St Asaph City Council

Summary of Meeting

Date of meeting;	8th September 2021
Meeting:	Full Council Meeting of St Asaph City Council
Members Present:	Cllr Peter Scott (Mayor) Cllr John Roberts (Deputy Mayor) Cllr Joanne Ellison Cllr Michael Gedd Cllr Leanne Groves Cllr Linda Griffiths Cllr Colin Hardie Cllr Peter Morton Cllr Barbara Rust Cllr D Andrew Thomas Cllr Rosalind Williams
Apologies for Absence:	Cllr Barry Townsend
Declarations of Interest	Cllr Groves declared an interest in item 10a) as the applicant is a family member. Cllrs Rust & Roberts declared an interest in item 8 as they are Treasurer and Chairman, respectively, of the football club.

Resolutions (Decisions) Made

Agenda Item	Subject	Resolution:
7.	Minutes	To receive and approve as a correct record the Minutes of the meeting held on 7th July 2021.
8.	Matters Arising	Item **2021/120** – To have notices displayed at the football pitch advising that Council is considering screening the gaps in the metal hurdles to keep dogs off the pitch. Members of the Public wishing to comment are requested to e-mail their views to the Clerk.

Agenda Item	Subject	Resolution:
9.	Finance	a) To approve the payments schedule, total value £28,598.16. b) To receive and approve the finance report. c) To receive an e-mail from Liz Grieve, Denbighshire re: Library service.
10.	Planning	**a) Application 46/2021/0693** **Re: Erection of ground floor extension to front of dwelling and two storey extension to rear of dwelling and associated works** **75 Bishops Walk, St Asaph** That the Clerk is to advise Planning Department the City Council has no objections to this application.
		b) Application 46/2021/0810 **Re: Erection of ground floor extension and alterations to fenestrations of dwelling. Alterations to existing access, landscaping & associated works.** **The Bryn, Holywell Road, St Asaph** **Application 46/2021/0811** **Re: listed building consent for the above** **The Bryn, Holywell Road, St Asaph** That the Clerk is to advise Planning Department the City Council has no objections to these applications.
		c) Application 46/2021/0851 **Re: Erection of one polytunnel** **Green Gates, Cwttir Lane, St Asaph** That the Clerk is to advise Planning Department the City Council has no objections to this application.
11.	Events Committee	• That Cllr Hardie is appointed as a member of the Events Committee.

Agenda Item	Subject	Resolution:
11.	Events Committee	• To receive and approve the minutes of the Events Committee meeting of 28th July 2021. • To approve and confirm the recommendation of the Events Committee not to hold the Winter Fair in November 2021.
12.	Policy Resources & Finance Committee	• To receive and approve the minutes of the Policy resources & Finance Committee meeting of 29th July 2021.
13.	Delegated Decisions	To approve and ratify the following decisions made by the Clerk, in consultation with the Mayor and Deputy Mayor: a) To instruct Glascoed Timber to provide three additional bins to the riverside; b) To instruct White Oak Property to strim the Council's land to remove Himalayan Balsam; c) To instruct Peter Spencer, Tree Surgeon to carry out additional work to remove dead and diseased trees identified since tree inspection.
14.	St Asaph Flood Defence Scheme & Plant	To receive the reply from Mark Hughes, NRW. That Cllr Scott should write to NRW requesting that a portable flood defence is put in place under the A55.
15.	Footpaths	a) Not to progress this matter further b) To instruct the Clerk to write to the resident to advise that, with the ownership of the land not established and the threat of legal action from one of the neighbouring properties, Council can't proceed at present. The Council were willing to do the work but were refused access as well as the threat of being sued. If the resident can suggest a solution, the Council will consider.
16.	Venue for Council Meetings	That Full Council meetings will revert to Zoom for the time being.
17.	Environment & Assets Committee	a) To receive and approve the minutes of the Assets & Environment Committee meeting of 2nd September 2021.

Agenda Item	Subject	Resolution:
		To approve and confirm the recommendation of the Assets & Environment Committee as follows: **2021/EA52** – That the Clerk is to instruct Tir a Choed to do the cut & collect in the wildflower are and cancel the instructions to Glascoed Timber. **2021/EA53** – To note that a child had an accident in the Lower Street play area with a self-closing gate. No further action required as the gate is in good working order. **2021/EA54** – To accept a quotation of £1130 & VAT from KM Construction for work to the driveway at Roe Plas Meadow to address potholes. **2021/EA55** – To accept a quotation of £2760 & VAT from KM Construction for work to the surface of the parking area behind the Library. To accept a quotation of £700 & VAT from Tir a Choed to install protective guards to the cherry trees on the Common avenue. To approve the applications by the City Council and Afon Elwy Environment group for two development packs from Keep Wales Tidy.
21.	Correspondence: a) E-mail from Mike Jones, Denbighshire re: Public Electric Charging Points. b) E-mail from Duncan Cameron, St Asaph City Times re: letter of thanks. c) Letter from Gareth Davies MS re: offer of help & support.	 Received Received Received Received

Agenda Item	Subject	Resolution:
	d) Letter from Kevin Hamnett, Welsh Government re: Zero carbon public sector e) E-mail from Mark Young, Denbighshire re: Meifod Wood Products	Received