



St Asaph City Council

Cyngor Dinas Llanellwy

SUMMONS TO ATTEND

All Members are summoned to attend the Annual Meeting of the Council to be held with remote attendance via Zoom on Wednesday 9th December 2020 at 6.30 pm.

AGENDA

1. Appointment of Mayor for 2020-2021

In accordance with the Local Government, Wales – The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020, the City Council resolved that the Mayor should continue in office for 2020-2021. Minute ref 2020/68.

a) Declaration of Acceptance of Office.

2. Address by the Mayor

3. Appointment of Deputy Mayor for 2020-2021

In accordance with the Local Government, Wales – The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020, the City Council resolved that the Deputy Mayor should continue in office for 2020-2021. Minute ref 2020/68.

a) Declaration of Acceptance of Office.

4. Apologies for Absence

To receive apologies for absence.

5. Declarations of Interest

To declare any personal or personal and prejudicial interest in any item on the agenda.

6. Public Participation

7. Minutes

To receive and approve as a correct record the Minutes of the Annual meeting held on 8th May 2019.

8. Mayor's and Councillors Allowances

To consider arrangements for payment of

- a) Mayor's Allowance and Expenses;
- b) Allowances for Special Responsibility;
- c) The timing and arrangements for payment of Councillors' Allowances

– in accordance with Governance & Accountability for Local Councils in Wales Practitioners Guide 2019, page 68 and 69.

9. Committees

a) To agree Terms of Reference Framework

- (1) Policy, Resources and Finance
- (2) Events
- (3) Environment & Assets
- (4) Website Working Party
- (5) HR
- (6) Flood & Community Emergency Working Party
- (7) Consider new committee to deal with urgent matters and emergencies

b) To appoint Members to the committees

10. Schedule of Meetings

To agree the schedule of Council meetings 2020-2021

11. Standing Orders, Financial Regulations, Code of Conduct & Delegations

To approve and adopt these policies and procedures

12. Policies and Procedures

To approve and adopt the following policies:

- a) Remote Meeting Policy;
- b) CCTV Policy;
- c) Privacy Impact Assessment Procedures;

- d) Website and Photographs Policy;
- e) Freedom of Information Policy;
- f) Freedom of Information Publication Scheme;
- g) Complaints;
- h) Internet, e-mail and Social Media Policy.
- i) To consider the schedule to review policies and procedures over a three year cycle.

13. Outside Bodies

To Agree the Council's representatives on Outside Bodies

14. Bank Accounts

To approve the Signatories to the Council's bank accounts.

Any members of the Public who wish to attend, please contact the clerk by e-mail for details of the meeting. If you have any questions you would like addressed, please forward these to the Clerk by 4pm on 8th December 2020.

Jill Ellison, City Clerk
Email:clerk@stasaphcitycouncil.gov.uk