



*St Asaph City Council*  
*Cyngor Dinas Llanellwy*

Minutes of the Meeting of St Asaph City Council held on 14<sup>th</sup> November 2018 at 6.45 pm in the Community and Council Meeting Rooms, Roe Plas Meadows.

**Present:** Cllrs: J Ellison, M Gedd, C Hardie (Mayor), P G Morton, J O Roberts (Deputy Mayor), B J Rust, P Scott, R Williams. Bill Cowie, G D Hodgkinson BEM, A Thomas.

The meeting commenced at 6.45pm as Clive and Marian Hughes wished to address the council.

**Re-ordering of the Parish Church**

Clive and Marian Hughes gave an update to Cllr Roberts' report on the re-ordering of the Parish Church. Following Mr Hughes' request, there was a proposal that the Council write a letter of support to assist the church in their applications for funding. Proposed by Cllr Scott, seconded by Cllr Hodgkinson.

At 7.00 pm Mr & Mrs Hughes left the chamber.

**1. Apologies for Absence**

Apologies for absence were received from Cllr E Winter.

**2. Declarations of Interest**

There were no declarations of interest.

**3. Public Participation**

There were no members of the public present.

**4. Urgent Matters**

Cllr Scott had one item which is to be considered in Finance.

## 5. North Wales Police Service

Report provided by Sgt Peter Evans and PCSO Lucy

- Five S47 assaults (resulting in an injury).
- Seven S39 common assaults.
- Burglary at a dwelling.
- Unauthorised taking of a motor vehicle.
- Four thefts, one at the petrol station.

The Mayor invited the room to raise further questions or incidents. Discussed continued parking problems.

The Mayor thanked the Sergeant and PCSO and they left the chamber.

## 6. Mayor's Report

Report provided by Mayor & Cllr C Hardie:

- The Mayor reported that it had been a busy month. He had attended an anniversary celebration at the Grange care home, a special service at the Cathedral for the Knights of St John, a community planning event in Bodelwyddan, a civic service in Caerwys and a charity ball in Buckley.
- Cllr Hardie had attended two meetings with NRW.
- Attended an iBeacon project meeting with Cllr Roberts.
- He had had several meetings with a member of public regarding the proposed development at Green-gates farm. He also attended the drop-in session at the library and chaired the public meeting at Theatr Elwy.
- Together with County Cllr Scott he had been invited to a meeting at the Business Park with Chris Ruane and businesses.
- The proposals at Green-gates Farm has taken a huge amount of time.

The council thanked the Mayor for his diligence in these negotiations. Proposed by Cllr Rust, seconded by Cllr Williams.

## 7. County Councilors' Reports

### CC & Cllr P Scott

- Attended civic services on Anglesey and at Caerwys.
- Attended a charity ball in Wrexham.
- Attended a service to celebrate 100 years of the Red Cross at the Cathedral.
- Attended the Rhuddlan Beacon event.
- Attended a council briefing on leisure framework.
- Attended a budget meeting regarding Council Tax.
- Dealing with hedge at Cae Winifred, bollards on Lower Denbigh Road.
- Attended Scrutiny committee, Cabinet meeting, Assets meeting, Drop in at the library and the Public meeting last week.
- Very concerned that NRW have stopped development of the culvert as they feel it is Denbighshire County Council responsibility. Concern that if we have bad weather there could be flooding.

**End of Cllr Scott's report.**

## **CC & Cllr A Thomas**

- Attended the centenary commemoration of Remembrance Sunday.
- Dealt with problems with disabled parking on the High Street
- Dealt with hedge cutting on Lower Denbigh Road
- Lower Street car park.
- Dealing with Glan Clwyd parking issue. Liaised with member of the public.

## **End of Cllr Thomas' report**

### **8. Minutes**

The previous minutes were discussed regarding accuracy (previously circulated prior to the meeting). The minutes were agreed to be accurate, apart from one minor amendment. Proposed by Cllr Roberts, seconded by Cllr Williams.

### **9. Matters Arising**

- Item 6 – Crocuses have been planted at the entrance to Bishops Walk.
- Item 9 – Football Club - Cllr Roberts explained that a grant would be applied for to do the hard standing along the width of the football pitch.
- Item 9 – Play Area - work has been completed and Cllr Williams has put the sign up.
- Item 9 – Assets and Environment meeting was held 25<sup>th</sup> October 2018.
- Item 9 – The High Street has recently been re-surfaced and markings have disappeared. There is surface water on the road again. Clerk to report to Welsh Water and DCC.
- Item 14 – Councillors' declarations of personal interest were completed by those present. Clerk to ensure that this is completed by remaining councilor and register to be made.

### **10. Financial Management**

- a) To approve the schedule of payments detailed in Appendix A
- b) To review the budget, income and expenditure. Clerk to query library grant for 2017-18.
- c) To review the operation of the bank accounts. A resolution was passed regarding the operation of the National Savings account. Signatories to be Cllrs Williams, Rust, Hodgkinson and Thomas. Two to sign and address to be changed to clerk's address. Proposed by Cllr Scott, seconded by Cllr Roberts.

Urgent matter raised by Cllr Scott was discussed. The Bowling club requested that we make a contribution of £600 to cover the winter green maintenance. Proposed by Cllr Thomas, seconded by Cllr Hodgkinson

### **11. Planning Applications**

- 46/2018/1021 No objections raised.
- Re appeal 46/2017/1128 – the council have the same objections as those raised in January and in addition commented that the access road to the site needs to have a proper surface.

**12. Common Land Ownership**

- Cllr Morton had raised concerns regarding establishing ownership of and responsibility for the common. We could a) wait and see how this develops; b) Investigate the title further; or c) Ask DCC Legal department for their help in resolving this.
- Cllr Colin Hardie had studied the extensive file and advised the council that DCC Legal dept had stated that they could not provide any further information, there were some contradictions in the correspondence held and that some of the transactions were not evidenced in writing.
- The conclusion was that this would cost a lot of money to resolve and that it was not possible to get clean title to any parcel of land making up the common. All agreed that the council should leave matters as they are.

Proposed by Cllr Scott, seconded by Cllr Cowie,

**13. Safety Concerns at Roe Plas**

- There was a suggestion from Cllr Winter that the Council should close Roe Plas in bad weather. The council noted these concerns but feel that we are unable to close Roe Plas. We continue to have due care and concern by ensuring that trees are maintained. We have recently given instructions for some groundwork to be done.

**14. iBeacon Project**

- Cllr Roberts gave a report regarding the progress made with this project. There will be a further meeting next week to be attended by Cllr Roberts, Cllr Hardie and Sandra Pierce.

**15. Independent Remuneration Panel for Wales**

- The report from IRPW regarding Councillors' allowances. The main recommendation is that whether to take the allowance has to be the choice of individual councilors, rather than a council decision. The council must make the allowance available, but the figures claimed will go into the public domain.
- It was agreed that we should respond that as a council the majority do not want remuneration. Clerk to respond.

**16. Proposed Gypsy/Traveller Site**

- This was discussed under part 2.

**17. Correspondence**

- Fergus Murray – E-mail responding to our refusal to hold cyclocross – marked as received.
- BDO – Audit Report – the comments in the audit report were accepted.

Proposed by Cllr Rust, seconded by Cllr Roberts.

Meeting closed at 9.00pm

Date of next meeting

Wednesday 12<sup>th</sup> December 2018 at 7pm.

Signed .....  
Chairman of the Full Council Meeting held on 14<sup>th</sup> November 2018

