



St Asaph City Council
Cyngor Dinas Llanellwy

Minutes of the Meeting of St Asaph City Council held on 13th March 2019 at 7.00 pm in the Community and Council Meeting Rooms, Roe Plas Meadows.

Present: Cllrs: Bill Cowie, M Gedd, C Hardie (Mayor), G D Hodgkinson BEM, B J Rust, P Scott, D A Thomas, R Williams, E Winter.

The Mayor, Cllr Hardie, advised the Council that the new co-opted member has resigned and regrets she is unable to take up the position.

1.

Apologies for Absence

- Cllrs J O Roberts, J C Ellison, P G Morton.

2. **Declarations of Interest**

There were no declarations of interest.

3. **Public Participation**

- None raised.

4. **Urgent Matters**

Cllr Cowie had contacted the Mayor and has one urgent matter.

5. **North Wales Police Service**

Report provided by PCSO Dave Jones

- Assault at licensed premises but no complaint from the injured party.
- Assault on Llwyn Elwy.
- Malicious communications.
- Anti-social behavior on Mill Street – someone has been apprehended.
- Criminal damage at a bus-stop on Upper Denbigh Road.

The Mayor invited the room to raise further questions or incidents.

Cllr Winter reported that he had seen lights in the field at Roe Plas Meadow at night.

Cllr Scott reported he had noticed a lot of traffic up and down the drive at Roe Plas Meadow.

The Mayor thanked the PCSO who left the chamber.

6. Mayor's Report

Report provided by Mayor & Cllr C Hardie:

- Attended five charity events for other Mayors and Civic Leaders including the County Chair's dinner.
- Attended a memorial service at St Mary's Church, Bodelwyddan for the Canadian WW1 soldiers.
- Had a meeting with NRW re the Plant! Scheme. The clerk has sent out tender documents. The contract will be issued in the name of the City Council but NRW are funding the maintenance of the trees over four years.
- Attended a flag-raising at County Hall, Ruthin.
- Had a meeting with a resident – see item 15.

Cllr Williams raised the subject of drainage required by the football goals on the common.

Cllr Hardie confirmed that pricing has been received from Glascoed Timber to run a mole through to drain the area. NRW have agreed to this.

Cllr Winter stated that the trees in the orchard are suffering due to lack of water.

7. County Councilors' Reports

CC & Cllr D A Thomas

- Cllr Thomas has received proposals for waiting restrictions on Lower Street which have been distributed to councilors for comment.
- Still chasing Denbighshire County Council re the car park wall and height restriction at Lower Street.
- Has been dealing with the Tourist sign. Clerk has asked Glascoed Timber to repair the signpost.
- Dealing with the state of the High Street with a number of potholes in evidence. Resolved that the Clerk should write to Highways Department at Denbighshire County Council.
- Attended a Town Centre workshop with the Clerk. High Streets will change dramatically over the next ten years.
- Denbighshire County Council have received a letter from solicitors for the University of Wales who wish to clarify their rights and exactly what they own as regards the Common. Cllr Thomas is working with Cllr Hodgkinson to go through the old files to try and clarify the situation.

Cllr Cowie stated that a shopkeeper had asked about the possibility of a free car park.

Cllr Cowie mentioned that there is little enforcement of parking restrictions.

CC & Cllr P Scott

- Attended five events for other civic leaders.
- Visited Ysgol y Parc – healthy school, Corwen Museum, the Council Eisteddfod and opened a Travelodge.
- Attended a Denbighshire County Council briefing on the proposed Gypsy and Traveller sites.
- Attended Scrutiny committee.
- Attended a meeting at Henllan Community Council re road safety issues.

Cllr Rust enquired about whether the trees at the Talardy have been planted.

Cllr Thomas asked whether the road from Henllan would have any impact on any future by-pass,

Cllr Rust suggested a weight limit would be a help.

Cllr Hodgkinson stated she is writing to County about Glascoed Road. Traffic is getting heavier and water is running down. The grids are not taking water. In frosty weather this will be treacherous. Cllr Scott will support her.

Cllr Gedd mentioned problems at Tan y Bryn with surface water.

End of Cllr Scott's report.

8. Minutes

The previous minutes were discussed regarding accuracy (previously circulated prior to the meeting).

Resolved to accept the minutes as accurate.

9. Matters Arising

- Item 15 Cllr Hardie confirmed that the new member has resigned.
- Item 13 Cllr Hardie confirmed a Policy Resources and Finance committee meeting has been arranged for 21st March at 10 am.
- Item 12 Cllr Hardie confirmed that tenders are being arranged for the Grass Cutting and Dog/Litter bin contracts. Plans are being updated.
- Cllr Scott asked for confirmation that the Clerk had ordered the bilingual sign, which was given.

10. Financial Management

- a) To approve the schedule of payments .

Resolved to approve the payments schedule total value £7,171.13.

- b) To approve the income and expenditure budget.

Resolved to approve the income and expenditure budget.

- c) To approve transfer of the Green-gates Farm donations from the Mayor's Charity account to the main account.

The City Council paid the bill for Lichfields.

Resolved to approve a cheque for £2590 from the Mayor's Charity account to the Main Account to partly offset this.

11. Planning Applications

- **46/2019/0113**
Erection of extension and alterations to dwelling.
Location: 2 Kentigern Court, St Asaph
Applicant: Kathryn Nash
Consultation Closing Date: 22nd March 2019

Resolved that the clerk should advise Planning Department that the Council has no objections.

12. Internal Audit and External Audit Reports

Report of remedial actions included in meeting pack.

Resolved to accept the Internal and External Audit reports.

13. Financial and Management Risk

The Clerk has reviewed the Financial and Management Risk Assessment.
Business Continuity plan to be drawn up at the PRF meeting 21st March.

Resolved to accept the Financial and Management Risk Assessment Report

14. Defibrillator Training

Cllr Hardie has been in contact with two businesses sited close to the location of the defibrillator and also the Rotary Club to see if they wished to send any delegates to the training session to be arranged. Cllrs Winter, Thomas, Rust and Williams would also like to attend.

Resolved that the Clerk should arrange a suitable date for training once all responses are received.

15. St Asaph Local Radio

Cllr Hardie met with Harold Martin who is interested in setting up a local radio station covering the Vale of Clwyd. He is asking for moral support re the set up. He is applying for grant aid and it would help his application if he had support from the City Council.

Resolved that the Mayor will contact Mr Martin and confirm the Council's support.

16. Plant! Contract

Cllr Hardie gave an update re the contract for the maintenance of the trees which are being planted behind the library and on the common. The tenders have been sent out. The trees are being planted behind the library in March in conjunction with NRW, Denbighshire County Council and the WI. The Plant! Funding received from NRW will be equal to the funding the City Council put in (our contribution will be the value of the land. The Japanese cherry trees are due to be planted in 2020 and their maintenance will also be included in the tender.

The Council resolved to thank the Mayor for his hard work in liaising with NRW.

17. Assets and Environment Committee

The Councillors reviewed the minutes of the meeting of 8th March.

- Cllr Winter enquired about the situation with the MUGA lights. It was confirmed that the Clerk has contacted Denbighshire County Council to obtain details of suitable contractors.
- It was confirmed that the Assets and Environment committee recommended that the invitation for the new contracts for Grass Cutting and Dog & Litter bins should be posted on the Council website with a closing date of 30th April. The contracts should commence from 1st April 2020 for a three year term. It was felt that it was too short notice to start the contracts from this Spring.

It was resolved that the Council agrees to proceed as recommended by the Assets and Environment Committee.

18. Christmas Lights

Cllr Hardie reported that he and the Clerk had met with three suppliers and are awaiting quotations (closing date 18th March 2019). The prices will be brought back to the Council for approval.

19. Proposed Gypsy and Traveller Sites

Cllr Scott reported that he and Cllr Thomas had met with Nicola Stubbins from Denbighshire County Council (DCC). DCC had received 774 objections with 4526 issues recorded. After disregarding those which they deemed to include racist comments, they were left with 171 forms with valid planning objections. DCC felt they could mitigate all the remaining objections. They have used the Rowntree Report of 1996 on three sites in Scotland as a basis for recommendation. The proposals are going back to the Scrutiny Committee tomorrow and Cllrs Scott and Thomas will ask for DCC to go back to the Local Development Plan. The Public are allowed to attend but cannot speak.

20. Correspondence

- e-mail from Urdd National Eisteddfod re donation – received.
- e-mail from Children's Wales Air Ambulance re donation – received.
- e-mail from IRPW re final report 2019-20 – received.
- e-mail from CND Cymru re Underground Nuclear Waste Dump – received.
- e-mail from Cllr Winter re watering for the Orchard – Cllr Winter suggested that water should be extracted from the river to water the orchard. Cllr Hardie explained that the orchard is under a maintenance contract via NRW for the next four years. The cost of any survey to assess the feasibility of Cllr Winter's suggestion would have to be borne by the City Council.

21. Urgent Matters

- Cllr Cowie wished to clarify who was monitoring the CCTV. A section of guttering had been removed recently, which Cllr Cowie replaced at no cost to the Council. If we had checked the CCTV we could have identified the offenders and reported the matter to the Police.

Resolved the Clerk will contact the Security consultants to arrange assessment of the adequacy of the existing CCTV and arrange training for Cllr Cowie and herself.
Resolved the Clerk is to order four CCTV signs for each corner of the building.

The meeting closed at 8.25 pm

Date of next meeting

Wednesday 10th April 2019 at 6.45pm.

Signed

Chairman of the Full Council Meeting held on 10th April 2019