



St Asaph City Council
Cyngor Dinas Llanellwly

Minutes of the Meeting of St Asaph City Council held on Wednesday 14th March 2018 at 7pm in the Community and Council Meeting Rooms, Roe Plas Meadows.

Present: Cllrs: C Hardie (City Mayor), P.G. Morton, J Ellison, M Gedd, P Scott, B Rust, D A Thomas, E Winter, B Cowie

Clerk: Clerk S Pierce

1. Apologies for Absence

- Cllr R Williams
- Cllr J O Roberts
- G D Hodgkinson

2. Declarations of Interest

- Cllr C Hardie – Allotment in correspondence

3. Public Participation

- None raised

4. Urgent Matters

- None raised

5 North Wales Police

Report provided by PCSO D Jones.

- Quiet period was noted.
- Criminal damage reported at Heol Afon, being investigated.
- Taxi jump being investigated.
- Damaged window at Bill & Bens shop, being investigated.
- Spate of van break ins in the local area, being investigated.
- Shop lifters / robbery at Mc Colls – criminals had been caught and sentenced to a prison sentence.

Cllr B Cowie noted the police requested Bill & Ben's keep the stone that went through the window and it would be picked up, it has not been picked up to date.

Cllr P Morton asked how D Jones is getting on at the parish church? D Jones responded it is going well.

Cllr C Hardie asked about the ATM robbery and had there been any progress. D Jones noted no evidence can be put forward therefore no charges can be made.

Cllr E Winter noted he had seen people with ferret boxes in the council field.

Cllr E Winter asked D Jones if the new inspector could attend a future meeting to introduce himself. D Jones to let the Clerk know if he can attend a future meeting.

6. Mayor's Reports

Report provided by Mayor & Cllr C Hardie:

- Last month was a quiet month and many events were cancelled due to the snow.
- The unveiling of the flood defense plaque will be rearranged, no date set yet, Cllr C Hardie will inform everyone what the date is established.
- Charity Ball went ahead and was successful, some cancelled due to the weather as expected.
- CC & Cllr P Scott and CC & Cllr D A Thomas will be attending the formal opening of the Glan Clwyd School.

Mayor & Cllr C Hardie invited the room regarding further questions:

Nothing further was raised.

7. County Councilors Reports

CC & Cllr P Scott

- Visited the Nat West bank (with Cllr B Rust) and spent a couple of hours running through each account and the listed signatories. Some signatories are old councilors and require removing off the accounts.
- Attended the St. Asaph City Mayors Ball.
- The melt water at Tan Y Bryn has been reported causing issues again.
- Roe Park parking issues are being reviewed.
- Bowling Green base has been concreted, club house being delivered on March 28th and will be erected on arrival (first game is April 3rd).
- The boundary sign at Glascoed Road may require fixing, it looks like it's broken and needs fixing.
 - Action: Cllr P Morton to send the Clerk a photograph
 - Action: Clerk to look into replacing the sign

Cllr B Cowie noted drains at Heol Esgob and Tan Y Bryn were continued long term issues along with water that doesn't drain away at the Co Op. These issues continue to be work in progress.

Cllr B Rust, can this issue be top of the list when we meet with Judith Greenhalgh (the new DCC Chief Executive)

End of CC & Cllr P Scott's report.

Mayor & Cllr C Hardie invited the room regarding further questions.

Nothing further was raised.

CC & Cllr D A Thomas

- Many meetings were cancelled due to the weather.
- Judith Greenough, the new DCC Chief Executive, has expressed an interest to come and meet the St. Asaph Councilors. Once a date is set the CC's will invite the councilors to attend.
- Regarding Mount Road Cemetery, a 6ft high fencing at the back (Rhodfa Glenys) has been implemented.

Mayor & Cllr C Hardie invited the room to raise further questions or issues.

Cllr B Cowie noted, the previous issue reported by the public to keep the doors open at the public toilets has been resolved, DCC has attended the site and ensured the doors can be pinned and held back.

8. Minutes

The previous minutes were discussed regarding accuracy (previously circulated prior to the meeting)

- Accuracy
 - Under Cllr D A Thomas, spelling typo regarding claustrophobic
 - Cllr E Winter, black flood gate at the entrance to Roe Park.
- Proposer Cllr P Scott and seconder Cllr J Ellison
- Matters Arising
 - Cllr D A Thomas, the dog signs are still outstanding but are being chased.
 - Cllr D A Thomas regarding the website, it was decided not to use the old City times site after all and it is up to the Council to decide what to do about the Council Website going forward.
 - Cllr B Cowie noted that the £20 he wanted to donate to St. Kentigern's, he would like the wording to be changed to note he had changed the planter signs from DCC to St. Asaph City Council, he had paid for the new signs and provided the invoice to the Clerk and would like the money to be donated to St. Kentigern's Hospice.
 - Cllr B Cowie would like it noted that it was a member of the public that had raised it as a concern regarding the Black Poplar trees.
 - Cllr C Hardie noted that Dawnus are investigating the usage of high visibility signage on the flood gate at the entrance to Roe Plas. He would provide further updates when more was known.

No further matters were raised.

9. Matters Arising

- None raised.

Mayor & Cllr C Hardie invited the room to raise further questions or issues.

No further questions or comments were made.

10. Events Committee

- CC & Cllr P Scott did see the Headteacher at the VP school, they are very keen on assisting with creating the poppies for remembrance.
- Cllr P Morton has requested how Cllr B Cowie envisaged the “press Officer” role working. Cllr B Cowie provided an overview of his idea regarding how the Clerk can collate all information on events taking place and provide this information to the “press officer” to publish.
- CC & Cllr D A Thomas noted the releasing of White Doves can be achieved, Cllr D G Hodgkinson knows of someone who could provide this if we wish to progress with this option.
- Mayor & Cllr C Hardie has spoken to the Parish Church and the WI regarding taking part and creating all the poppies that are required for remembrance. Both have agreed to be involved and assist.
- All other actions are WIP.

Mayor & Cllr C Hardie invited the room to raise further questions or issues.

No further questions or comments were raised.

11. Financial Management

- a) To approve the schedule of payments detailed in Appendix A
 - a. CC & Cllr D A Thomas proposed & CC & Cllr P Scott seconded
- b) To review the budget, income and expenditure – to be provided within the meeting.
 - a. CC & Cllr P Scott proposed and Cllr M Gedd seconded.

Mayor & Cllr C Hardie invited the room to raise further questions or issues.

No further questions or comments were raised.

12. Planning Applications

Application: 46/2018/0163

Proposal: Erection of a fire escape and insertion of fire exit doors

Location: Alder House, Alder Court Ffordd Salesbury, St. Asaph Business Park

Application Name: Mr Martin Gunn

Consultation End Date: 18/03/18

Resolved: No Objections

Application: 46/2018/0193

Proposal: Removal of one ash tree

Location: Diocesan Office, High Street, St. Asaph

Application Name: Mr Dewi Thomas (Agent) Church in Wales

Consultation End Date: 21/03/18

Resolved: No Objections

Action: Clerk SP provide feedback to DCC

13. Projects Update

- Projects update and circulated with Agenda

Mayor & Cllr C Hardie invited the room to raise further questions or issues.

No further questions or comments were raised.

14. Councilor Vacancy

- Advertised March 12th in both notice boards (West Ward)
- Closing date is Monday 26th March
- **Action: 140318 A044: Clerk SP to Advertise another for the East Ward**

Mayor & Cllr C Hardie invited the room to raise further questions or issues

No further questions or comments were raised.

15. Land for Sale

- Auction date March 22nd in Cardiff
 - DCC aware – Legal team
 - St. Asaph City Solicitor informed March 7th, 2018.
- Cllr E Winter suggested the Council purchase this land putting this issue to bed.
- Cllr C Hardie advised the Councillors that we are aware of the issue and it has been raised with DCC and our solicitors.

Mayor & Cllr C Hardie invited the room to raise further questions or issues.

No further questions or comments were raised.

16. Library

- Mayor & Cllr C Hardie provided an update following the meeting held with Liz Greave on February 15th, 2018. The recommendation was to agree to support the Library and pay the £12K to DCC going forward.
- Mayor & Cllr C Hardie also spoke to Liz Greave regarding utilising space at the library for the Clerk to have an office and offer “surgery hours” going forward. Liz was enthusiastic about this space being utilised providing we continue with the upkeep costs going forward.
- Mayor & Cllr C Hardie put the support requirement to the vote, we need to provide the annual £12K funding to keep the library open along with space for the new Clerk to work and offer “Surgery Hours”. CC & Cllr P Scott proposed this, and Cllr B Cowie seconded, everyone in favour. Resolve a unanimous decision.

CC & Cllr C Hardie invited the room to raise further questions or issues.

No further questions or comments were raised.

17. Clerk Vacancy

- Vacancy published with NWN w/c 12th March (deadline is Friday 16th for the following week)
- Advert in appendix, recruitment plan in appendix
- Mayor & Cllr C Hardie noted that the Clerk offered her resignation on Friday March 2nd and is a 6 week notice period.
- The new hours agreed is 68 going forward.
- We can offer a better proposition with the increased hours and the potential to have an office facility at the Library enabling Surgery Hours.

18. Correspondence

- MUGA Netting
 - The treasurer of the association went out and spoke to relevant builders who provided a quote of the work required to stop the ball going over into the allotment.
 - CC & Cllr P Scott and Cllr B Cowie suggested the cost is still to large for the council to pay to simply stop footballs from going over what is already in place. Cllr B Rust suggested the cost is too dear simply to stop balls

- Council have decided that the quote is too large, and we do not wish to progress this. Mayor & Cllr C Hardie to inform the allotment group.
- Membership of One Voice Wales
 - Agreed to not join.
- Independent Remuneration Panel for Wales – for information.
- Blachere Christmas Lighting – no information has been provided.
- Services looking for financial support as listed.

19. Next Meeting Wednesday April 11th, 2018

The Meeting Closed at 20:33

Signed
Chairman of the Full Council Meeting held on 11th April 2018