St Asaph City Council
Summary of Meeting

Date of meeting;	8th February 2023
Meeting:	Full Council Meeting of St Asaph City Council
Members Present:	Cllr Colin Hardie (Mayor) Cllr Peter Scott (Deputy Mayor) Cllr Michael Gedd Cllr Linda Griffiths Cllr Leanne Groves Cllr Peter Morton (via Zoom) Cllr Linda Nelson (via Zoom) Cllr John Roberts Cllr Rosalind Williams
Also Present	• None
Apologies for Absence:	• Cllr Joanne Ellison • Cllr Martyn Hogg
Declarations of Interest	• None

Resolutions (Decisions) Made

Agenda Item	Subject	Resolution:
7.	Minutes	To approve the minutes as a correct record of the meeting of 11th January 2023
9.	Finance a)	To approve the payment schedule, total value £10196.19
	b)	To approve and accept the finance report.
10.	Planning **a) Application 46/2022/1078** Dean's Library Upper Denbigh Road	**Re: Conversion of building to form 3 self-contained flats, including the formation of access and parking, erection of bin store, landscaping and associated works** That the Clerk is to advise Planning Department that the Council would like to know whether a highways assessment will be conducted and will there be sufficient parking spaces for cars?
	b) Application 46/2022/1086 18 Bro Havard	**Re: Erection of two-storey side extension and associated works** Received
	c) Application 46/2023/0037 Red Lion House, Gemig Street **Application 46/2023/0038** Listed Building consent for the above	**Re: Demolition of existing single storey extension and first floor balcony to rear and erection of replacement single storey extension and associated works (Resubmission)** That the Clerk is to advise Planning Department that the Council objects to this application on the grounds of over-intensification and is disappointed with the alterations to a listed building.
11.	Environment & Assets Committee	a) To receive and accept the minutes of the meeting of the committee on 3rd February 2023.
		b) To approve and authorise the recommendations of the Committee as follows:
		i. To approve the trade waste contract with Ash waste for 4 no. 1100 litre waste containers;
		ii. To approve the amendments to the Council's signs as detailed in the Committee minutes ref 2023/EA13;

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		iii. To instruct the Clerk to invite Ex-Cllr Rust to future meetings of the Environment & Assets Committee in an advisory capacity;
11.	Environment & Assets Committee	iv. To approve and accept the quotation from Chloe Dymond for the use of 2 no. drawings on the HM Stanley sign;
		v. Not to proceed with the "Happy to Chat" signs;
		vi. To instruct the Clerk to write to Denbighshire to advise the land behind the library is owned by the City Council and there are plans to develop this area as part of the Plant! scheme;
		vii. To instruct the Clerk to purchase academic robes, which could be altered to incorporate the civic colours.
12.	Events Committee	a) To receive and accept the minutes of the meeting of the committee on 6th February 2023.
		b) To approve and accept the recommendations of the Committee as follows: i. To authorise the Clerk to make a grant application for £1000 from the National Lottery Awards for All Scheme.
13.	Casual Vacancy	To co-opt Graham Jones as a member of St Asaph City Council
14.	Financial Management Risk Assessment	To approve the Financial & Management Risk Assessment Scheme
15.	City Council website	To approve and accept the quotation of £75 & VAT per month for the WP Essential website package from Designweb.
16.	Internal Control	To approve and accept the internal control report.
17.	Ex-Councillor Rust	To appoint Cllr Williams as a signatory on the Council's main bank accounts with Nat West
		To appoint Cllr Scott as a signatory on the Council's National savings account. Cllr Scott is to receive the bank statements
		To purchase a gift, value £125 for Ex-Cllr Rust
		Cllr Nelson is to advise the Clerk which Committees she would like to join

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18.	Delegated Decision	To approve and ratify the decision to have the issues with the kitchen floor addressed.
19.	Correspondence a) E-mail from One Voice Wales re: Technical Advice Note 15 b) E-mail from Denbighshire re: Let's Play Out Scheme	 received; To grant permission for Denbighshire to use the Common and Lower Street Play Area, subject to the same terms and conditions as previously, for February 2023 and all future dates arranged with the Clerk.