St Asaph City Council

Environment & Assets Committee

Friday 3rd February 2023 at 9.30 am at the Meeting Room, Roe Plas and, also with remote attendance via Zoom

Present: Cllrs Gedd (Chairman), Hardie, Scott, Roberts and Williams

Also Present: None

2023/EA09 Apologies:

- None

2023/EA10 Declarations of Interest:

- None

2023/EA11 Minutes of the meeting

The minutes of the meeting of 9th January 2023 were discussed regarding accuracy.

Resolved that the Chairman should sign the minutes of the meeting of 9th January 2023 as an accurate record.

2023/EA12 Matters Arising

Minute 2023/EA04 – Matters Arising:

- The Clerk has now received signed contracts from Glascoed Timber for grass-cutting, and servicing the council's litter bins.

Recommended that four 1100 litre trade waste containers should be arranged with Ash Waste with effect from 1st April. This can be adjusted according to the volume of litter.

- The Clerk has wrtten to Babi Actif, but has not received a response. If contact is not made before 31st March, the Council's permission for these sessions will cease.

Minute 2023/EA05 b) – Litter Bins – the article will be in the City Times, due out today.

Minute 2023/EA07 – **Open Spaces Funding** – the Clerk has made a grant application for the new noticeboard and the outcome is awaited.

Minute 2023/EA08 – **Maintenance** – the Committee will review the fence in three months time to assess whether it is worthwhile replacing.

2023/EA13 Council's Signs

The Clerk has requested proofs and prices for the signs for the play areas and, also the meeting room. The schedule of the remaining signs was reviewed.

Recommended the signs are amended and prioritised as follows:

Priority	Sign	Comments
1.	Roe Plas by-laws	- New sign with same design but City Council
	Entrance to Mill Race Meadow	- Three signs (2 kissing gates & gate to field) - Remove map of footpath as it is confusing - By-laws amended and re-prioritised - (It was noted the riverside kissing gate is not an official footpath)
2.	HM Stanley	- To incorporate the drawings in iii below
3.	Land behind the Library	- Parking signs
4.	The Common	- Combine two signs into one - Signs to be at Mill Street and Pharmacy entrances
5.	Wildflower signs	- Three signs required

Further recommendations:

i. **Clerk to make enquiries about metal way marking posts along the route of the public footpath;**
ii. **Invite Ex-councillor Barbara Rust to the next Committee meeting so that she may advise on the proposed new information boards;**
iii. **That Council accepts and approves the quotation of £130 from Chloe Dymond to use two of her drawings on the HM Stanley sign;**
iv. **Clerk to make enquiries with Denbighshire about wildflower signs;**
v. **That Council does not proceed with "Happy to Chat" signs;**
vi. **That the Clerk should write to Denbighshire to advise that the land behind the Library is owned by the City Council and that there are plans to develop this site as part of the Plant! scheme.**

There was a discussion about the condition of the Council's woodcarvings. Cllr Hardie will make enquiries with a local resident who may be able to advise.

2023/EA14 Civic Robes

The design and pricing for new civic robes was considered. The quotation was substantially higher than the initial verbal estimate. Cllr Hardie will make enquiries with a WI member about altering a purchased academic gown as this was considered to be more cost effective option. Once the costs are known, this will be considered again.

2023/EA15 MUGA

Cllr Roberts addressed the Committee about the condition of the MUGA, which was last re-surfaced in 2008. There was a suggestion that the MUGA and tennis court could be hired out to sports clubs for practice sessions. Cllr Roberts will make enquiries about grant funding to improve the courts.

Cllr Roberts will also research grant funding to install adult outdoor gym equipment in place of the Trim Trail. Alternatively, as the timber equipment reaches the end of its lifespan, the area could revert to a grassed amenity area.

Meeting Closed at 11 am.

Signed ……

Chair of the Environment & Assets Committee at its meeting 1st March 2023