



## *St Asaph City Council Cyngor Dinas Llanellwyr*

Minutes of the Meeting of St Asaph City Council held on 10<sup>th</sup> July 2019 at 7.00 pm in the Community and Council Meeting Rooms, Roe Plas Meadows.

### **Present:**

CLLrs: Bill Cowie, M Gedd, C Hardie, G D Hodgkinson BEM, P G Morton, B J Rust, D A Thomas, R Williams and E Winter.

### **1. Apologies for Absence**

Apologies were received from the Mayor and Deputy Mayor, so in accordance with Standing Orders the Council were asked to elect a Chair for the meeting.

### **Resolved to elect Cllr Hardie as Chair for this evening's meeting**

- Cllrs Scott, Roberts and Ellison.

### **2. Declarations of Interest**

- Cllr Williams declared a professional interest in item 11(580) as the applicant is her employer.

### **3. Public Participation**

- None

### **4. Urgent Matters**

- None

### **5. North Wales Police Service**

Apologies received from PCSO Dave Jones

## 6. Mayor's Report

The Mayor was not present.

## 7. County Councilors' Reports

### CC & Cllr D A Thomas

- The height restriction barrier at the car park in Lower Street is now in place and is still to be painted. The wall is also to be resolved.
- Denbighshire County Council are to clean the pavements.
- As regards planning enforcement – there is only one person dealing with this and their main priority is cases where harm is done. There is no reason why town and community councils should not refer cases.
- There was a discussion about trees planted at the Talardy Hotel which was a planning condition. Cllr Rust is to make enquiries.

**Resolved that the Clerk should write to Planning if there is no evidence that a tree has been planted.**

- Cllr Williams enquired about the double yellow lines on Lower Street. These are to be applied adjacent to the car park to the church gate.
- Cllr Winter raised the condition of the banks surrounding the roundabout by the Talardy. **Cllr Thomas will make enquiries.**
- Cllr Rust raised the issue of the flower planters on the railings. Afon Elwy have been working towards "It's your Neighbourhood" floral competition. Denbighshire County Council have advised these should be removed. Other communities have these planters in place and the policy does not mention floral decorations. Cllr Hardie has not received any response or acknowledgement to his reply. **Cllr Thomas will make enquiries.**
- Cllr Gedd enquired when the planning application for the proposed Gypsy Site will be submitted. Cllr Thomas confirmed this would be in the Autumn. Denbighshire County Council have promised that every household will receive notice.

**End of Cllr Thomas' report.**

## 8. Minutes

The previous minutes of the meeting 12<sup>th</sup> June 2019 were discussed regarding accuracy (previously circulated prior to the meeting).

**Resolved to accept the minutes as accurate, with two minor amendments.**

## 9. Matters Arising

Item 14 – Cllr Williams confirmed she has written to Sarah Wheat regarding Dementia Friends training. Clerk to liaise.

Item 15

- Grass Cutting Contract & Contract to Empty Litter Bins – contracts have been issued. Awaiting signed copies from Glascoed Timber.
- Christmas Lights – options for Lower Denbigh Road to be approved by Denbighshire County Council before purchase/hire. Council was asked to approve a budget so that this can be progressed before the next Council meeting in view of the timescales for fulfilment of the contract.

**Resolved that the Clerk should accept a quote to purchase the existing lighting scheme at a cost of £5434.90 plus VAT.**

The Council can then build up a reserve to purchase or hire a new scheme in three years.

**Resolved to allocate a budget of £2000 from the Contingency budget to provide lights on Lower Denbigh Road. Resolved that the Clerk should progress a contract to hire or purchase within this budget.**

- Council's Insurance policy has been renewed.
- Re Fire Policy – Cllr Cowie advised that the litter bin outside the meeting room should be moved to the perimeter of the railing outside the Fire Exit, at the corner of the building. Its present location is too close to the building. The Fire Officer has approved the new location. Cllr Cowie and the Clerk, together with Cllr Roberts have carried out an assessment of the Football Pavillion. Assessment of the Bowling Club to be completed before the next Council meeting.

## 10. Financial Management

- a. To approve the schedule of payments .

**Resolved to approve the payments schedule total value £ 11,643.27**

- b. To approve the income and expenditure budget.

**Resolved to approve the income and expenditure budget and finance report.**

- c. To approve a Direct Debit Payment to CATalyst.

This is for the Cloud Storage facility as discussed at the June Full Council Meeting

**Resolved to approve the Direct Debit payment to CATalyst.**

## 11. Planning Applications

- a. 46/2019/0534

Internal and external alterations (Listed Building)

Location: The Barrow Restaurant, High Street, St Asaph

Applicant: Mr Alan Jones

Consultation Closing Date: 11<sup>th</sup> July 2019

**Resolved that the clerk should advise Planning Department that the Council has no objections.**

b. 46/2019/0580

Installation of one flag pole

Location: Archbishop & Bishop of St Asaph, Church in Wales, Esgobty, Upper Denbigh Road, St Asaph

Applicant: Mr Emyr Wyn Hughes

Consultation Closing Date: 26th July 2019

**Resolved that the clerk should advise Planning Department that the Council has no objections.**

## 12. Fire Policy

This was discussed under Matters Arising.

## 13. Events Committee

A meeting was arranged for Thursday 18<sup>th</sup> July at 10.30 am at the Meeting Room.

## 14. Environment & Assets Committee

A meeting was arranged for Thursday 5<sup>th</sup> September at 10.30 am at the Meeting Room.

## 15. Right of Way

Council was advised that during the recent Assets Inspection, it was not possible to walk the footpath from Lower Street to the Common. Cllr Hodgkinson also queried whether the footpath at Coed yr Esgob Lane was a Right of Way.

Cllr Hodgkinson to make enquiries re Coed yr Esgob Lane.

**Resolved that the Clerk should write to the County Council Footpaths Officer to clarify whether these two footpaths are, indeed, Public Rights of Way.**

The Clerk is to report back to Council once clarification is received so that any further actions can be considered.

## 16. Correspondence

- a. e-mail from DVSC re invitation to AGM - received
- b. letter from Menter Iaith re fundraising – received.
- c. letter from Denbighshire County Council re: Local development Plan – received.

**The meeting concluded at 8.00 pm.**

Date of next meeting

Wednesday 11<sup>th</sup> September at 6.45 pm.

Signed .....

**Chairman of the Full Council Meeting held on 11<sup>th</sup> September 2019**