St Asaph City Council

Environment & Assets Committee

Monday 9th January 2023 at 12 midday at the Meeting Room, Roe Plas and, also with remote attendance via Zoom

Present: Cllrs Gedd (Chairman), Hardie, Scott and Williams

Also Present: None

The meeting was brought forward as it would not have been quorate, if held at 2pm

2023/EA01 Apologies:

Apologies were received from Cllr Ellison.

2023/EA02 Declarations of Interest:

None.

2023/EA03 Minutes of the meeting

The minutes of the meeting of 8th November 2022 were discussed regarding accuracy.

Resolved that the Chairman should sign the minutes of the meeting of 8th November 2022 as an accurate record.

2023/EA04 Matters Arising

Minute 2022/EA64 – Matters Arising:

- The MUGA lights are now off.

Minute 2022/EA66 – Grass-cutting – the signed contract has not yet been returned by Glascoed Timber.

Minute 2022/EA70 – Roe Plas – once the scale of fees and charges has been agreed by Council, the Clerk will write to Babi Actif advising them of the charges applicable with effect from 1st April 2023.

2023/EA05 Litter Bins

a) The written report outlining progress to date and two options for this provision. Option 2 offers more sustainable solution for future years as more contractors would be able to offer the same service. It would also mean that Council would not need additional skips or collections in summer months.

	Option 1	Option 2
Arrangements for waste	Existing arrangements – waste taken to landfill	Litter bins emptied into trade waste containers at Roe Plas
Tenders sent out	- 8 Groundworks contractors - 3 trade waste services	- 2 Groundworks contractors - 3 trade waste services
Quotations received	- One	- Two groundworks contractors - One trade waste service
Company A Quotation	- £12613 p.a. - £192 per week full service - £5.50 per single bin - £9.50 per double bin	- £8613 p.a - £130 per week full service - £3.76 per single bin - £6.50 per double bin
Company B Quotation	Unable to quote as unable to meet licence requirements	- £10787 p.a. - £166.20 per week full service - £6.30 per single bin - £7.30 per double bin
Company C Trade Waste	Not applicable	- £2401.60 per annum based on 2 X 1100 trade waste containers in Winter and 4 in Summer

Recommended that Council:

i. **Approve and accept the quotation from Company A for Option 2;**
ii. **Approve and accept the quotation from Company C for trade waste service at Roe Plas;**
iii. **Approve and accept the quotation of £628 for provision of a new double bin near the picnic benches at Roe Plas from Company A;**
iv. **Approve and accept the quotation of £165 from Company A for removal and disposal of 13 no. dog waste bins;**
v. **Approve the relocation of 1 no. waste bin in the wildflower garden.**

- **All prices net of VAT.**

b) **Recommended that Council approves the draft article for publication in the City Times, as amended by the Committee.**

2023/EA06 Council's Signs

This item was deferred to the next committee meeting.

2023/EA07 Open Spaces Funding

It was noted that picnic benches and wood carvings could be funded by the Plant! grant funding.

Recommended that Council approves an Open Spaces grant application of £2476-42 for a new Council noticeboard at Roe Plas, total cost £2650.

2023/EA08 Maintenance

The damage to the fence at Mill Race Meadow had been examined by the Council's contractor. The timbers bore tool marks and it was evident that the damage was pre-meditated. Cost of materials to replace the damaged timbers and posts would be £250. The Committee considered it was not worth replacing the fence at present.

Recommended that Council does not replace the fence until the Police have identified the person responsible.

Meeting Closed at 12.50 pm.

Signed ……

Chair of the Environment & Assets Committee at its meeting February 2023