



St Asaph City Council
Cyngor Dinas Llanelwly

Minutes of the Meeting of St Asaph City Council held on Wednesday 10th January 2018 at 7pm in the Community and Council Meeting Rooms, Roe Plas Meadows.

Present: Cllrs: C Hardie (City Mayor), G. D. Hodgkinson BEM, P.G. Morton,
J O Roberts, J Ellison, M Gedd, P Scott, B Rust, D A Thomas,

Clerk: Clerk S Pierce

1. Apologies for Absence

- Cllr & Deputy Mayor R Williams
- Cllr E Winter
- Cllr B Williams – No apologies received.

2. Declarations of Interest

- None raised

3. Public Participation

- None raised

4. Urgent Matters

- None raised.

5 North Wales Police

Report provided by PCSO D Jones.

- Awareness information only
- A few thefts during the Christmas period reported.
- Dawnus has been broken into again, containers have been broken into.
- Mill Street. A property was broken into and items stolen from an outhouse.
- Assault on Gemig street, relating to a parking issues.
- Assaults reported in local pubs within the area.
- Reports of road rage, advice is to drive to your nearest police station and report it.
- Bowls Club Fire, provided an update.
- PCSO D Jones will have a police post situated within the Parish Church going forward and will hold a council for a couple of hours per day enabling the community to meet him and discuss any issues etc., a notice board will be situated outside.

Mayor & Cllr C Hardie invited the room regarding further questions.

- Cllr J O Roberts noted that we have commandeered a wrought iron bench from somewhere which has now been situated in the football club dug out by local youths. This will be dealt with.
- Cllr & CC P Scott raised the ongoing issue: Pear tree cottage/ Walnut tree cottage, although it has double yellow lines car's continually park. Could this be kept an eye on.

No further questions were raised.

6. Mayor's Reports

Report provided by Mayor & Cllr C Hardie:

- It was quiet leading up the Christmas period.
- Attended 2 carol concerts and the Christmas eve service.
- Visited two nursing homes a couple of days prior to Christmas to wish everyone a Merry Christmas.
- The opening ceremony for the new defenses is likely to be March 1st 2018. NRW are hoping the first minister will attend. All work is planned to be complete by this date.

Mayor & Cllr C Hardie invited the room regarding further questions:

Nothing further was raised.

7. County Councilors Reports

Cllr & CC P Scott

- Relevant meetings attended, corporate planning.
- Bowling Clubhouse fire has created a lot of additional work, asbestos checks and relevant work with suppliers regarding quotes for the insurance.
- Meeting with Ann Jones 19th regarding the brown signs.
- Pear Tree Cottage / Walnut Cottage issue – would it be possible for Cllr P Morton to take a photograph of any offending parking that he notices, as he is very local to the area, specifically regarding the parking on double yellow lines and send to Cllr & CC P Scott. This will provide relevant evidence regarding the issues being reported. Cllr P Morton agreed is something he can do.

End of Cllr & CC P Scott's report.

Mayor & Cllr C Hardie invited the room regarding further questions.

Nothing further was raised.

Cllr & CC D A Thomas

- 39 Steps. The answer is very complicated. In a nutshell, if we don't know who the owners are then the legal resolve is to split the land between the two owners either side. However:
 - The complication is that we know DCC had completed work during 2014/2015.
 - The pedestrian signs that are in place have been since 2014 are simply poles with a man walking.
 - Discussed with Mr Baker, Mr Baker's first wish is for the wall to be resolved and the concern is for this work be done it may require the path to be blocked off. This work is also going to take some time.
- Footpath on the east side – Pont Begard bridge to the sewerage works area – the issue of this footpath being registered has never been resolved.
 - Many, previous letters had been sent in 2008 (10 years ago.), no response was received.
 - Cllr & CC D A Thomas believes we should resurrect this issue and write again.
 - **100118 A031 Clerk SP to resurrect the issue**
- Noted the "Community Planning Projects site" which is available and a useful website for the council members & Clerk to review.

Mayor & Cllr C Hardie invited the room to raise further questions or issues.

No further questions or comments were raised.

8. Minutes

The previous minutes were discussed regarding accuracy (previously circulated prior to the meeting)

- Accuracy confirmed, no amendments to be made. Proposed by Cllr M Geddes and seconded by Cllr G D Hodgkinson BEM, Mayor & Cllr C Hardie signed as correct.

No further matters were raised.

9. Matters Arising

- Flood Lights – Muga, floodlights to Bridge and trees, some are not working.
 - **100118 A032 Clerk SP to collate issues, please can all councilors email Clerk SP with any issues they see regarding the lighting, Clerk SP will then inform Mick Dodd.**
- Brown Signs, Cllr & CC P Scott will be attending a meeting to discuss next week.
- Mayor & Cllr C Hardie noted the dean is considering a St. Nicholas procession.
- The quotes Clerk SP obtained for the dog fouling signs are not required. DCC has put a “no dog fouling sign” at the entrance to the football pitch, situated on the barrier, which is ideal.
 - **100118 A033 Cllr & CC D A Thomas will engage with DCC** to see where they got the sign from and could they provide a further 4 for each of the corners of the barriers around the pitch. If they can't provide the additional signs, can they let us know where they got them, so Clerk SP can obtain the additional ones we require. They are placed on the barrier with jubilee clips.
- Mayor & Cllr C Hardie has re-engaged with J Owens solicitors following up on the previous land sale issues and the letters J Owens suggested submitting. Mayor & Cllr C Hardie is waiting for a response.

Mayor & Cllr C Hardie invited the room to raise further questions or issues.

No further questions or comments were made.

10. Events Committee

- Mayors Charity Ball
 - Dated March 2nd. Invitations will be going out shortly, the printers are making the relevant changes to the invitations.
- Remembrance
 - As it's a special service in 2018, Mayor & Cllr C Hardie suggested an event meeting to be established to discuss the event in detail.
 - **100118 A034 Clerk SP to establish the next Events meeting and publish.**

Mayor & Cllr C Hardie invited the room to raise further questions or issues.

No further questions or comments were raised.

11. Financial Management

- a) To approve the schedule of payments detailed in Appendix A
 - a. Contribution to the Library. It was noted that DCC submitted an invoice for £12K which was returned due to the Library being closed. DCC have now reduced the invoice by 50% and submitted a new invoice for £6K.
 - i. Cllr & CC D A Thomas requested a meeting to be established, a “Planning Group” to discuss this type of issue and relevant future projects. Cllr B Rust agreed it's a good idea. Cllr J O Roberts also agreed and suggested it should be an open invitation to all councilors. **100118 A035 Clerk SP to arrange a “Forward Planning Meeting”** to happen very shortly. The Library will be discussed within that meeting.
 - b. Financial Payments Proposed by Cllr & CC D A Thomas and seconded by Cllr J O Roberts – Resolved agreed and signed.
- b) To review the Budget, income and expenditure.
 - a. A Financial pack was provided, and Clerk SP ran through the up to date information.
- c) To review and agree the 2018 / 2019 Budget and precept requirement.
 - a. Budget agreed:
 - i. £79,813.23 in total
 - ii. Precept of £53.53, a 3% uplift on last year
 - iii. Three installments during 2018/19 Financial year of £26,604.41
 - b. Proposed Cllr & CC P Scott and seconded Cllr & CC D A Thomas – Budget and precept was agreed and signed.
 - c. Mayor & Cllr C Hardie provided an overview of the hours worked by the Clerk and opened a discussion regarding the Clerks contracted hours. It was resolved to up the current 48 hours to 68 hours in the new financial year as the set monthly hours. It was noted this cost had been added to the 2018/19 Budget. Resolved agreed by Full Council.

100118 A040 Clerk SP complete the precept form and send back to DCC asap.

Mayor & Cllr C Hardie invited the room to raise further questions or issues.

No further questions or comments were raised.

12. Planning Applications

Application: 46/2017/1128

Proposal: Erection of a detached dwelling and associated works

Location: Land rear of Luke Street, St. Asaph

Application Name: Kathryn Lee-Williams (Agent on behalf of applicant)

Consultation End Date: 04/01/18 BUT Extended to 11/01/18 following Full Council

- Cllr P Morton noted the resident objecting was once a city councillor and asked if this would cause problems due to his knowledge.
- Cllr & CC P Scott suggested we object on the already documented objections raised, this will enable Mr McCormack to be invited and attend the Denbighshire planning meeting where he will be able to raise his concerns.
- Cllr & CC D A Thomas suggested, Access/ traffic / sewers / over intensification.
- Cllr P Morton agreed with Cllr & CC D A Thomas regarding the traffic issue.
- We need to object on the following:
 - Access to and Intensification of an already overcrowded, built up area.
 - Surface drainage and sewerage is already an issue due to the aged infrastructure, we do not want to add further strain on this infrastructure creating greater issues.
 - There is already a high volume of traffic that use the narrow roads and junctions which is a cause of concern regarding traffic accidents, pedestrians and children within the area.
 - Adding to the additional stress of lack of availability of parking in and around these narrow roads and junctions.

Application: 46/2017/1178

Proposal: Erection of extension to dwelling

Location: 14 Ffordd Siarl

Application Name: Mr Dafydd Jones

Consultation End Date: 11/01/18

No Objections Made.

Application: 46/2017/1226

Proposal: Erection of extension and alterations to dwelling

Location: 8 The Paddock, St. Asaph

Application Name: Mr & Mrs Paul & Shirley Jones & Blackmore

Consultation End Date: 26/01/18

No Objection

100118 A036 Clerk SP provide feedback to DCC

13. Projects

Projects Update previously circulated and provided within the meeting.

The Project update report was discussed briefly with specific updates noted:

- Vacancies
 - X1 vacancy we can co-opt, it was advertised last September and not filled therefore the co-option process can fulfil this vacancy.
 - It was noted (documented in correspondence) that we have received an application form from Mr B Cowie which could fulfil one of the two positions vacant.
 - Cllr P Morton raised concerns regarding Mr Cowie's health and should this be considered. Cllr G D Hodgkinson BEM stated Mr Cowie's health is now back to normal and this was not a concern.
 - Cllr & CC P Scott proposed and moved to a vote within Full Council (agreed by Mayor & Cllr C Hardie)

- Resolved Mr B Cowie will be offered a Cllr position to take effect immediately based on 8 votes in favour and 1 vote abstained.

- Website

- Cllr & CC D A Thomas suggested further work needs to be done regarding the website especially now that the “City Times” is no longer in circulation. The council needs to consider creating a group to help update the website with events and other information.
- Cllr & CC P Scott suggested a training session to learn how to use the software.
- **100118 A037 Clerk SP to add as an agenda item on the “Forward planning” meeting agenda.**
- **100118 A038 Clerk SP to speak to Designweb regarding a training session.**
- Cllr B Rust suggested speaking to Cllr B Williams as he was previously keen to create a social media platform for the City Council.

14. Village Green – Previous action, Cllr & CC D A Thomas suggested all Councillors review the Village Green details online and bring any appropriate detail to the Council meeting in January

- Councillors briefly discussed the Village Green consultation. Resolved – no issues to follow up.

15. Library – Previous action for all Councillors to email Mayor & Cllr C Hardie with specific requirement ideas.

- Mayor & Cllr C Hardie provided an overview
- This item will be discussed at the “Futures Planning” Meeting to be set up shortly.
 - **100118 A039 Clerk SP to add this onto the Agenda.**

16. Correspondence

- a) Mr B Cowie - Councillor application
 - a. The other vacancy will need to be advertised, if there is no interest after 14 days, we can co-opt again.
- b) Fergus Murray – additional information regarding the Cycling event
 - a. Mayor & Cllr C Hardie noted that bluebells had been planted. No damage should be made.
- c) Mr J McCormack Letter
 - a. This has been discussed during the Planning section.

17. Date of the next meeting

Wednesday February 14th 2018

The Meeting Closed at 20:12

Signed

Chairman of the Full Council Meeting held on 14th February 2018