St Asaph City Council

Cyngor Dinas Llanelwy

To: Members of St Asaph City Council,
Cllrs: J Ellison, M Gedd, L Griffiths, L Groves, C Hardie , P G Morton, L Nelson, J O Roberts (Deputy Mayor), B J Rust, P Scott (City Mayor), D A Thomas, B Townsend and R Williams.

Dear Councillor

You are summoned to the **Annual Meeting of St Asaph City Council** for the transaction of business shown on the agenda below. To be held with remote attendance via Zoom in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 which came into force 1st May 2021. The meeting will be held at 6.30 pm on Wednesday 11th May 2022.

Jill Ellison, City Clerk

5th May 2022

AGENDA

1. Appointment of Mayor for 2022-2023

a) Declaration of Acceptance of Office.

2. Appointment of Deputy Mayor for 2022-2023

a) Declaration of Acceptance of Office.

3. Apologies for Absence

To receive apologies for absence.

4. Declarations of Interest

To declare any personal or personal and prejudicial interest in any item on the agenda.

5. Public Participation

6. Minutes

To receive and approve as a correct record the Minutes of the Annual meeting held on 12th May 2021

7. Mayor's and Councillors Allowances

To consider arrangements for payment of

a) **Mayor's Allowance and Expenses;**

b) **Allowances for Special Responsibility;**

Councillors Allowances will be paid in accordance with the Councillors Allowances Policy and the Governance & Accountability for Local Councils in Wales Practitioners Guide 2019, page 68 and 69.

8. Committees

a) **To agree Terms of Reference Framework**

(1) Policy, Resources and Finance

(2) Events

(3) Environment & Assets

(4) Website Working Party

(5) HR

(6) Flood & Community Emergency Working Party

(7) City Plan Working Party

(8) Christmas Lighting Working Party

b) **To appoint Members to the committees**

9. Schedule of Meetings

To agree the schedule of Council meetings 2022-2023

10. Standing Orders, Financial Regulations, Code of Conduct & Delegations

To approve and adopt these policies and procedures

11. Polices and Procedures

To approve and adopt the following policies:

a) Remote Meeting Policy;

b) Data Protection Policy;

c) Retention & Disposal Policy;

d) CCTV Policy;

e) Inventory of data held by Council;

f) Internet, e-mail and Social Media Policy;

g) Complaints Policy;

h) Assets Management Policy.

12. Outside Bodies

To Agree the Council's representatives on Outside Bodies

13. Bank Accounts

To approve the Signatories to the Council's bank accounts.

14. General Power of Competence

To consider a resolution to declare the general power of competence.

Any members of the Public who wish to attend, please contact the clerk by e-mail for details of the meeting. If you have any questions you would like addressed, please forward these to the Clerk by 4pm on 10th May 2022.

Email:clerk@stasaphcitycouncil.gov.uk