St Asaph City Council

Events Committee

Wednesday 4th May 2022 at 7.30 pm, at the Community Hub at the Parish Church, High Street, St Asaph.

Present: Cllrs Hardie (Chairman), Rust & Morton

Also Present: Five members of the public

2022/EV13 Apologies

Apologies were received from Cllrs Ellison, Roberts, Scott and Townsend.

2022/EV14 Declarations of Interest

None

2022/EV15 Minutes of the Meeting of 26th April 2022

The minutes of the meeting of 26th April 2022, which had been circulated prior to the meeting, were deferred until the next committee meeting.

2022/EV16 Queen's Platinum Jubilee & Celebration of City status

Cllr Hardie advised the meeting that everything was in hand for the Jubilee weekend. If anybody had any problems or issues, they should contact the Clerk and the Council would try to help. The weekend was summarised as follows:

Thursday 2nd June
• Cathedral service is from 6pm until 7pm
• Cllr Roberts is awaiting a reply from the bugler
• There will be a loyal toast
• Awaiting confirmation from the Cathedral re: who will light the beacon
• The beacons will be lit across the nation at 9.45pm
Friday 3rd June
• It was explained that the Council had decided not to hold the tea dance at the same time as the afternoon tea for safety reasons.
• The Brownies will serve teas and help.

• The History Walk would be from 2 pm, meeting at the Cathedral car park. The walk would take approximately one hour.
• The Afternoon Tea will start at 2.30 pm until 5 pm
• The Clerk is to contact the Nursing Homes
• The church will seek to provide films of the Queen's reign or music as appropriate.
Saturday 4th June
• The marquees are to be set up at 8.30 am
• Volunteers will be needed to help erect the marquees
• There will be a mini football tournament for juniors
• There will be a catering van and ice cream van
• The WI are running a tea room in the meeting room
• The brass band will play two sessions
• Most parking will be in the grazing field. Disabled parking will be in the Meeting Room car park
• The Clerk will arrange an additional litter bin collection on the Monday.
• The Clerk has confirmed the Council's insurers will cover the stalls, so long as they are risk assessed. Cllr Hardie has confirmed that he will do the risk assessments for those stallholders without their own insurance
• NWIMF is holding an evening concert in the Cathedral
• A member of the public has contacted wood turning groups and a plant seller to see if they would attend.
• One of the stallholders is doing face painting
• A member of the public is contacting craft groups to see if they will attend
• The Clerk has booked skips for Saturday and Sunday
• Portaloos will be at Roe Plas from Wednesday 1st until Monday 6th. The toilets at the football pavilion will be open, as well as the public toilets in Lower Street car park
• There will be a litter pick on the Saturday after the fair
Sunday 5th June
• The events shelter will be used on the Sunday for the live performers.
• Earthworks will do two sessions.
• The picnic will be from 2pm onwards
• Cllr Rust will confirm that the hot food van is able to attend.
• The Clerk is to confirm that the ice cream van proprietor will attend.
• Denbighshire are holding a concert in the cathedral

Flower Show
• All sponsorship money is in and the flowers have been ordered.
• Stewards are still required for one or two slots.
• No charge for admission.
• All floral displays will show the sponsorship details.
• If people wish to make a donation, there will be two collection boxes – one for St Kentigern and one for the Church.
Photography Exhibition
• The organiser has all the photographs and the display boards and all is in hand.
Other
• Union jack bunting will be hung at Roe Plas, and the Welsh dragon will be hung on the High street.
• Jubilee lamppost banners have been received. One member of the public volunteered to help with installing these.
• The Clerk is to order the banners to promote the event which should be styled “St Asaph Jubilee”
• The weekend events will be promoted in the City Times and the Rhyl Journal
• There will be a shop window competition.
• Cllr Rust will ask the Administrator of the community Facebook page to promote the event.
• Fliers could be sent to the schools.
• Flower planters are to be planted with red, white and blue
• Cllr Rust confirmed that the planters: ○ Monday 9th May the old plants will be cleared from the planters ○ Wednesday 18th May, baskets and troughs will be planted at Rosehill Nursery ○ Monday 23rd May planting the remaining containers
• The new Jubilee Copse has been planted A new bench will be installed, sponsored by Goodfish

Meeting Closed at 8.15 pm.

Signed ……

Cllr Colin Hardie
Chair of the Events Committee at its meeting 15th November 2022