



*St Asaph City Council*  
*Cyngor Dinas Llanelwly*

Minutes of the Meeting of St Asaph City Council held on Wednesday 12<sup>th</sup> September 2018 at 7pm in the Community and Council Meeting Rooms, Roe Plas Meadows.

**Present:** Cllrs: J Ellison, M Gedd, C Hardie (City Mayor), G D Hodgkinson BEM, P G Morton, J O Roberts (Deputy Mayor), B Rust, P Scott, D A Thomas, R Williams, E Winter.

**1. Apologies for Absence**

- Cllr B Cowie

**2. Declarations of Interest**

- Cllr Williams declared a pecuniary interest in item 11b.
- Cllrs Roberts and Rust declared an interest in item 13.

**3. Public Participation**

There were two members of the public present.

**4. Urgent Matters**

- Cllrs Roberts, Rust and Winter had three items which are to be considered at the end of the meeting.

**5. North Wales Police**

Report provided by PCSO D Jones

- 3 drive-offs from the filling station.
- 2 break-ins at the Stanley site.
- A bike was damaged near the river
- A Phone & coat which had been left near the park were taken.
- A bus in Chester Street had a broken window.
- Damage to coping stones near the river.
- A dangerous dog.
- Theft of a bike on Mount Road.
- Criminal damage at the leisure centre.
- An empty property was entered.
- Potential fraud against elderly person
- The sergeant has written to LNS regarding the heavy vehicle parking on The Roe.
- Cllr Williams requested that the play area near the bowling green be included on patrol.
- Cllr Hardie mentioned that Cllr Cowie has been approached about motorists parking on the pavements on Chester Street
- Cllr Ellison reported a motobike being driven at speed on Lower Denbigh Road.
- Cllr Winter reported vehicles being driven at speed and was advised to pass on the registration number.
- Cllr Scott mentioned that there is CCTV at the bowling green which could be accessed by the police.

The Mayor invited the room to raise further questions or incidents and as there were no further questions the PCSO was thanked and he left the chamber together with the members of the public.

## **6. Mayor's Reports**

Report provided by Mayor & Cllr C Hardie:

- The Mayor reported that it had been a relatively busy two months and. He had attended three civic services, two charity fundraisers, a rotary fair, two flag raising ceremonies and had spent a day putting up banners and poppies. With Cllr Andrew Thomas he had met with the new Chief Executive of Denbighshire County Council and had a walkabout in St Asaph.

The Mayor invited the room regarding further questions:

Nothing further was raised. The Mayor thanked the councilors for attending his Civic Service.

## **7. County Councilors Reports**

### **CC & Cllr P Scott**

- Cllr Scott had attended the Mayor's civic service, visited VP School and also attended the closing of Rhewl School after 100 years. He had attended two flag raising ceremonies and the 100<sup>th</sup> anniversary celebration of the RAF at Bangor Cathedral. He had also visited the Denbighshire museum.
- He reported parking problems on Lower Denbigh Road.
- A problem with hedges in Pantglas Road.

End of Cllr Scott's Report

### **Cllr A Thomas**

- Section 106 grant at the old hospital.
- Recycling system is to change.
- The Welsh Office are introducing free child care for 3-4 year olds from April 2019.
- E-mail received regarding Lucy's Law which has been included in correspondence to council.
- Along with the Mayor Cllr Hardie, he met with the new Chief-Executive of Denbighshire County Council. Amongst issues discussed were empty shops & future funding.
- Parking issues on the High Street
- Recycling
- Lower Street.
- Cutting Hedges on Upper Denbigh Road.

The Mayor invited the room to address further questions.

The council agreed to contact Denbighshire County Council regarding funding to St Asaph.  
Proposed by Cllr Williams, Seconded by Cllr Rust.

End of CC & Cllr Thomas' report.

## **8 Minutes**

The previous minutes were discussed regarding accuracy (previously circulated prior to the meeting).

The minutes were agreed to be accurate. Proposed by Cllr Roberts, Seconded by Cllr Rust.

## 9. Matters Arising

- Item 10 – Next Events Committee meeting planned for Monday 1st October. A further meeting was arranged for 10am Tuesday 18<sup>th</sup> September 2018 at the library.

Defibrillator now operational but is not locked at present. Council discussed advantages of having it locked. Monitor how it works and re-visit.

No further matters were raised

## 10. Financial Management

- a) To approve the schedule of payments detailed in Appendix A proposed and seconded.
- b) To review the budget, income and expenditure – to be provided within the meeting proposed and seconded.

Loan statement from Denbighshire County Council discussed.

## 11. Planning Applications

- 46/2018/0797; 46/2018/0808. No objections were raised for either planning applications

## 12. City Plan

- As agreed in July, the council is to form a working group to discuss the next ten years and where we want to be.
- Volunteers are Cllrs Winter, Ellison, Rust, Roberts, Hardie and Thomas.

Cllr C Hardie will e-mail all volunteers to arrange a meeting.

No further questions or comments were raised.

## Football Club

- Cllr John Roberts gave a report updating the football club's progress. The canopy has been erected over the standing area and the work in the changing rooms has been completed. They now have funding for a new under 6's team.
- He also addressed the council regarding the measures which needed to be taken by the football club to remain in their present tier (three) under new FAW rules to be introduced in 2020/21. The changing rooms and dug-outs are up to standard. They will have to provide hard standing one width of the pitch, which is not seen as a problem. They will need to have covered seating for 100 people, which would require them to extend the pavilion on one side. They therefore request permission from the council to carry out a feasibility study.

A discussion took place and it was queried whether this would be in the spirit of the deed of gift. It was felt that it would be good practice to go to the public before any planning application.

There was a proposal to allow the football club to do a feasibility study. Proposed by Cllr Scott, seconded by Cllr Ellison.

#### **14. Play Area adjacent to the Bowling Green**

- Cllr Colin Hardie gave a report to the council regarding vandalism at the play area. There has been a recent incident where an item of play equipment was damaged. The damaged pieces have been removed by Cllr Hardie and hazard tape has been applied. The remedial work is to be carried out as urgently as possible.

#### **15. Assets Inspection**

- The assets inspection is to be carried out on Wednesday 26<sup>th</sup> September 2018

#### **16. Council Flagpole**

- Cllr Colin Hardie gave a report to the council regarding the erection of a council flagpole. For two consecutive years Afon Elwy has received a green flag award but we are unable to fly the flag.

There was a proposal to look at possible locations during the asset walk. Proposed by Cllr Gedd, Seconded by Cllr Winter

#### **17. Refuse Collection Service**

- Cllrs Gedd and Rust gave a report to the council about the proposed changes to Denbighshire County Council's Refuse Collection Service following a recent seminar.

#### **18. City Floral Displays**

- Cllr Rust gave a report to the council regarding the city's floral displays. It was generally felt that we would like to enter Wales in Bloom next year. The environment group would have access to grants not available to the council so she has applied for the information from Wales in Bloom when available. Discussed other areas/groups which may be able to offer funding or support.
- The council agreed to set a group up when we have more details in the New Year and know the rules.

There was an agreement to work more closely with Afon Elwy. Proposed by Cllr Rust, seconded by Cllr Thomas.

#### **19. Correspondence**

- E-mail from St Kentigern regarding the Duck Race to be held New Year's Day – gave authority to go ahead provided they have insurance and do a risk assessment.
- E-mail from Home Start requesting a grant – received
- Lucy's Law e-mail received by several councilors – agreed to send letter of support to say the council endorse their proposal and write to Welsh Government to say it should be supported.
- Subscription request from North & Mid Wales Association of Local councils – agreed to pay & Cllr Morton will send an e-mail report to all councilors following his attendance at the recent meeting. Proposed by Cllr Thomas, seconded by Cllr Scott.

- E-mail from Leighton Jones re statement of payments to members – confirmed that only the Mayor receives an allowance
- Letter from the Urdd confirming receipt of donation.

**20. Urgent Matters**

- Further planning application received today – 46/2018/0819. Erection of a single storey orangery at 1 Heol Esgob. No objections.
- Cllr Winter reported that the road markings on High Street are very poor.
- Cllr Winter reported that the disabled toilets are inaccessible after 5.30pm. They are usually opened by a radar key but the gates are locked at 5.30pm and the gate cannot be opened by this key- council agreed to write to Denbighshire County Council.
- Cllr Roberts reported that Salisbury Associates would like to do something to help the local community. It was agreed to assess this on the asset inspection.

Meeting closed at 9.00 pm

**Date of next meeting**

Wednesday 10<sup>th</sup> October at 7pm

Signed .....  
Chairman of the Full Council Meeting held on 12<sup>th</sup> September 2018.

## St Asaph City Council

### Budget

Income	2017-18 Actual	2017-18 Budget	2018-19 Budget/ Forecast
Precept	75517	75517	79813
Meeting Room	2725	1500	1800
Angling	50	50	50
Allotments	300	300	300
Football	300	300	300
Bowling	100	100	100
Other	2699	2014	2014
VAT	11625	0	8000
<b>Total</b>	<b>93316</b>	<b>79781</b>	<b>92377</b>

### Costs

Office costs including clerk	12785	9050	
Loan Charges	3308	3207	
Accounting/Legal Fees	975	1200	
Website/IT	330	450	
Insurance	1988	2300	
<b>Total Admin</b>	<b>19386</b>	<b>16207</b>	<b>12708</b>
<b>Civic &amp; Democratic</b>	<b>2117</b>	<b>3250</b>	<b>2750</b>
Library	0	12000	
Other Grants	1150	1000	
<b>Total Grants</b>	<b>1150</b>	<b>13000</b>	<b>11219</b>
Dog & Litter Bins	10540	6750	
Grass Cutting	6179	5000	
Groundwork	654	2000	
Vandalism	816	0	
Other Outdoor Costs	1792	4550	
<b>Total Outdoor Costs</b>	<b>19981</b>	<b>18300</b>	<b>11700</b>
Meeting Room	9953	4270	
Bowling Club	1390	900	
Football Pavillion	1256	1600	
Lighting Roe Plas & Bridge	2074	0	
<b>Total Property/Lighting</b>	<b>14673</b>	<b>6770</b>	<b>11591</b>
Events	19189	11300	
Projects	0	20000	5000
Contingency	1099		10000
<b>Total Costs</b>	<b>77595</b>	<b>88827</b>	<b>64968</b>