St Asaph City Council

Summary of Meeting

Date of meeting;	11th May 2022
Meeting:	Annual Meeting of St Asaph City Council
Members Present:	Cllr Peter Scott (Mayor) Cllr John Roberts (Deputy Mayor) Cllr Michael Gedd Cllr Linda Griffiths Cllr Leanne Groves Cllr Colin Hardie Cllr Linda Nelson Cllr Barbara Rust Cllr Barry Townsend Cllr R Williams
Apologies for Absence:	Cllr Joanne Ellison apologised for late arrival due to work commitments. Cllrs Ellison and Morton completed their Declarations of Acceptance of Office immediately after the Annual Meeting. County Cllr Hogg was unable to join due to technical difficulties.
Declarations of Interest	None.

Resolutions (Decisions) Made

Agenda Item	Subject	Resolution:
1. a)	Appointment of Mayor 2022-2023	That Cllr Colin Hardie be appointed as Mayor of the City of St Asaph for 2022-2023. Declaration of office was signed by Cllr Hardie in the presence of the meeting.
2.	Appointment of Deputy Mayor 2022-2023	That Cllr Peter Scott be appointed as Deputy Mayor of the City of St Asaph for 2022-2023. Declaration of office was signed by Cllr Scott in the presence of the meeting.

Agenda Item	Subject	Resolution:
6.	Minutes	To receive and approve as a correct record the Minutes of the Annual Meeting held on 11th May 2021.
7.	Mayor's & Councillors' Allowances	• To approve payment of the Mayor's Allowance of £1500 per annum be made available to Cllr Hardie in two instalments. • To pay any additional expenses to cover Civic events and matters as necessary. • That no other allowances for special responsibility be paid for 2022-2023. It was noted that the Councillors' allowances for 2022-2023 will be administered and paid in accordance with the Councillors' Allowances policy and the Governance & Accountability for Local Councils in Wales Practitioners Guide 2019.
8.	Committees a) b)	The Council approved terms of reference for the following Committees: • Policy Resources and Finance • Events • Environment & Assets • Website Working Party • HR • Flood & Community Emergency Working Party Membership was approved as per the schedule, with the following amendments: • Cllr Nelson is appointed to the Website Working Party; • Cllr Roberts is appointed to the Policy Resources & Finance Committee, the Events Committee, the Environment & Assets Committee and the City Plan Working Group; • Cllr Williams is appointed to the Environment & Assets Committee. (The schedule is posted on the website)
9.	Meetings	The Council approved the schedule of meetings. (This is posted on the website)
10.	Standing Orders, Financial Regulations,	The Council approved and adopted the following policies & procedures: • Standing Orders;

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	Code of Conduct & Delegations	• Financial Regulations; • Code of Conduct; • Delegation Scheme.
11. 11.	Policies & Procedures Policies & Procedures	The Council approved and adopted the following policies & procedures: a) Remote Meeting Policy; b) Data Protection Policy; c) Retention and Disposal Policy; d) CCTV Policy; e) Inventory of data held by Council; f) Internet, e-mail and Social Media Policy; g) Complaints Policy; h) Assets Management Policy.
12.	Outside Bodies	The Council approved the Council's Representatives on Outside Bodies, as per the schedule, with the following amendments: • Cllr Morton is to be the Council's Representative for the NWIMF; • Cllr Nelson is to be the Council's Representative on the Twinning Association. (The schedule is posted on the website)
13.	Bank Accounts	The Council approved the signatories to the Bank accounts as per the schedule circulated to all councillors. The Clerk is to write to the Council's bankers to ask that Andrew Thomas is removed from the list of signatories.
14.	General Power of Competence	The Council declared that it is an eligible Community Council and has the General Power of Competence as it has met the criteria in accordance with the Local Government and Elections (Wales) Act 2021, section 30: **ss(2)** At least two thirds of the total number of Councillors are elected; **ss(3)** The Clerk holds such qualification as specified by Welsh Ministers by regulations; **ss(4)** a) The most recent AGW opinion on the Council's accounts – i. Is an unqualified AGW opinion, and ii. was received by the Council during the 12 months preceding the date of this resolution, and

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		b) the AGW opinion on the Council's accounts which immediately preceded the opinion in (a) is also an unqualified AGW opinion.