



St Asaph City Council *Cyngor Dinas Llanellwy*

Minutes of the Meeting of St Asaph City Council held on 10th April 2019 at 7.00 pm in the Community and Council Meeting Rooms, Roe Plas Meadows.

Present: Cllrs: Bill Cowie, J Ellison, M Gedd, C Hardie (Mayor), G D Hodgkinson BEM, J O Roberts (Deputy Mayor), B J Rust, P Scott and R Williams.

The Mayor, Cllr Hardie requested a minute silence for thoughts and prayers for Sue and Andrew Thomas. He expressed the Council's gratitude to Sue who gave dedicated support to Andrew as Councillor and also worked hard for the Council over many years.

1. Apologies for Absence

- Cllrs P G Morton, D A Thomas and E Winter.

2. Declarations of Interest

- Cllrs Rust and Roberts declared an interest in item 13.

3. Public Participation

- None.

4. Urgent Matters

- Cllr Roberts had contacted the Mayor and has one urgent matter.

5. North Wales Police Service

Report provided by PCSO Dave Jones

- Theft of number plates at two sites including Roe Parc.
- Unauthorised taking of a motor vehicle on Bro Hafod.
- Missing female located.
- Two reports of criminal damage at Stanley Hospital – ongoing.
- Two reports of making off at the petrol station.

The Mayor invited the room to raise further questions or incidents.

- Cllr Ellison reported that dogs had chased some lambs into the river.
- Cllr Roberts raised his urgent matter and confirmed that one lamb had been found dead and one was missing. The PCSO advised the Rural Crime team are dealing.
- Cllr Rust reported a problem with vehicles parking on the pavement outside the dog grooming parlour.

The Mayor thanked the PCSO who left the chamber.

6. Mayor's Report

Report provided by Mayor & Cllr C Hardie:

- The Charity Ball was held 22nd March and was well attended by 110 guests. It was a very successful evening.
- Met with a tenderer and NRW for the Plant! Contract.
- Attended a Civic Service at Rhuddlan

7. County Councillors' Reports

CC & Cllr P Scott

- Attended a meeting with the High Sheriff and Glandwr University.
- Attended a draw for the Football Club.
- Attended two Civic events including St Asaph Charity Ball.
- Attended a ceremony for the new church bells at Ruthin.
- Attended a ministerial visit to Rhyl.
- Attended Cabinet and full Council.
- Attended the Scrutiny Committee meeting re Gypsy and Traveller Sites, which advised that both the Transit and Residential Sites should go back to the LDP.

End of Cllr Scott's report.

The Mayor thanked Cllr Scott for all his hard work in relation to the planning Proposals at Green-gates Farm.

8. Minutes

The previous minutes of the meeting 13th March 2019 were discussed regarding accuracy (previously circulated prior to the meeting).

Resolved to accept the minutes as accurate.

9. Matters Arising

- Item 7 – Car Park wall. NRW are in discussions to get the wall built. Trying to clarify whether the car park is long stay or short stay.
- Cllr Rust enquired about the trees at the Talardy. Cllr Scott has advised the trees should have been planted and is awaiting a response.
- Item 14 Cllr Hardie confirmed that Defibrillator Training has been booked for 23rd April.
- Item 15 Cllr Hardie confirmed that the applicant had approached the Council requesting a list of voluntary Organisations. Clerk to reply with list drawn up by Council.
- Item 16 – the Site Meeting has taken place.
- Item 17 – Cllr Cowie confirmed that he and the Clerk had met with the CCTV engineer, who will forward recommendations and quotes. The existing system is outdated. They will also provide new signs.

10. Financial Management

a. To approve the schedule of payments .

Resolved to approve the payments schedule total value £3154.30

b. To approve the income and expenditure budget.

Resolved to approve the income and expenditure budget.

c. To approve the schedule of direct debits for 2019-20

Resolved to approve the Direct Debit Schedule:

Apogee Corporation	Printer usage charge
CF Corporate	Lease of Printer
Scottish Power	Lights Roe Plas Meadow
Scottish Power	Meeting Room & MUGA Lights
Nest Pensions	Clerk's Pension
Welsh water	Football Pavilion
Welsh water	Meeting Room

d. To confirm value of Reserves used to fund Planning Consultant

The draft annual statement was presented to Council and they were asked for their approval of the value of Reserves to be used to fund the bill for Lichfields.

Resolved to approve £6500 from Reserves used to fund the bill from Lichfields.

11. Planning Applications

a. 46/2019/0246

Erection of sun room, conversion of coal room to bedroom & installation of 2 roof lights to dwelling.
 Location: Pen Llan, Upper Denbigh Road, St Asaph
 Applicant: Mr & Mrs Peter Hobson
 Consultation Closing Date: 16th April 2019

Resolved that the clerk should advise Planning Department that the Council has no objections.

b. 46/2019/0277

Change of use from a pet grooming salon to an ice cream parlour.
 Location: Barrow Crafts, High Street, St Asaph
 Applicant: Ms Julie Rodgers
 Consultation Closing Date: 25th April 2019

Resolved that the clerk should advise Planning Department that the Council has no objections.

12. Policy Resources and Finance Committee

The Council received the recommendations from the Policy, Resources and Finance Committee.

Resolved to adopt the option to retain the existing website and continue to update and improve it.

Resolved to approve setting up a Website Working Party. Initial members to be Cllrs Ellison, Hodgkinson and Scott.

13. St Asaph Football Club

Cllr Roberts gave an update to his report (September 2018) in relation to the changes FAW are bringing in to the pyramid system. St Asaph FC are currently in tier 3 and to retain their place they have to meet certain criteria:

- the length and width of the pitch – they can easily comply.
- changing rooms – meet standard.
- parking – fine.
- have seated sheltered accommodation for 100.

The Football Club are seeking permission to go ahead and apply for funding to enable them to meet the criteria for seated sheltered accommodation.

Resolved to grant permission for the Football Club to apply for funding for seated sheltered accommodation. No precept is being used to fund the project.

14. Pont Begard

Cllr Hardie advised he had received an enquiry as to whether the Council and or the Twinning Association would be arranging a celebration to mark the 10th anniversary since the bridge was named.

Resolved the Council will not be arranging celebrations.

15. Access Road near Bryn Elwy

Cllr Roberts gave a report following his attendance at the drop-in session on proposals for the access road. At the consultation meetings everyone had understood this would be reinstated as a playing field. It is now proposed that this be used as a car park for the Language Centre.

Resolved the Council should write to DCC stating we would oppose this proposal as for the wellbeing of the residents a playing field would be better than a car park.

16. Internal Auditor

Correspondence received from JDH Business Services Ltd setting out the Terms of reference for the Internal Audit.

Resolved to approve appointment of JDH as Internal Auditor for 2018-19.

17. Mayor and Deputy Mayor

Cllr Rust nominated Cllr Scott as Mayor, seconded by Cllr Williams. There were no other nominations. There was a unanimous vote in favour.

Resolved to appoint Cllr Scott as Mayor for 2019-20

Cllr Hodgkinson nominated Cllr Roberts as Deputy Mayor, seconded by Cllr Cowie. There were no other nominations. There was a unanimous vote in favour.

Resolved to appoint Cllr Roberts as Deputy Mayor for 2019-20

18. Correspondence

- a. letter from Welsh Audit Office re Audit Arrangements – received.
- b. quarterly report from St Asaph Library – received.
- c. e-mail from Wild Ground re support for funding application – received.
- d. e-mail from Cllr Morton re March Meeting Pack – received.
Cllr Cowie asked for his statement in reply to be minuted as follows:
“Most Councillors have been sent a copy of my reply to Cllr Morton’s untrue allegations. I do not intend to take up members’ time by repeating my rebuttal of his rambles. All I will say is – many years ago a well-educated leader said the following “When a man tells lies, he loses his dignity”. Cllr Morton, take heed”.
- e. e-mail from D I Roberts re Black Poplar sign.
Resolved to agree to pay the cost of moving the Black Poplar Sign.
- f. e-mail from Cllr Morton re Policy Resources and Finance meeting – Received. Political affiliation is a matter for each individual member.
- g. e-mail from Fran Rhodes re Community Led Business and Community share offers – received.
- h. e-mail from Elinor Shepley re Understanding Welsh Places – received.
- i. e-mail from One Voice Wales re Proposals to amend the Public Audit (Wales) Act – received.
- j. memo from Afon Elwy Environmental Group re RHS “Love Your Neighbourhood”. – update
Received from Cllr Rust.
- k. e-mail from Leighton Jones re IRPW Annual report – this confirms that payment of allowances to Councillors is mandatory – unless they refuse it individually in writing. The payments must be made through payroll.
- l. e-mail from Cllr Cowie in response to Cllr Morton’s e-mail as above. – received. See Cllr Cowie’s comments above.

- m. e-mail from Cllr Morton re Code of Conduct Complaints – apology to be noted.
- n. e-mail from Cllr Morton re Apologies for tonight’s meeting and requesting Codes of Conduct and Standing Orders – Councillors are awaiting updated Codes and the existing Codes were included in the meeting pack sent out for the AGM May 2018.
- o. an e-mail received from the Allotment Holder regarding his shed was read out to the Council. The gentleman has agreed to modify his shed within the timescale mentioned.

The meeting concluded at 8.50 pm.

Date of next meeting

Wednesday 8th May 2019 at 7.00 pm.

Signed
Chairman of the Full Council Meeting held on 8th May 2019