St Asaph City Council
Summary of Meeting

Date of meeting;	12th October 2022
Meeting:	Full Council Meeting of St Asaph City Council
Members Present:	Cllr Colin Hardie (Mayor) Cllr Peter Scott (Deputy Mayor) Cllr Joanne Ellison Cllr Michael Gedd Cllr Leanne Groves Cllr Martyn Hogg Cllr Peter Morton Cllr Linda Nelson Cllr John Roberts Cllr Barbara Rust Cllr Rosalind Williams
Also Present	• One member of the public
Apologies for Absence:	Cllr Linda Griffiths
Declarations of Interest	Item 10 a) – Cllr Scott declared a personal & prejudicial interest due to the proximity of the site to his property; Item 10 a) – Cllr Roberts declared a personal interest as the applicant is known to him

Resolutions (Decisions) Made

Agenda Item	Subject		Resolution:
7.	Minutes		To receive and approve as a correct record the Minutes of the Meeting held on 28th September 2022.
9.	Finance	a) b)	• To approve the payments schedule, total value £15,443.19; • To approve and accept the finance report.
			Cllr Scott was placed in the waiting room for the following item, due to his declaration of interest
10.	Planning a)	**Application 46/2022/0694** Land to the rear of The Paddock	**Re: Erection of 8 no. dwellings, construction of a new vehicular access and associated works** That the Clerk is to advise Planning Department that the City Council would require further information about this application before it can comment. Council would require the following information: i. What are the proposed details of the access road between the two existing houses? The current access is very narrow and there appears to be insufficient space for a road, with footpath; ii. Will the access road meet the specification required to be adopted by Denbighshire? iii. In view of the tight turn into the site and the extensive groundwork and excavation work required, will it be possible to get the required plant & machinery on site – or will it need to be unloaded on the street and driven in? iv. Can we have sight of the Transport Statement and all appendices? This is referred to in the planning documents, but is not listed on the planning portal.

Agenda Item	Subject		Resolution:
10.	Planning a)	**Application 46/2022/0694** Land to the rear of The Paddock	v. The road appears to be sloping across the width of the site. Will the ground be levelled for the road? vi. In view of the substantial excavation, terracing and foundations required for the groundworks, how much earth will be moved from the site? vii. Will the rear gardens be on the existing steep slope of the terrain, or will they require terracing? viii. Document 3222579 Planning, Design and Access statement 2.16 states there are telephone lines crossing the site. We understand these are power lines, not telephone lines – is this correct? ix. Document 3222579 states there is no planning history, but there was an application 46/2005/1385/PO where Welsh Water had been consulted and stated that the proposed site is crossed by a public sewer/rising main/disposal main. Welsh Water advised that no part of the building shall come within 3 metres either side of the centreline of the public sewer and that foul water and surface water discharges must be drained separately from the site. Has this been taken into account in the current plans? x. Environmental Sustainability – Can we have more details about Section 4.35? Specifically, a comparison of the proposed houses in relation to the current new build best practice rather than to old houses. What heating systems are proposed? What are the insulation specifications? xi. Document 3222579 Planning, Design and Access statement Section 6.31 states that the 2 storey houses will not cause unacceptable landscape and visual harm. It should be noted that these dwellings are all 3 storeys at the rear and will be quite prominent from the riverside looking back East toward the site. It

Agenda Item	Subject		Resolution:
10.	Planning a)	**Application 46/2022/0694** Land to the rear of The Paddock	is not clear how "*is not considered to cause unacceptable landscape and visual harm*" is defined. **Is this subjective and is there guidance on this that this statement is based on? Is this the developers opinion?** xii. Document 3222579 Planning, Design and Access statement Section 7.4. and 7.5. Many of the Environmental and Cultural benefits listed can be described as undesirable things not happening. For example; *"The proposed development is not likely to give cause to the loss of any features of significant ecological value, nor cause harm to any protected species, albeit some further survey work is recommended;"* This should not be described as a benefit because there is no gain and nothing is delivered. Could the actual environmental and cultural benefits (i.e. advantages gained) be separated from the statements of intent? Also, the paragraph in section 7.5 should be re-written or omitted altogether. It reads like there's going to be a Welsh language and community benefit from maybe having some bilingual signs if deemed necessary. **What are the requirements for signs to be bilingual in Wales? Can we have more details about the "other measures" that would contribute towards a positive community and linguistic impact?** xiii. The Council would prefer brick, rather than rendering as rendering encourages painting which can result in a less harmonious appearance of the development; xiv. Why is surface water draining into a mains sewer? The volume of water is already a concern. xv. Will there be a separate SUDS drainage application?

Agenda Item	Subject		Resolution:
10.	Planning a)	**Application 46/2022/0694** Land to the rear of The Paddock	xvi. The size and site of the houses are incompatible with the houses behind.
			Cllr Scott Re-joined the meeting
11.	Policy Resources & Finance Committee	a) b)	To accept and approve the minutes of the meeting on 11th October 2022 To accept and approve the recommendations of the Committee, as follows: i. To approve and adopt the amended Flag Flying Policy; ii. To approve and adopt the Training Plan and publish this on its website; iii. That Training sessions will be provided in-house on Planning (Cllr Scott) and Finance (Cllr Scott and the Clerk); iv. To approve and adopt the Grants Policy and application form and publish these documents on its website.
12.	Land at HSBC		That the Clerk and the Mayor should attend John Owens Solicitors to arrange for a possessory title to be registered in the Council's name over this land.
13.	Street naming and Numbering		That the Clerk should respond to Denbighshire advising that Council: i. Approves of the street names "Rhodfa Ty Tyn" and "Lôn Trem y Bryniau"; ii. Objects to Lôn Gadeirlan" as this would be confusing for deliveries as the site is not near to the Cathedral; iii. Objects to "Lôn y Côr" "Lôn Emyn" and "Rhodfa Ger yr Afon" as these names have no relevance to the site.

Agenda Item	Subject		Resolution:
14.	Internal Control		To receive and approve Cllr Scott's report following his internal control check.
15.	Civic Matters	a) b)	To approve and accept the minutes of the meeting re: Civic Matters on 4th October 2022. To accept and approve the recommendations of the meeting as follows: i. To approve and accept the designs for the Mayor's robes, tricorne hat and jabot; ii. That the Clerk should issue instructions for summer robes, winter robes, a tricorne hat and jabot; iii. That the Clerk should advise the tailor that the City Council has no objections to her using this project to promote her services; iv. That the Clerk should obtain prices for repairs to the Mayor's chain, mourning ribbons for all civic chains; chains for the existing medals for the Mayoress and Deputy Mayor, and a new chain for the Deputy Mayoress. These items are to be considered for the budget meeting, and may be budgeted for over the next few years; v. To approve the recommendation that each individual outgoing Mayor shall receive one piece or glassware, or similar, and one past Mayor's medal, regardless of the number of terms served; vi. That the Clerk is to purchase mourning rosettes for all councillors and the Clerk for future use; vii. To approve the recommendation that a flag-raising ceremony for the new City flag shall be held on 1st December 2022 at Roe Plas.
16.	Casual Vacancy		To note the resignation of Cllr Townsend.
17.	Bowling Club		That the Council's contribution to the Winter Maintenance shall be £630 this year, as per the Bowling Club agreement.

Agenda Item	Subject		Resolution:
18.	**Correspondence:**		
a)	E-mail from Llanelwy WI re: Not in my Name Campaign		To support the Not in My Name Campaign by making a pledge never to commit, excuse or remain silent about male violence against women.
b)	E-mail from a resident re: Cyclocross		To refuse permission for the Cyclocross event on the City Council's land as the location is not deemed suitable for this event, in view of its use as a public amenity to the general public.
c)	E-mail from NRW re: Meeting of 8th September 2022		Received To publish the minutes of the meeting with NRW on 8th September and the reply received by NRW in response to the City Council's concerns on the City Council website. That the Clerk is to reply, requesting that a copy of the Black & Veatch report is made available at the Library, so that residents may access it as they wish.