St Asaph City Council
Cyngor Dinas Llanelwy

Minutes of the Full Council Meeting of St Asaph City Council held on Wednesday 9th June 2021 at 7.00 pm with remote attendance via Zoom.

Present: Cllrs J Ellison, M Gedd, C Hardie, L Griffiths, L Groves, P G Morton, J O Roberts (Deputy Mayor), B Rust, P Scott (Mayor), D A Thomas, B J Townsend and R Williams.

2021/094 Apologies for Absence

None.

2021/095 Declarations of Interest

- Cllrs Groves and Griffiths declared a personal interest in Agenda item 10c) due to the proximity of the proposed development to their homes;
- Cllrs Rust and Roberts declared an interest in item 15f) as they are the Treasurer and Chairman, respectively, of the Football Club.

2021/096 Public Participation

Two members of the public were present.

2021/097 Planning

a) Application: 46/2021/0506
Location: 6 Cathedral Walk, St Asaph
Proposal: Erection of single storey extension and decking to rear of dwelling and associated works

Resolved that the Clerk should advise Planning at Denbighshire that the City Council have no objections on planning matters, but do have concerns about:

- **The fact the extension would be attached to the neighbouring property, which is not the case at present;**
- **That the extension would be built over essential services and access to these would be impeded.**

2021/098 Upper Denbigh Road – Pedestrian Safety

There was a discussion surrounding the stretch of road in the 60 mph zone, where vehicles tend to drive on the opposite side of the road when flooding occurs. The pavement is overgrown and for approximately 10 metres, there is no pavement at all. The possibility of extending the 30 mph zone was raised.
Potential sites for a pedestrian crossing were considered and the only possible site was identified as opposite the old grammar school.

Cllrs Scott and Thomas will raise these concerns with Denbighshire as County Councillors.

2021/099 North Wales Police

PCSO Dave Jones was unable to attend the meeting, but had sent his monthly crime report, which was read by the clerk:

- The area has been very busy, partly as a result of lockdown restrictions easing and also the good weather;
- Anti-social behaviour along the river and beyond the fence. Signs have been put up;
- Assault at licensed premises and theft of a purse. Enquiries are ongoing;
- Reports of a dangerous dog near the A55. Police currently dealing;
- Theft of two car seats from outside a property in Ffordd Siarl;
- Several attempts of online fraud, which all failed;
- Damage to fish sculpture on the riverside;
- Damage to a car (paint stripper) Bryn Gobaith;
- General anti-social behaviour has been low.

2021/100 Mayor's Report

The Mayor, Cllr Scott, gave a report to Council:

- Attended the British Legion 100 year celebrations at Denbigh;
- There are a number of invitations for the coming months.

2021/101 County Councillors' Reports

Cllr Andrew Thomas

- Bodelwyddan Castle Trust have sold the property to Denbighshire, who in turn have sold parts of the estate to Warner Bros;
- Re: the High Street – has sent a message to the leader of Denbighshire to have the street furniture painted. If permitted the City Council will have the painting done;
- Will raise the issue of potential wildflower verges and areas in St Asaph on Denbighshire's land.

Cllr Peter Scott

- Attended the Community Scrutiny Committee meeting;
- The new Chairman of Denbighshire is Alan James and the Vice-Chairman is Cllr Christine Marsden;
- Is the Vice-Chairman of the new Gypsy & Traveller Accommodation Committee. They will be meeting with the organisation who did the accommodation needs survey last time;
- Looking for ideas for levelling up to be sent to the MPs;
- Flood Task & Finish Group – NRW discussed dredging rivers. The next meeting will include discussions on floodwater meadows;

There was a discussion about new levelling up and Growth & Prosperity grants which are becoming available at very short notice. There is a need to have costed projects ready for submission.

2021/102 Minutes

The previous minutes of the meeting 12th May 2021 were discussed regarding accuracy (circulated prior to the meeting).

Resolved to accept the minutes of 12th May 2021 as accurate.

2021/103 Matters Arising

- 2021/088 – The new Council laptop has been installed. The old laptop will be retained by the Clerk until all records have been retrieved.
- 2021/089 – Cllrs Gedd, Rust, Hardie & Roberts met with the resident and agreed to the location and installation of a memorial bench 1n principle. Arrangements to be made with the Clerk.

2021/104 Financial Management

a) The payment schedule was reviewed:

- Payment to Scottish Power for the meeting room – a refund of £715 in respect of overpayment was received in March. The Clerk checks the meter readings during regular building inspections.

Resolved to approve the Payments Schedule, total value £3104.89

b) The Finance report (circulated prior to the meeting) was discussed.

- Wayleave payments received re: land behind the Library. One payment £13.92 was stopped, but is to be replaced by a further payment of £27.84;
- Wayleave agreement for Mill Race Meadow has been signed and payment is expected. Enquiries will be made for Roe Plas meadow.

Resolved to approve the Income and Expenditure budget and Finance report.

2021/105 Planning Applications

b) **Application: 46/2021/0427**
Location: 29 Roe Parc, St Asaph
Proposal: Erection of single storey rear extension

Resolved the Clerk should advise Planning at Denbighshire the City Council has no objections to the application.

c) **Application: 46/2021/0159**
Location: Vista Site, Glascoed Road, St Asaph
Proposal: Hybrid planning application for the redevelopment of 6.9 ha of land incorporating the following elements:
Full Details: Erection of a commercial vehicle sales unit (sui generis), formation of associated parking area, landscaping and associated works.
Outline Planning Application: Erection of 5 No. business buildings (Use Class B1 and B2) with all other matters reserved for further approval
Cllrs Griffiths and Groves had declared an interest in this item and did not take part in discussions.

The Council had no further comments to make, but were pleased that, during the consultation stage, the applicants had accepted that the South-east exit was to be closed off. The Council understand this has now been written into the planning application.

2021/106 Traffic Pollution on the High Street

There was a discussion regarding the volume of traffic at peak times and the resulting pollution levels.
Cllr Thomas will liaise with Denbighshire to request pollution monitoring to be conducted on the High Street at peak times.

2021/107 Environment & Assets Committee

a) The minutes of the meeting of the Environment & Assets Committee of 3rd June 2021 were discussed (circulated prior to the meeting).
Resolved to accept and approve the minutes of 9th June 2021 meeting of the Environment & Assets Committee.

b) Resolved to accept and approve the recommendations of the Environment & Assets Committee as follows:

i. **That the Clerk is to reply to the Youth Justice Service accepting their offer of help. Projects to be offered include bench restoration and construction and planting of the new raised bed;**
ii. **That authority be delegated to the Clerk to complete the new Jubilee Copse project with a budget of £2000;**
iii. **To Accept the recommendations of the Play Area Safety Inspection reports;**
iv. **To accept the quotation of £8476 & VAT from Richard Irons for wetpour repairs. It was noted that an additional cost is likely to repair the damage at Bryn Gobaith due to vandalism;**
v. **To accept the quotation of £600 & VAT for the tarmac repairs at the Andrew Pirie and Lower Street wheeled sports play areas;**
vi. **To approve a budget of £500 & VAT for the new raised bed in the wildflower garden;**
vii. **The Council is to put a call-out in the City Times for the owner of the bench which requires replacement to contact the Clerk;**
viii. **To authorise the Mayor and the Clerk to consult John Owens re: letter to NRW about flood protection of council property;**
ix. **To accept the quotation from Zurich Insurance for a 5-year agreement for the Council's insurance, premium £2606.72. The Clerk is to increase the cover on the football stand to reflect the cost of the new shutters and make enquiries about flood cover for the football pitch;**
x. **That a simple questionnaire should be placed in the City Times to assess the initial response from residents re: new City Plan;**
xi. **That the annual Assets Inspection will take place on 7th July.**

2021/108 Dementia Friendly St Asaph

Pricing for provision of dementia friendly mats were discussed and arrangements for provision of the mats to businesses in St Asaph. Exact numbers required are still awaited. Provision of £1000 was made in the 2020-2021 budget for the mats, which was unspent.

Resolved to approve the purchase or funding of the mats, subject to a budget of £1000 once the quantity is known. Due regard is to be given to health & safety implications. Cllr Hardie is to liaise with the Clerk.

2021/109 Correspondence

a) e-mail from Lee Christy, Denbighshire County Council re: Future DCC Fibre Broadband Provision – received.

b) e-mail from a resident re: Gigabit Broadband Vouchers –

Resolved the Clerk is to reply advising that fibre broadband is to be installed at the Council Meeting Room as a first step.

c) e-mail from Denbighshire re: Public Sector net zero reporting guide – received.

d) e-mail from Simon O'Rourke re: testimonial –

Resolved the Clerk is to write an appropriate testimonial following the successful repair of the dipper.

e) e-mail from a resident re: Move a Marathon for Ethan – the Council had approved the use of its land at Roe Plas Meadow for this event.

Resolved to make a grant of £100 to this deserving cause. The Clerk is authorised to make the donation by Just Giving if cheque payments are not acceptable.

The City Council offers its best wishes to Ethan's family for this event in memory of their son.

f) e-mail from a resident re: Football at Roe Plas Meadow –

Cllrs Rust and Roberts had declared an interest in this item and did not take part in discussions. Cllr Roberts briefly explained that the pitch area had been cordoned off whilst in use by the football club, but gave no further comment.

Resolved the Clerk is to reply stating that the Council have no objection to the pitch area being cordoned off whilst it is in use. The land in question is the Council's property at Roe Plas Meadow and is not part of the common. Further the public were still able to access Roe Plas Meadow while the pitch was in use.

The meeting concluded at 8.25 pm

Date of Next Meeting

Meeting with remote attendance held 14th July 2021.

Signed ……

Chairman of the Full Council Meeting held 14th July 2021