Cyngor Dinas Llanelwy St Asaph City Council

Minutes of the Full Council Meeting of St Asaph City Council held on Wednesday 12th April 2023 at 7.00 pm at the Council & Community Meeting Room and also with remote attendance via Zoom.

Present:

In person: Cllrs J Ellison, M Gedd, L Groves, C A Hardie (Mayor), G Jones,P G Morton, L Nelson, and P Scott (Deputy Mayor)

Via Zoom: None

2023/068 Apologies for Absence

- Cllrs Griffiths, Roberts and Williams.

2023/069 Declarations of Interest

- Cllr Groves declared a personal and prejudicial interest in item 10a) as the application concerns her property.

2023/070 Public Participation

- None

2023/071 North Wales Police

PCSO Dave Jones gave his report:

- There has been a lot of online fraud;
- Road rage incidents – the advice is to drive to the nearest Police station;
- Several incidents of graffiti.

Resolved that the Clerk should arrange a meeting between the Police, the Council and Denbighshire Enforcement Officers to discuss management of the riverside area over the summer months.

Councillors raised issues about parking.

2023/072 Mayor's Report

The Mayor, Cllr Hardie, gave his report:

- The Commonwealth Flag-raising event was well-attended;
- With the Clerk, was to meet with North Wales Ambulance Service re: defibrillators but the NWAS Officer did not attend;
- Attended four Mayors' charity events
- Attended a tree planting event with the Lord Lieutenant;
- Attended the leisure centre with the Clerk, in preparation for the Freedom of the City event;
- Met with a member of the Environment Group re: floral planters;
- Attended the first Steering Group meeting for the Freedom of the City, which was very fruitful;
- Attended several Dementia Care Group meetings;
- Attended the Community Fridge, which has distributed over 2.5 tons of food over the course of the project.

2023/073 County Councillors' Reports

Cllr Scott

- Attended a civic event;
- Attended a meeting re: the Local Development Plan (LDP). Had requested some amendments. The LDP team have worked very hard to produce the plan;
- A new Technical Advice Note re: Flooding was discussed;
- A meeting re: Gypsy & Traveller sites will be held this week;

- Attended a meeting re: Climate Change. Plans have been produced for a new biodiversity site at Green-gates farm.

Resolved that the Clerk should invite the Climate Change Officer to a site visit at St Asaph.

2023/074 Minutes

The previous minutes of the meeting 15th March 2023 were discussed regarding accuracy (circulated prior to the meeting).

Resolved to approve the minutes of 15th March 2023 as an accurate record.

2023/075 Matters Arising

- None

2023/076 Financial management

a) The payment schedule was reviewed:

- Glascoed Timber £5466.64 litter bin and grass cutting for December to March.
- Clerk's wages include 14.75 hours for site visits, research and drafting the city plan, 11.25 hours audit preparation and 15.75 hours events preparation and planning.

Resolved to approve the Payments Schedule, total value £12,979.16

Resolved the Clerk is to instruct Glascoed Timber not to cut the grass in May as the Council wishes to participate in "No-mow May". The timing of the cuts in April and June to be adjusted to lessen the impact.

b) The Finance report was discussed:

- The actual expenditure figures for 2022/2023 were reviewed, compared to the budget.
- There was surplus income of £25677 due to grants, donations and an insurance claim;
- Net costs were £10589 over budget, due to events costs, additional Christmas lighting and staffing costs, which were affected by four days of Jubilee events and Operation London Bridge. Staff hours are comparable to similar sized councils.
- The net reserves figures were within £600 of the figure predicted in the budget approved in January 2023;
- The Policy Resources and Finance Committee should recommend a cash flow forecast to the Council.

Resolved to approve and accept the finance report.

Resolved that the Clerk should amend the signs for the removed red dog waste bins around Heol Esgob, directing dog-walkers to the bin at the corner of Heol Esgob and the Roe.

c) The schedule of direct debit payments was reviewed.

Resolved to approve the schedule of direct debit payments for 2023/2024 financial year.

The payments to Apogee and CF Corporate are to be cancelled as they relate to the expired lease for the printer.

2023/077 Planning Applications

Cllr Groves left the meeting for the following item as she had declared a personal and prejudicial interest.

a) Application: 46/2023/0203

Location: Bryn Coed Cwttir Lane, St Asaph

Proposal: Erection of single extension to dwelling.

Resolved that the Clerk should advise Planning Department that the City Council has no objections to this application.

Cllr Groves returned to the chamber.

2023/078 Draft Statement of Accounts 2022-2023

The Council reviewed the draft statement of accounts for 2022-2023.

Received

2023/079 Internal Control

Cllr Scott gave a report to Council following his recent internal control check.

Resolved to receive and approve Cllr Scott's Internal Control report.

2023/080 Co-option

Both applications received had been withdrawn by the applicants.

Resolved not to re-advertise the vacancies or seek further applications.

2023/081 Mayor and Deputy Mayor

- **Cllr Hardie received the nomination as Mayor for 2023-2024.**
- **Cllr Scott received the nomination for Deputy mayor for 2023-2024.**

2023/082 Correspondence

None received.

The meeting concluded at 8.20 pm

Date of Next Meeting

Meeting with remote attendance held 10th May 2023.

Signed ……
Chairman of the Full Council 10th May 2023