St Asaph City Council

Summary of Meeting

Date of meeting;	13th December 2023
Meeting:	Full Council Meeting of St Asaph City Council
Members Present:	Cllr Colin Hardie (Mayor) Cllr Michael Ged Cllr Leanne Groves Cllr Martyn Hogg Cllr Graham Jones Cllr Peter Morton Cllr Linda Nelson Cllr John Roberts Cllr Peter Scott
Also Present	• None
Apologies for Absence:	• Cllr Ellison • Cllr Williams
Declarations of Interest	• Cllr Roberts declared an interest in items 18 & 22 b) as he is Vice-Chairman and Treasurer of the Football Club.

Resolutions (Decisions) Made

Agenda Item	Subject	Resolution:
7.	Minutes	• To approve the minutes as a correct record of the meeting of 8th November 2023.
9.	Finance a)	• To approve the payment schedule, total value £11,645.99.
	b)	• To approve and accept the finance report.
11.	Delegated Decisions	To approve and ratify the following decisions made by the Clerk in consultation with the Mayor and Deputy Mayor: • To approve a sponsorship sign by the football pitch. • To approve flail cutting the hedge at the side of the drive at roe Plas. • To instruct a plumber to address leaks at the football pavilion.
12.	Council Land Hire	• That the Clerk is to write to the group to arrange a meeting before the next hire.
13.	Internal Control	• To approve and accept Cllr Scott's report.
14.	Street Light	• That the Clerk is to contact Mick Dodd Electrical re: repairs and costs.
15.	Land Behind the Library	• That the Clerk is to order a bilingual sign to incorporate the wording proposed by Cllr Scott and "vehicles are parked at own risk".
17.	Mill Race Meadow	• To approve and adopt the Terms of Reference for the Mill Race Meadow Working Group.
		• To receive and accept the minutes of the Mill race Meadow working Group dated 11th December 2023.
		• To approve the recommendations of the Working Group: i. To approve and adopt the aims of this process as per the Terms of reference and Working Group minutes; ii. To require the Football Club to submit a feasibility study to include the information set out in the working group minutes. iii. That the Football Club is to pay all costs associated with this proposal.

Agenda Item	Subject	Resolution:
	Mill Race Meadow	iv. To instruct the Clerk to write to the Farmer, the Allotments Association and the Football Club re: Terms of Reference, minutes and feasibility study. v. To instruct the Clerk to forward a copy of the feasibility study to the Farmer and Allotments Association, once this is available.
18.	Policy Resources & Finance Committee	a) To receive and accept the minutes of the Committee on 8th December 2023.
		b) To approve the recommendations of the Committee as follows: • To approve the scale of fees and charges for 2024-2025.
19.	Budget 2024-2025	• To approve the budget for 2024-2025
20.	Precept 2024-2025	• To approve the precept for 2024-2025
21.	Employment Matters	• To amend the Clerk's contracted hours to 130 per month w.e.f. 1st January 2024. • To award the Clerk one additional SCP w.e.f. 1st January 2024 • To note and approve the national pay award w.e.f. 1st April 2023
22. a)	Correspondence	Re: Asbestos Management on Public Estate – received.
b)		Re: Flood Protection Football Pavilion - received
c)		Re: Letter of Thanks – received
d)		Re: Letter of Thanks - received