



St Asaph City Council  
Cyngor Dinas Llanellwy

Minutes of the Meeting of St Asaph City Council held on 22 June 2016 at 7.00pm in the Community and Council Meeting Rooms, Roe Plas Meadows.

**Present:** Cllrs: J Ellison, M Gedd, C Hardie (City Mayor), G D Hodgkinson BEM, P G Morton, B J Rust P Scott, D A Thomas

**Clerk**  
H Stewart BEM

### 1. Apologies for Absence

Apologies for absence were received from Cllrs: P Mitchell (personal engagement), D Owens (personal engagement), J O Roberts (personal engagement) and R Williams (Deputy Mayor) personal engagement).

### 2. Declarations of Interest

There were no declarations of interest.

### 3. Public Participation

There were no requests to address the Council.

### 4. Urgent Matters

**a) Common Land S38:** There had been correspondence from Natural Resources Wales (NRW) about the planning application for the work to alleviate the flooding issues. This involved some work that would affect the area known as St Asaph Common.

The City Council agreed that it would not be raising any objections to the planning application and in fact the sooner the work could be progressed the better.

**b) Gala Fair:** Notes had been received from Cllr Roberts which had been circulated prior to the meeting. Cllrs Morton, Roberts and Williams had met with members of the Gala Committee for a site visit. The main concern was the location for the archery stall but this had been resolved. It was agreed that another site visit would be arranged just before the event to undertake a site inspection. This would act as a reference in the case of any damage noted after the event.

**c) Flower Tubs:** The four planters around the town had not been as yet planted. The opinion was that this had been already agreed with DCC so should be chased as to why they had not as yet been done.

### 5. Mayor's Report

Since being appointed as Mayor Cllr Hardie had been on holiday but on his return he had been extremely busy. He had been involved with the Scarecrow competition, the Summer Fair and launching the Musical Festival. He was in the process of visiting the local schools and businesses with the aim of developing the relationship the City Council had with each of them. The Armed Forces event at Bodelwyddan Castle had been an excellent day.

Cllr Hardie reported that having attended a Planning Committee at Denbighshire County Council this morning he was pleased to report that, the Committee had overturned the Officers recommendation and the Horse Chestnut tree located at the Talardy Hotel would not be felled.

## **6. North Wales Police**

PCSO Dave Jones said that it had been seven weeks since his last report and he was pleased to say that there was not too much to bring to this meeting. A crash at the bottom of the High Street had resulted in a person being arrested for being under the influence of alcohol. There was an ongoing issue of rubbish and fires being lit in an area just beyond Roe Plas Meadows. This would be included in the late night patrol plan and hopefully deter those involved from continuing to cause a nuisance

PCSO Jones asked councillors to let him know if they knew of any reliable young people in the area he might be able to involve in his work arising from the Crime Beat Fund which required a commitment of one hour a week for six weeks.

Cllr Rust raised the issue of speeding on the A525. PCSO Jones said this had been looked at before but did not warrant any further action. He agreed he would ask for it to be placed on the list for consideration again.

Cllr Geddd reported that a car was parking on the pavement near Ysgol Esgob on a regular basis which was causing an obstruction.

Having been thanked for his report PCSO Jones left the meeting at 7.25pm

## **7. County Councillor Reports**

County Councillor Bill Cowie was present to give his report. This included information about the problem with the three way traffic and the standing water which required another solution; North Resources Wales having submitted the planning application for Spring Garden bridge works; the good news about retaining the Horse Chestnut tree at the Talardy Hotel and that the reorganisation of the county boundaries had been shelved for the foreseeable future by the Welsh Government.

## **8. Minutes**

The minutes of the Council AGM meeting held on 11 May 2016 were approved and the Mayor signed them as a correct record of the meeting.

The minutes of the Full Council meeting held following the AGM meeting were approved and signed as a correct record.

County Cllr Cowie left the meeting at 7.35pm.

## **9. Matters Arising**

Cllr Thomas thanked Cllr Hodgkinson for all of her help with the flower baskets. He also thanked Wilmot Dixon for installing the additional brackets. 68 traders had contributed £7 each towards the cost of the work and It was a pity that a couple of the baskets had gone missing.

Cllr Thomas said he thought that the Regeneration Group should now be closed down. He would organise an informal meeting to bring the group to an end.

Cllr Morton reported on his progress after taking on the task of achieving Fair Trade status. He said he would report to the Full Council every other month and hopefully by next year the task will have been completed. There seemed to be some confusion about whether St Asaph was at Goal 2 or 4. Cllr Morton was waiting on some information from John Wynne Jones which he hoped would enable him to be in a better position at the next Council meeting to confirm which goal the Council was at. Cllr Morton suggested that a new steering committee may be required.

## 10. Environment & Assets Committee

The minutes of the meeting held on 10 June 2016 were noted. Cllr Scott had actually given his apologies which had not been recorded in the minutes presented. These would be amended accordingly before being approved by the Committee.

The work due to be done by NRW would affect the entrance to Roe Park Meadows so any work to rectify the damage to the barrier was only required up until that time.

Litter was proving to be a major problem with the seagulls scavenging in a number of bins near or in the play areas, creating an absolute mess. Cllr Hardie had instructed Glascoed Timber to remove some of the bins to alleviate the problem. The type of litter bins to replace the open top bins or any new bins provided through the enhancements to the River Elwy, had to be "bird proof".

## 11. Events Committee

The Summer Fair had taken place on Saturday 11<sup>th</sup> June. There had been a shortage of help which had created a few problems on the Saturday morning and had it not been for Wilmot Dixon providing assistance on the Friday with erecting the marquees, there would have been a major problem. Entries into the various competitions had been better this year but were still quite limited and the question should be asked if this event should be repeated next year.

Cllr Hardie voiced concern about future events and in particular the proposal to celebrate the 5<sup>th</sup> anniversary of St Asaph achieving city status. If there was not enough support forthcoming in future it would be impossible to stage events as those councillors usually involved were beginning to wane in stamina. Cllr Rust said that Rhuddlan Town Council employed an event organiser and it may be something that this Council should consider.

## 12. Financial Management

The schedule of payments as listed below were presented for approval. Cllr Rust said the payment to Mike Owens should only be for the Participatory Budget element of the cost which was £300. Cheque 3515 was duly cancelled and cheque 3525 was made out to Mike Owens for £300.

Payee	Chq No	Net	Vat	Gross	Item
G Pendleton	3512	£ 146.00		£ 146.00	Caretaking Services
Co Options	3513	£ 50.00	£ -	£ 50.00	Litter Picking
Abergele Tree Services	3514	£ 70.00	£ -	£ 70.00	Report on Horse Chestnut Talardy Hotel
Mike Owens	3515	£ 550.00	£ -	£ 550.00	Bee Sculpture
Rosehill Nurseries	3516	£ 414.00	£ -	£ 414.00	69 Flower Baskets
City Skips	3517	£ 54.17	£ 10.83	£ 65.00	Skip for Summer Fair
Crescent Press	3518	£ 77.00	£ -	£ 77.00	Business cards and compliment slips
Scottish Power	3519	£ 499.41	£ 24.97	£ 524.38	03.02.16 - 09.05.16
HMRC	3520	£ 324.06	£ -	£ 324.06	PAYE
Rhyl Silver Band	3521	£ 150.00	£ -	£ 150.00	Summer Fair
JDH Business Services	3522	£ 315.00	£ 63.00	£ 378.00	Internal Audit
H Stewart	3523	£ 150.00	£ -	£ 150.00	Office Services
H Stewart	3524	£ 554.15	£ -	£ 554.15	Salary
<b>Totals</b>		<b>£ 3,353.79</b>	<b>£ 98.80</b>	<b>£ 3,452.59</b>	

**Resolved that: The payments as listed be approved subject to cheque 3515 being cancelled and 3525 being made out to Mike Owens for £300.**

### 13. Planning Applications

#### Resolved:

- a) Application Ref: 46/2016/0460  
Proposal: Erection of 2 storey detached building to rear of hotel to provide a 24 bed visitor accommodation block, with associated car parking and landscaping.  
Location: Talardy Park Hotel, The Roe, St Asaph

#### ***Recommend: No Objection***

- b) Application Ref: 46/2013//0802/PO  
Proposal: Details of layout, scale and appearance of 14 no. dwellings and site landscape submitted in accordance with condition number 1 of outline planning permission 46/2013//0802/PO

It was noted that an Inspector had been appointed by the Minister for Environment.

### 14. Internal Audit

The report from the Internal Auditor was received and noted. A report on the progress against actions arising from the report would be provided to the Council in November.

### 15. Annual Return

- a) The Annual Governance Statement was presented for consideration. Having reviewed each aspect of the statement the Council was satisfied that it met its corporate responsibilities.

***Resolved that: The Annual Governance Statement be approved and signed by the Mayor and Clerk.***

- b) The figures for the Annual return were presented for approval.

***Resolved that: The Annual Return be signed and submitted to the External Auditor.***

### 16. Local Government Ethical Framework

***Resolved that: The revised Code of Conduct be adopted.***

### 17. Insurance

The proposal for renewing the insurance policy on a one, three or five year basis was presented for consideration. It was agreed that the best option was to opt for the five year proposal.

***Resolved that: The insurance policy be renewed for five years at a cost of £2189.48 per year.***

### 18. Correspondence

The letter from Mr. Marriott in regard to the planned work and ownership of the Spring Garden bridge was noted but the City Council did not consider it was in any position to delay the works whilst insisting that the ownership of a private structure be transferred to the County Council.

The complaint about litter in Roe Plas Meadows was noted. It was noted that any football being played on a Wednesday evening at the Meadows was not in any way connected with the Football Club.

The meeting concluded at 8.28pm

Signed .....  
Chairman of the meeting held on 13 July 2016