



St Asaph City Council
Cyngor Dinas Llanellwy

Minutes of the Meeting of St Asaph City Council held on Wednesday 12th July 2017 at 7pm in the Community and Council Meeting Rooms, Roe Plas Meadows.

Present: Cllrs: C Hardie (City Mayor), R. Williams (Deputy Mayor), G. D. Hodgkinson BEM, P.G. Morton, B J Rust, D.A. Thomas, M Gedd,

Clerk: Clerk S Pierce

DRAFT

1. Apologies for Absence

Cllr J O Roberts - Holiday

2. Declarations of Interest

No declarations made.

3. Public Participation

There were no applications to address the Council.

4. Urgent Matters

Move to the end of the meeting – No urgent matters raised.

5. North Wales Police

Report provided by PCSO D Jones.

- Reported a busy month,
- Shoplifting had occurred at the Hoel Esgob Post Office by school children incorporating St. Asaph and Denbigh Children.
- A Satnav had been reported as stolen.
- A Motorbike has been stolen overnight.
- At the telephone exchange area, a van window had been smashed but nothing taken which could have been accidental.
- Damages at the Bowling green and School had occurred. The offenders are known and they are being dealt with.
- A brawl at the Swan Inn had occurred, some local people assaulted an individual which had been caught on camera.
- There are a lot of fake £20 notes in circulation, a few have been used at the local Co-Op.
- The Water building has been broken into by the S bends, nothing stolen just broken into.
- A potential theft of a caravan had been reported which is currently being investigated.
- A serious incident had been reported regarding an individual who had jumped over the fence at the VP school and got hold of a child. The individual knew the child's name, this occurred at c3:15pm.
- The reported abduction attempt of children at Llandyrnog (reported in the Daily Post) was currently under investigation.
- The last few weeks have been extremely busy due to the Eisteddfod and the concerts at Colwyn Bay.
- Please be aware we do have strangers walking around during the night, ensure your property is locked up at night.
- Funding has been obtained which will go towards the sponsorship of a local Bowls event
- Funding has been achieved to progress smaller projects such as local weeding initiatives i.e. 1 hour per week, it

would be useful if we knew anyone who would like their garden weeded also children between the ages of 10 – 16yrs who would like to get involved.

- Funding was also sought for a football event however the local leisure center was closed therefore this could not be achieved.

No further incidents reported.

Cllr C Hardie invited the room to raise further questions or incidents.

6. Mayor's Reports

Report provided by Mayor and Cllr C Hardie

- It has been a very active period; two iBeacon group meetings have been attended which is now nearing conclusion with a final project “go live” review scheduled for July 25th. All the information will then be on the database for the mobile app to utilize. The app will be up and running for the beginning of September. This information is “living” data and can be changed and/or updated at any time.
- Attended the Music Festival Launch concert. At the Cathedral.
- Attended the Refugee event at the Cathedral.
- Attended 2 civic services along with 3 more planned during the break.
- Attended the dawn walk.
- Attended a meeting with Dawnus, the earthworks (moving and improving the earth banks will be starting in the next couple of weeks starting at the cricket club.
- Another spoil dump (like the library) will be required behind the doctor's surgery and on a piece of land next to the sewage works. The spring gardens bridge is due to be dismantled shortly, commencing mid-August. At Roe Plas entrance, flood gates will be installed and will be started during the beginning of August, this work will take a few days. The flood gate goes down 2 meters from road level and will lie on the back wall which will also be rebuilt at the same time. The installation of these will avoid the gala event already planned.
- The land by the BT exchange will be handed over to the City Council but we will not be having to pay any legal costs regarding.

Cllr C Hardie invited the room regarding further questions

- Cllr B Rust asked, who provides the maintenance on the current footpath behind the New Inn field?
 - Legally the field owner is technically the owner of the river bank therefore the footpath also. This was used for “Beat the Bounds” Eryl Hall currently owns the field.

7. County Councilors Reports

Cllr P Scott

- Cae Winifred Play area – this is work in progress.
- Re surfacing work at the Roe, some minor repairs have been done.
- The three red signs situated at the surgery will be removed by 20th July.
- An area which had over grown had now been maintained and cut back.
- The Tan y Bryn, Ffordd Siarl resident issues have been addressed.
- Attended the Eisteddfod events on two occasions.
- Relevant conversation continues to take place with “Pure”. Some work is outstanding on completion to an acceptable standard, the monies will be progressed.
- The Bowling Green had been broken into. Individuals are jumping on the new wall and getting over into the green. Conversations are in progress with NRW and the tops of the walls will be resolved to stop people accessing the bowling green. The shelter is also being progressed. Working on compensation regarding damage to the bowling green is also work in progress.

End of Cllr P Scott's report.

Cllr C Hardie invited the room regarding further questions

Cllr J Ellison – could we ask DCC to pick up the sandbags which have been left behind, currently under the holly bush. Cllr P Scott to take this away.

Cllr D A Thomas

- Dispensation – Cllr D A Thomas has had this confirmed via DCC that St. Asaph City council would need to re-apply for dispensation if the numbers on board required us to do so. This was debated and resolved that it was not necessary to progress.
- Cllr B Rust suggested we also had dispensation for the football club, this was also debated and it was resolved that we don't currently need to apply for this.
- Cllr D A Thomas reported the whole CC officers met and progressed an intense session regarding the potential initiatives for the future. It was flagged up that St. Asaph should be recognized as a city and be treated as such. Many initiatives were discussed and continues to be work in progress.
- The County Council are now on the web cam so you can watch these sessions live.
- School buses, a new solution will be implemented for 2018.

Cllr C Hardie invited the room to raise further questions or issues.

No further questions or comments were raised.

8. Minutes

The previous minutes were discussed regarding accuracy.

- One issue identified to be rectified - noted
- Cllr B Rust proposed acceptance of accuracy and Cllr D Hodgkinson seconded
- Signed by Cllr & Mayor C Hardie

No further matters were raised.

Cllr R Williams asked if anyone had a contact within the fire service that could potentially water the twin tubs. The twin tub watering Rota was established.

9. Matters Arising

- The requirement to water the flower tubs. Requires a Rota of volunteers.

10. Events Committee

- Events Committee meeting to commence preparations for the Winter fair – Monday September 4th at 7pm
 - Clerk SP put in calendar.
- Cllr B Rust – because September is rather late regarding organizing stalls, Cllr B Rust will speak with the stall holders prior to this to book them.
- Should we charge for stalls or ask for donations? Discussion was had and the view was to go with donations, the donations will go toward the hiring of the Cathedral.
- It was noted that the cathedral toilets and café will be open this year.

Cllr C Hardie invited the room to raise further questions or issues.

No further questions or comments were raised.

11. Financial Management

- a) To sign the Annual Return – circulated on 27/06/17 to all councilors.
 - a. Resolve: Annual Return was approved and signed.
- b) To approve the schedule of payments detailed in Appendix A
 - a. Resolve: Schedule of payments was approved and signed.
- c) Scottish Power Meter Reading in Pavilion has been done – and know how to do going forward.

- a. Noted.
- d) To review the income and expenditure - to be provided at the meeting
 - a. A Financial pack was provided and reviewed.
- e) Internal Audit done and circulated – Action plan to be established
 - a. Clerk SP will provide a plan at the September meeting.

Cllr C Hardie invited the room to raise further questions or issues.

No further questions or comments were raised.

12. Planning Applications

Application: 46/2017/0641

Proposal: Erection of porch extension to rear

Location: Goleufan, 27 Chester Street, St. Asaph

Application Name: Cartref Ni Ltd

Consultation End Date: 26/07/17

Application: 46/2017/0637

Proposal: Erection of an extension and alterations to dwelling

Location: Brickhill, Mount Road, St. Asaph

Application Name: Mr Gareth Jones

Consultation End Date: 27/07/17

Resolve: No Objections Made

Proposer Cllr P Scott, Seconder, Cllr R Williams

Clerk SP inform Planning

13. Projects

- a. iBeacon
 - a. An iBeacon project update had already been provided within the Mayors update.
- b. Play area and Wet Pour issue
 - a. One quote had been provided. Engagement with a Company in Denbigh had been progressed and Clerk SP is awaiting a call back.
- c. Bins, procurement of additional
 - a. X2 additional bins had been procured and will be installed as soon as they arrive.
 - b. Cllr J Ellison noted that some DCC bins had been moved within the city, the Swayne Johnson bin had gone and others moved around. Could Cllr D A Thomas ask DCC about this and is there any further plans?
 - c. Cllr R Williams, can we get some stickers for the new bins to request taking the litter home if the bin is full. This was agreed, Clerk SP to progress.
- d. Metal Signs
 - a. The NO “camping, fires & littering” metal signs will be installed next week.
 - b. Cllr B Rust requested signs for the local round about, St. Asaph Council sponsor the rose flower beds. Clerk SP to progress. Resolved x2 signs to be procured.
 - c. The flower “twin tubs” have “DCC” on them. Can we obtain something to put over the top to make it known that these are being managed and maintained by St. Asaph City Council. Clerk SP to progress.
- e. Bollards
 - a. DCC have refused to paint the x24 bollards on the high street. Clerk SP to obtain quotes to have these painted, ensure fluorescent at the top.
 - b. Resolved: Authority was given to Cllr C Hardie, Cllr R Williams and SP to get on with this work during the council break period.
- f. Requirement of an annual “Assets Inspection” – require a date setting and volunteers
 - a. A date was set for Tuesday 18th July at 6pm, meet at the bowling green car park.

- g. Play Area risk inspection is planned for Tuesday 18th July (Cllr & Mayor C Hardie & Clerk SP)

14. Councillor Vacancies

Vacancies discussed, we currently have x1 casual vacancy for East, x1 casual vacancy for West and x1 Co-Option vacancy. These need advertising, it is not a legal requirement for the adverts to be put in the newspapers.

Any vacancies need to be scanned and circulated to all councillors.

We have established an events committee on September 4th, following this we will deal with any applications, create a short list. Meeting established for 6:30pm on September 4th.

15. Correspondence

- a. Letter received from Janet Cameron regarding flower festival.
 - a. Received.
- b. Eryl Hall asking if St. Asaph has a "St. Asaph in Bloom" Competition. Unfortunately, we do not hold an event like this within St. Asaph at the moment, would Eryl Hall like to organise something for the future? We would welcome suggestions.
 - a. Received. Clerk SP to respond.
- c. Mr Bamber, would like the council to consider an initiative he could fund in remembrance of his late mother Mrs Betty Bamber (Foulkes) from Mount Road.
 - a. Received. This was debated for some time and a couple of suggestions made. Clerk SP to respond.
- d. Slavery event taking place in the cathedral.
 - a. Received.

16. Date of the next meeting

Wednesday September July 13th 2017

The Meeting Closed at 20:59

Signed

Chairman of the Full Council Meeting held on 14th June 2017