St Asaph City Council
Cyngor Dinas Llanelwy

MEETING OF St ASAPH CITY COUNCIL

To: **Members of St Asaph City Council**,
Cllrs: J Ellison, M Gedd, L Groves, C Hardie (Mayor), M J Hogg, G Jones, P G Morton, L Nelson, J O Roberts, P Scott (Deputy Mayor) and R Williams.

Dear Councillor,
You are summoned to the **Full Council Meeting** of St Asaph City Council for the transaction of business shown on the agenda below. The meeting will be held at the **Council Meeting Room, Roe Plas, St Asaph** and also with remote attendance, available via Zoom in accordance with the provisions of the Local Government and Elections (Wales) Act 2021. The meeting will be held at **7.00 pm on Wednesday 13th December 2023 (Maximum of two hours).**

Jill Ellison, City Clerk
Email:clerk@stasaphcitycouncil.gov.uk
7th December 2023

AGENDA

1. Apologies for Absence

2. Declaration of Interest

To declare any personal / personal and prejudicial interest in any item on the agenda.

3. Public Participation

To consider applications from members of the public to address the Council in respect of any item of business included in the agenda.

4. North Wales Police

To receive a report on local issues from PCSO Dave Jones.

5. Mayor's Report

To receive a report from Cllr Colin Hardie.

6. County Councillors' Reports

To receive reports from Cllrs Scott and Hogg.

7. Minutes

To approve as a correct record the Minutes of the Council meeting held on 8th November 2023.

8. Matters Arising

To consider any matters arising from the minutes not included in the agenda.

9. Financial Management

a) To approve the schedule of payments.
b) To review the income and expenditure budget.

10. Planning Applications

None received

11. Delegated Decisions

To approve and ratify the delegated decisions made by the Clerk in consultation with the Mayor and Deputy Mayor.

12. Council Land Hire

To review the arrangements for hire of the Council's land.

13. Internal Control

To consider a report from Cllr Scott following his recent internal control check.

14. Street Light

To receive a report from Cllr Scott and to consider the appropriate action.

15. Land behind the Library

To receive a report from Cllr Scott and consider appropriate action re: parking issues on the Council's land.

16. Casual Vacancy

To receive notice of a casual vacancy following the resignation of Cllr Linda Griffiths.

17. Mill Race Meadow Working Group

a) To consider the draft Terms of Reference for the Mill race Meadow Working Group;
b) To receive and accept the minutes and reports following the first meeting of the Working Group;
c) To consider the recommendations of the Working Group.

18. Policy Resources and Finance Committee

a) To receive and approve the minutes of the meeting of the Policy Resources and Finance Committee of 8th December 2023;
b) To consider the recommendations of the Policy Resources and Finance Committee as regards fees and charges.

19. Budget 2024-2025

To consider and approve the budget for 2024-2025

20. Precept 2024-2025

To consider and approve the precept for 2024-2025

21. Employment Matters

a) To consider the appropriate actions regarding a confidential report on employment matters;
b) To note and agree any actions regarding the National Pay Agreement 2023/2024.

22. Correspondence

To note and agree any actions arising from correspondence received

a) Letter from Welsh Government re: Asbestos Management on the Public Estate;
b) E-mail from Vector Structures Ltd re: Flood Protection Advice Football pavilion;
c) Llanelwy WI re: Letter of Thanks.

If you would like to attend the meeting with remote attendance, please contact the clerk by 4pm on the day before the meeting, by e-mail for a link to the meeting. Alternatively, you can attend in person at the Council Meeting Room. If you have any questions you would like addressed, please forward these to the Clerk by 12th December 2023.