St Asaph City Council

Summary of Meeting

Date of meeting;	8th November 2023
Meeting:	Full Council Meeting of St Asaph City Council
Members Present:	Cllr Colin Hardie (Mayor) Cllr Michael Gedd Cllr Linda Griffiths Cllr Leanne Groves Cllr Martyn Hogg Cllr Peter Morton Cllr Linda Nelson Cllr John Roberts Cllr Peter Scott Cllr Rosalind Williams
Also Present	• Two members of the public
Apologies for Absence:	• Cllr Ellison
Declarations of Interest	• None

Resolutions (Decisions) Made

Agenda Item	Subject	Resolution:
7.	Minutes	• To approve the minutes as a correct record of the meeting of 1st November 2023.
9.	Finance a)	• To approve the payment schedule, total value £9,338.61.
	b)	• To approve and accept the finance report.
		• To increase the weight limits for Ash waste over the Winter months.
	c)	• To approve the quotation from the Parish Noticeboard Company £1850 & VAT. • To approve the quotation from KM Construction £925 & VAT.
	d)	• To approve the quotations totalling £230 & VAT from Intellec.
10.	Planning **a) Application 46/2022/0431** Land rear of Kentigern Arms Gemig Street	• That the Clerk is to advise Planning Department that the Council objects on the following grounds: • Over-development • Concerns re traffic • Concerns re: parking; The City Council would like to see this land developed and would look favourably on a smaller development.
	b) 46/2023/0037 & 46/2023/0038 (LB) Red Lion House Gemig Street	• That the Clerk is to advise Planning the Council has no objections to this proposal.
	c) Cornerstone 12633629 Glan Clwyd farm, Oak Lane	• That the Clerk should reply advising the Council has no particular objections but is disappointed there will be no benefit for St Asaph residents. Details of coverage and associated maps to be requested.
	d) 46/2023/0719 New Vision Business park Glascoed Road	• That the Clerk is to advise Planning department that the Council has no objections to this proposal.

Agenda Item	Subject	Resolution:
11.	Policy Resources & Finance Committee	a) To receive and accept the minutes of the Committee meeting on 2nd November 2023.
11.	Policy Resources & Finance Committee	b) To approve the recommendations of the Committee as follows:
		i. To approve and adopt the following policies: A. Community Engagement Policy B. Public Participation Policy C. Compassionate Leave Policy D. Clerk's Job Description E. Employee Recruitment & Application form F. Foreword to staff handbook G. Volunteer Policy
		ii. To approve the amendments to the Welsh language Policy
		iii. To instruct the Clerk to order two new signs for Roe Plas. If the parking areas by the Doctors' surgeries and behind the library don't have similar signs, additional signs are to be ordered for these locations.
12.	Delegated Decisions	To approve and ratify the following decisions made by the Clerk in consultation with the Mayor and Deputy Mayor: • To waive the Council's request for the leftover paint to be donated. • To have the waste water tank at Roe Plas emptied. • To make a claim on the Council's insurance re: damage to the pheasant woodcarving. • To approve a replacement of 2 no. metal bin liners at a cost of £135 & VAT for two.
13.	Code of Conduct a) b)	• That Councillors who have not yet received training will be booked on the Denbighshire Code of Conduct sessions. • To amend the Code of Conduct extend the deadline for completion of Code of Conduct training to 30th June 2024

Agenda Item	Subject	Resolution:
14.	Councillor Allowances a) b) d)	• That Council will enter into a formal homeworking arrangement with each individual Councillor. • To offer an annual allowance to each councillor for consumables of £52. • To amend the Councillors' Allowances Policy to reflect the amendments
15.	Flood	• To amend the contract for servicing litter bins, so the riverside bins are brought in and stored for winter by end September. • That the Clerk is to write to the City Times to ask them to publish a request for the public not to leave rubbish on the site of the bins, once removed. • That the Clerk is to reply to two residents to advise of flood meetings.
17.	Land Behind the Library	• That the Clerk is to contact the Council's solicitors for advice re: this land.
19.	Mill Race Meadow	• To establish a new Mill Race Meadow working group. • That Cllrs Gedd, Morton, Hogg and Nelson will be members of the new working group. • That the Allotments Association will be consulted equally with other parties. • That the Clerk will reply to the Allotments Association to confirm. • That the Clerk is to write to the Football Club to advise of the information researched.
20. a)	Correspondence	Re: Letter of thanks – received.
b)		Re: Welsh language Policy - received
c)		Re: Open Spaces - received