



*St Asaph City Council*  
*Cyngor Dinas Llanelwly*

Minutes of the Meeting of St Asaph City Council held on 8th May 2019 at 7.15 pm in the Community and Council Meeting Rooms, Roe Plas Meadows.

**Present:**

Cllrs: Bill Cowie, M Gedd, C Hardie, G D Hodgkinson BEM, P G Morton  
J O Roberts (Deputy Mayor), P Scott (Mayor), D A Thomas and R Williams.

**1. Apologies for Absence**

- Cllrs J Ellison, B J Rust and E Winter.

**2. Declarations of Interest**

- Cllrs Scott declared an interest in item 17.

**3. Public Participation**

- There were three members of the Public present.

**4. Urgent Matters**

- None

**5. North Wales Police Service**

Report provided by PCSO Dave Jones

- Fraud (telephone) targeting the same member of the public as previously. This was identified in time and no money was lost.
- Shoplifting at Seaways Garage.
- Young female approached by same male involved in previous incident. Fortunately she ran away and was unharmed.

- Public Order in Gemig Street
- Criminal damage to a window at Seaways Garage.
- Public Order at the Plough.
- A number of sheds have been broken in to in the area.
- Spoken to a driver regarding a van obstructing the pavement.

The Mayor invited Councillors to raise concerns or ask questions.

- Cllr Hardie reported that, over Easter, at least one shed was broken into at the allotments and drug paraphernalia was left behind.
- -Cllr Scott raised a dog on dog attack raised by a resident, which has been reported to the Police. The PCSO confirmed that if the incident has been reported, it will be followed up.

The Mayor thanked the PCSO and he left the Chamber.

**7.15 pm - Standing Orders were suspended for refreshments.**

The members of the Public left the Chamber

**7.35 pm - Standing Orders were resumed.**

## 6. Mayor's Report

- The outgoing Mayor & Cllr C Hardie had nothing further to report.

## 7. County Councillors' Reports

### CC & Cllr D A Thomas

- The yellow lines on Lower Street will go as far as the Church entrance and the car park.
- Dealing with the wall between the car park and the Common. NRW are happy to progress this matter.

**End of Cllr Thomas' report.**

### CC & Cllr P Scott

- Attended a number of ceremonial events.
- Attended an event to celebrate Ruthin becoming a Coach friendly Town.
- Will cease to be Chair of Denbighshire County Council from 14th May.

**End of Cllr Scott's report.**

The Councillors were invited to ask questions or raise any issues.

- Cllr Cowie reported that the Lower Street car park does not have a sign saying whether it is a long stay or short stay car park. Also, on the existing sign, the contact telephone number for queries is incomplete.

Cllr Thomas will look into this.

- Cllr Cowie raised the culvert at the corner of Glascoed Road.

Cllr Scott confirmed that Denbighshire County Council stated they would start work in Spring. He is aware that it looks untidy and is a worry for people living in the area.

## 8. Minutes

The previous minutes of the meeting 10th April 2019 were discussed regarding accuracy (previously circulated prior to the meeting).

**Resolved to accept the minutes as accurate.**

## 9. Matters Arising

- Item 13 – Cllr Hardie asked if there was any progress regarding the seated sheltered accommodation. Cllr Roberts confirmed that he had received one quotation and would seek comparable quotes. He confirmed that he has completed a grant application.
- Item 15 Cllr Roberts confirmed he has written on behalf of the Council to Denbighshire County Council and has also written as a resident. He has received a response to his resident's letter which he will forward to Cllr Thomas.

## 10. Financial Management

### a) To approve the schedule of payments .

- Cllr Hardie confirmed that £5388 had been received from NRW as final compensation for works needed to tidy up after the flood defence works. A cheque has been drawn to transfer this amount into a Reserve Account so that it can be set aside to meet the costs of this work.

**Resolved to approve the payments schedule total value £ 11693.05. This sum includes £5388 which is a transfer between accounts – as above. Total sum paid away is £6305.05.**

### b) To approve the income and expenditure budget.

**Resolved to approve the income and expenditure budget and finance report.**

## 11. Planning Applications

### a) 46/2019/0323

Erection of a 1.75m high timber panel and concrete post screen fence (retrospective application).

Location: April Cottage, Glascoed Road, St Asaph

Applicant: Mr & Mrs Tony & Ann Young

Consultation Closing Date: 15th May 2019

**Resolved that the clerk should advise Planning Department that the Council has no objections.**

## 12. Litter

Cllr Scott advised that, together with Cllrs Hardie and Roberts, he had met with a resident who had concerns about the volume of litter left along the riverbank over Easter weekend.

The Council discussed the issues leading to this problem. A number of suggestions were made.

- Cllr Williams suggested placing signs on the litter bins asking members of the public to help us to keep St Asaph tidy and take their litter home if the bins are full.

Other suggestions were:

- make enquiries with Denbighshire County Council regarding the purchase of two additional wheelie bins (so that this is not left to the contractor to arrange).
- State the exact dates for the period when the twice weekly collections are to take place and also Bank Holiday arrangements in the new Litter Bin contract which is being arranged. This is to make agreements clear for all parties.

This issue is to be discussed at the forthcoming Environment and Assets Committee meeting.

## 13. Code of Conduct Training.

Cllr Scott discussed arrangements for all Councillors to undertake refresher Code of Conduct training.

**Resolved the Clerk will e-mail those councillors who are not present and book all councilors onto the relevant training session.**

Cllr Scott will look into the situation for himself and Cllr Thomas who both receive Code of Conduct training through Denbighshire County Council.

## 14. Defibrillator Training

The Clerk explained that the training session did not take place as we did not have the number of delegates required. There were no delegates from outside bodies. Recommended that we offer places to 6-8 Councillors so that we can run the course. Any additional places can be offered to outside bodies on a first come, first served basis.

**Resolved that the Clerk contacts councilors to check availability and book the course with St John's Ambulance.**

## 15. Environment & Assets Committee

A meeting was arranged for Thursday 23rd May 2019 at 10.00 am at the Bowling Club.

**The Clerk is to contact all councilors to advise.**

## 16. CCTV

The Council considered a quotation received from Hamilton Security to upgrade the CCTV system at a cost of £1135 & VAT.

**Resolved to accept the quotation.**

## 17. Correspondence

- a) letter from Caulmert re pre-planning consultation re 198 bed care home – received.
- b) e-mail from Denbighshire County Council re Care Property Portfolio Plan Consultation – received.
- c) letter from pupils at Ysgol Esgob Morgan re Urdd Participation. Cllrs acknowledged that this is an excellent achievement.

**Resolved to authorize grant of £100 towards fundraising efforts.**

- d) e-mail from Cllr Ellison re Old Denary Nursing Home – received.
- e) letter from Rev Allsworth re Grand Charity Dinner – received. All councilors to respond individually.
- f) e-mail from Bowling Club re rebuild costs following fire.

In view of his prejudicial interest Cllr Scott did not take part in discussions. The item was led by Cllr Roberts.

**Resolved to pay £1800 previously agreed.**

- g) e-mail from resident re unleashed dogs – discussed by Council under Police Reports.

**The meeting concluded at 8.25 pm.**

**Date of next meeting:**

Wednesday 12th June 2019 at 7.00 pm.

Signed .....

**Chairman of the Full Council Meeting held on 12th June 2019**