St Asaph City Council
Summary of Meeting

Date of meeting;	13th July 2022
Meeting:	Full Council Meeting of St Asaph City Council
Members Present:	Cllr Peter Scott (Deputy Mayor) Cllr Joanne Ellison Cllr Michael Gedd Cllr Leanne Groves Cllr Linda Griffiths Cllr Colin Hardie (Mayor) Cllr Martyn Hogg Cllr Peter Morton Cllr Linda Nelson Cllr John Roberts Cllr Barbara Rust Cllr Barry Townsend Cllr Rosalind Williams
Also Present	Two members of the public
Apologies for Absence:	None
Declarations of Interest	Item 13 – Cllr Groves as KM Construction is her partner's business Item 16b) – Cllr Gedd as he is a member of the Cricket Club

Resolutions (Decisions) Made

Agenda Item	Subject		Resolution:
7.	Minutes		To receive and approve as a correct record the Minutes of the Meeting held on 8th June 2022.
9.	Finance	a) b) c)	• To approve the payments schedule, total value £18488.72; • To approve and accept the Finance Report with the May figures, which was sent out after the June meeting; • To approve the replacement of the shower at the Football Pavilion. • To suspend Financial regulations and approve the invoice of £5000 from DH Electrical re: the Cathedral lights.
10.	Planning a) b) c)	**Application 46/2022/0511** 14 Bryn Elwy, St Asaph **Application 46/2022/0566** The Old Palace High Street, St Asaph **Application 46/2022/0552** Red Lion House Gemig Street, St Asaph	**Re: Erection of two-storey extension to rear of dwelling** That the Clerk is to advise Planning Department the City Council has no objections to this application. **Re: Re-pollard 8 mature lime trees and crown thin 8 semi mature lime trees the subject of a tree preservation order** That the Clerk is to advise Planning department the City Council has no objections to this application. **Re: Demolition of existing single-storey extension and first floor balcony to rear and erection of replacement single storey extension. Formation of Juliette balcony to rear and associated works**

Agenda Item	Subject		Resolution:
			That the Clerk is to advise Planning Department the City Council has no objections to this application.
		d) **Application 46/2022/0576** Telephone Exchange Lower Denbigh Road, St Asaph	**Re: siting of 2 no. storage containers to house materials and equipment in support of the local telecoms infrastructure network** That the Clerk is to advise Planning Department the City Council has concerns about the siting of the containers, particularly that they are not visible from the bridge (a listed building and the gateway to the City). We will be asking that they are placed on the hardstanding at the rear of the building.
		e) **Application 46/2022/0605** 16 Roe Parc, St Asaph	**Retention of pitched roof over existing flat roof dormers; construction of 1 additional pitched roof dormer to front elevation and construction of pitched roof dormer to front elevation (retrospective application)** That the Clerk is to advise Planning Department the City Council has no objections to this application.
11.	St Asaph City Flag	a)	To approve the adoption of the flag for the city of St Asaph. The design to be the option chosen by council in June;
		b)	To instruct the Clerk to register the design of the flag at the Flag Institute and thus confirming that the flag will be available for use by the public.

Agenda Item	Subject		Resolution:
12.	Christmas Lighting		To approve the purchase of 14 new lighting motifs for the High Street at a cost of £4550 To approve the purchase of new lighting for the Christmas tree at a cost of £1165 To approve the hire of solar Christmas Trees, subject to them being able to produce enough power for illumination; these to be sited on Lower Denbigh Road and Chester Street where the business owners consent That the remaining budget be used to light up other trees, as determined by the Christmas Lighting Working Group.
13.	Environment & Assets Committee	a)	To accept and approve the minutes of the meeting of the Environment & Assets Committee on 11th July 2022.
		b)	To approve the recommendations of the Committee as follows:
		i)	To receive and accept the Play Area Safety Inspection Reports
		ii)	To approve the amendment to the Council's Maintenance Plan to include annual clearance of the undergrowth between the football pitch and the entrance to Roe Plas
		iii)	To approve the amendment to the licence to the Football Club to include a 25-year term
		iv)	To approve the quotation of £150 from Vale of Clwyd Carpet Cleaning for cleaning the carpet and upholstered chairs at the meeting room
		v)	To approve payment to Cllr Townsend for reimbursement of the cost of materials for the repairs to the entrance door and plaster inside the entrance at the meeting room.

Agenda Item	Subject		Resolution:
13.	Environment & Assets Committee	vi)	That the Clerk should reply to the resident confirming that the Council's safety consultant had inspected the gate and confirmed there were no issues.
		vii)	To approve the quotation of £975 & VAT from Tir a Choed for the annual cut & collect at the wildflower areas.
		c)	To receive and accept the report following the annual Assets Inspection
14.	Bowling Club		That the security issues will be discussed at meetings with NRW later this month and in September.
15.	Internal Control		To receive and accept Cllr Scott's report following his quarterly internal control check
16.	**Correspondence:**		
a)	Letter of Thanks from Bruno Peak re: Jubilee		Received
b)	Letter of Thanks from St Asaph Cricket Club		Received
c)	Letter of Thanks from ex-Councillor Andrew Thomas		Received
d)	E-mail from NWIMF re: 10/50/70 concert		To approve a grant payment of £500 to NWIMF
e)	e-mail from a resident re: Fitness Sessions St Asaph FC		To authorise further fitness sessions for a five-week period

Agenda Item	Subject		Resolution:
f)	E-mail from Denbighshire re: Let's Play Out		To authorise the use of the City council's land for Let's Play Out