St Asaph City Council
Cyngor Dinas Llanelwy

Minutes of the Annual General Meeting of St Asaph City Council held on 9th May 2018 at 6.30pm in the Community and Council Meeting Rooms, Roe Plas Meadows.

Present:

Cllrs: C Hardie (Mayor). R Williams (Deputy Mayor). G D Hodgkinson (BEM), P G Morton, J O Roberts, B J Rust, P Scott, D A Thomas, M Gedd and Bill Cowie

1. Apologies for Absence

- Cllrs J Ellison and E Winter sent their apologies.

2. Declaration of Interest

To notify of any items that appear in the agenda in which you may have an interest that has not been recorded in the Members Register of Interests.

No declaration of interests was raised.

3. Minutes

To receive and approve, as a correct record, the Minutes of the Annual Meeting held on Wednesday 10th May 2017.

It was proposed by Cllr Williams and seconded by Cllr Roberts as an accurate record of the minutes and were signed accordingly.

4. Public Participation.

There were no applications for public participation.

5. Appointment of Mayor for 2018-19

Cllr Colin Hardie was nominated for the position of City Mayor for 2018-19. This was seconded and supported from the majority of the room.

6. Address by the Mayor

Cllr Colin Hardie expressed his delight at once again being accepted as Mayor for a third term. The past year was busy particularly regarding to the City's anniversary celebrations and frequent and regular discussions with NRW/Dawnus regarding the flood defence works.

Last year's Winter Fair was a great success and he hoped that this year's event would be even better.

Cllr Hardie thanked the Deputy Mayor Cllr Roz Williams for her support over the past year and expressed his great sadness that she was not able to stand for Mayor this year.

Resolved that Cllr C Hardie be elected City Mayor for 2018/19.

Cllr Hardie signed the Declaration of Acceptance of Office.

7. Appointment of the Deputy Mayor for 2018-19

Cllr John Roberts was nominated for the position of Deputy Mayor 2018-19. This was seconded and supported from the majority of the room.

Cllr & Deputy Mayor John Roberts said he was honoured to accept the position for the forthcoming year.

At this point Cllr R Williams was asked to say a few words – she said she would like to thank everyone for their past support and was extremely disappointed at not being able to take up the position as Mayor but hoped the opportunity would come again in the future. She wished Cllrs Hardie and Roberts every success for the coming year and gave her full support.

Resolved that Cllr John Roberts be appointed Deputy Mayor for the ensuing year.

Cllr J Roberts signed the Declaration of Acceptance of Office.

8. Mayor's & Councillors' Allowances

It was unanimously agreed that the Mayor's Allowance remain as last year.

Resolved that the allowance of £1,500 be made available to Cllr Hardie in two instalments.

9. Committees

a) Confirm Structure

It was agreed by the majority of the room that the existing Committee structure would be retained, and it was agreed that existing Terms of Reference will remain in place.

b) Agree Terms of Reference Framework

The Terms of Reference for the Committee meetings were provided within the pack, this was the same as last year it was agreed they do not need reviewing now. These were accepted for the new year, The pack consisted of the following:

- Policy, Resources and Finance
- Events
- Environments & Assets
- HR

c) Agree Members

It was agreed by the majority the members would be reviewed at the time of setting the meeting.

d) Agree Chair.

It was agreed by the majority the Chair would be agreed at the time of setting the meeting.

Resolved by the majority that:

a) The Committee Structure be approved.
b) The Terms of Reference for each of the committees be approved.
c) The delegations and chair would be reviewed and agreed as the meeting was established.

10. Schedule of Meetings

Resolved not necessary to set a schedule.

11. Standing Orders, Financial Regulations & Delegations - Agree

Resolved to review the documents and to adopt at the next Full Council Meeting.

12. Data Protection Act Policies

Cllr Hardie stated that all the necessary policies had now been accepted and adopted by the council, but it was important that all councillors were aware of the contents of each document to satisfy the auditors requirements. He also thanked the past clerk for all the additional work that she had undertaken to produce the policies.

13. Meeting end – Break for photo opportunity

Standing orders were suspended whilst Members went outside for photographs.

The meeting concluded at 7.00 pm

Signed ……

Chairman St Asaph City Council 8th May 2019