St Asaph City Council
Cyngor Dinas Llanelwy

MEETING OF St ASAPH CITY COUNCIL

To: Members of St Asaph City Council,
Cllrs: J Ellison, M Gedd, L Griffiths, L Groves, C Hardie , P G Morton, J O Roberts (Deputy Mayor), B J Rust, P Scott (City Mayor), D A Thomas, B Townsend and R Williams.

Dear Councillor,
You are summoned to the **Full Council Meeting** of St Asaph City Council for the transaction of business shown on the agenda below. The meeting will be held with remote attendance is available via Zoom in accordance with the provisions of the Local Government and Elections (Wales) Act 2021. The meeting will be held at **7.00 pm on Wednesday 12th January 2022 (Maximum of two hours).**

Jill Ellison, City Clerk **Email:clerk@stasaphcitycouncil.gov.uk**
6th January 2022

AGENDA

1. Apologies for Absence
2. Declaration of Interest

To declare any personal / personal and prejudicial interest in any item on the agenda.

3. Public Participation

To consider applications from members of the public to address the Council in respect of any item of business included in the agenda.

4. North Wales Police

To receive a report on local issues from PCSO Dave Jones.

5. Mayor's Report

To receive a report from the Mayor, Cllr Scott.

6. County Councillors' Reports

To receive reports from Cllrs Scott and Thomas

7. Minutes

To approve as a correct record the Minutes of the Council meetings held on 8th December 2021.

8. Matters Arising

To consider any matters arising from the minutes not included in the agenda.

9. Financial Management

a) To approve the schedule of payments.

b) To review the income and expenditure budget.

10. Planning Applications

To consider and comment, as appropriate, on the applications as listed below:

a) Application: 46/2021/1266
Location: HM Stanley Hospital, Upper Denbigh Road, St Asaph
Proposal: Amended details to plots L13 & L14 in connection with planning permission code no. 46/2015/0114 (Listed Building Application)

b) Application: 46/2021/1264
Location: 36 Bro Havard, St Asaph
Proposal: Erection of two storey extension to dwelling and associated works

c) Application: DNS/3247619
Location: Land at Gwernigron Farm, The Roe, St Asaph
Letter from Welsh Government – notification relating to DNS application

11. Roe Plas Meadow Charity

To consider the appropriate course of action regarding the charity.

12. Projects for 2022-2023

To consider instructions to the Clerk to progress projects in preparation for the next financial year as follows:

a) For the Clerk to make an application for planning permission for an additional flagpole at Roe Plas Meadow;
b) For the Clerk to give notice to the existing contractors to terminate the existing lease for the printer on expiry of the contract.

13. Environment & Assets Committee

a) To receive and approve the minutes of the meeting of the Environment & Assets Committee onJanuary 2022;
b) To consider the recommendations of the Environment & Assets Committee.

14. Internal Control

To receive Cllr Scott's report following his recent Internal Control check.

15. Delegated Decisions

To approve and ratify decisions made by the Clerk, in consultation with the Mayor and Deputy Mayor under delegation.

16. Land at Mill Race Meadow

a) To approve the article and questionnaire for publication in the City Times;
b) To consider arrangements for the poll.

17. Meet the Councillors sessions

To discuss arrangements for meet your Councillors sessions.

18. HM Stanley

To discuss and approve arrangements for amending the HM Stanley information board.

19. Freedom of the City

To consider a report from the Clerk following discussions with the Royal Welsh Liaison Officer.

20. Correspondence

To note and agree any actions arising from correspondence received

a) Letter from the Returning Officer re: City, Town and Community Council Elections 2022;
b) E-mail from a resident re: Natural Flood Management funding;
c) E-mail from Welsh Government re: Local Government & Elections (Wales) Act 2021 consultation;
d) E-mail from Marie Curie re: funding;
e) Letter from Welsh Government re: Shaping Wales' Future programme.

If you would like to attend the meeting, please contact the clerk by 4pm on 11th January 2022 by e-mail for a link to the meeting. If you have any questions you would like addressed, please forward these to the Clerk by 11th January 2022.