St Asaph City Council
Cyngor Dinas Llanelwy

MEETING OF St ASAPH CITY COUNCIL

To: **Members of St Asaph City Council**,
Cllrs: J Ellison, M Gedd, L Griffiths, L Groves, C Hardie (Mayor), M J Hogg, G Jones, P G Morton, L Nelson, J O Roberts, P Scott (Deputy Mayor) and R Williams.

Dear Councillor,
You are summoned to the **Full Council Meeting** of St Asaph City Council for the transaction of business shown on the agenda below. The meeting will be held at the **Council Meeting Room, Roe Plas, St Asaph** and also with remote attendance, available via Zoom in accordance with the provisions of the Local Government and Elections (Wales) Act 2021. The meeting will be held at **7.00 pm on Wednesday 8th November 2023 (Maximum of two hours).**

Jill Ellison, City Clerk
Email:clerk@stasaphcitycouncil.gov.uk
2nd November 2023

AGENDA

1. Apologies for Absence

2. Declaration of Interest

To declare any personal / personal and prejudicial interest in any item on the agenda.

3. Public Participation

To consider applications from members of the public to address the Council in respect of any item of business included in the agenda.

4. North Wales Police

To receive a report on local issues from PCSO Dave Jones.

5. Mayor's Report

To receive a report from Cllr Colin Hardie.

6. County Councillors' Reports

To receive reports from Cllrs Scott and Hogg.

7. Minutes

To approve as a correct record the Minutes of the Council meeting held on 1st November 2023.

8. Matters Arising

To consider any matters arising from the minutes not included in the agenda.

9. Financial Management

a) To approve the schedule of payments.
b) To review the income and expenditure budget.

c) To consider revised costs for supply and installation of a new noticeboard at Roe Plas.
d) To consider the quotation for remedial electrical work at the Football Pavilion.

10. Planning Applications

To consider and comment, as appropriate, on the applications as listed below:

a) Application: 46/2022/0431
Location: Land rear of Kentigern Arms fronting Gemig Street, St Asaph
Proposal: Erection of 9 dwellings including access. Internal estate roads, landscaping and associated works
Extension agreed

b) Application: 46/2023/0037
Location: Red Lion House Gemig Street, St Asaph
Proposal: Demolition of existing single storey extension and first floor balcony to rear and erection of replacement single storey extension and associated works (Resubmission)
Application: 46/2023/0038
Proposal: Listed Building application re: 46/2023/0037 above
Extension agreed

c) Letter from Cornerstone re: Proposed Base Station Upgrade at Cornerstone 12633629, St Asaph Town Land at Glan Clwyd Farm, Oak Lane (Lon Derw) St Asaph LL17 0DX, NGR E: 303920, N: 375010

d) Application: 46/2023/0719
Location: New Vision Business Park Glascoed Road, St Asaph
Proposal: Erection of 2 commercial units (use Class D1) including the formation of parking, landscaping and associated works (amendment to previously approved B1 use

11. Policy & Resources Committee

a) To receive and accept the minutes of the meeting of the Policy & Resources Committee of 2nd November 2023;
b) To consider the recommendations of the Policy & Resources Committee.

12. Delegated Decisions

To approve and ratify the delegated decisions made by the Clerk in consultation with the Mayor and Deputy Mayor.

13. Code of Conduct

a) To consider the arrangements for Code of Conduct training for Councillors;
b) To consider an extension to the deadline for Code of Conduct training, as stated in the Code of Conduct.

14. Councillor Allowances

To note and agree any actions arising from correspondence from Independent Remuneration Panel for Wales re: Councillor allowances;

a) To consider whether to enter into a formal homeworking arrangement with each individual councillor;
b) To consider the arrangements for the payment to members for the cost of office consumables;
c) To consider whether payment of the extra costs payment (£156) and office consumables payment (if £52 per year allowance is authorised by Council) can be excluded from the requirement to make payments via payroll;

d) To approve the relevant amendments to the Councillors' Allowances Policy.

15. Flood

a) To consider the effects of the recent flooding during Storm Babette in St Asaph;
b) To consider the implications of the recent flooding on Council Assets.

16. Street Light

To consider the appropriate action to be taken regarding the faulty streetlight on the bund near the Trim Trail.

17. Land behind the Library

To consider appropriate action re: parking issues on the Council's land.

18. Cemeteries

To receive a report from Cllr Roberts, following his attendance at a recent meeting, and to consider appropriate actions.

19. Mill Race Meadow

a) To consider the Clerk's report following the meeting of 28th September re: Mill Race Meadow, and any appropriate actions;
b) To consider whether it is appropriate for a working group to be established to research the issues surrounding the request to lease part of Mill Race Meadow to the Football Club;
c) Should item 18. b) be approved, to consider the membership of such a Working Group;
d) To consider a request received from the Allotments Association.

20. Correspondence

To note and agree any actions arising from correspondence received

a) E-mail from a resident re: Gift;
b) E-mail from Welsh Language Commissioner re: Welsh Language Policy;
c) E-mail from Denbighshire County Council re: Open Spaces Funding.

If you would like to attend the meeting with remote attendance, please contact the clerk by 4pm on the day before the meeting, by e-mail for a link to the meeting. Alternatively, you can attend in person at the Council Meeting Room. If you have any questions you would like addressed, please forward these to the Clerk by 7th November 2023.