
Chairman of the Full Council Meeting held on 11 January 2017