St Asaph City Council
Cyngor Dinas Llanelwy

MEETING OF St ASAPH CITY COUNCIL

To: **Members of St Asaph City Council**,
Cllrs: J Ellison, M Gedd, L Groves, C Hardie (Mayor), M J Hogg, G Jones, P G Morton, L Nelson, J O Roberts, P Scott (Deputy Mayor) and R Williams.

Dear Councillor,
You are summoned to the **Full Council Meeting** of St Asaph City Council for the transaction of business shown on the agenda below. The meeting will be held at the **Council Meeting Room, Roe Plas, St Asaph** and also with remote attendance, available via Zoom in accordance with the provisions of the Local Government and Elections (Wales) Act 2021. The meeting will be held at **7.00 pm on Wednesday 14th February 2024 (Maximum of two hours).**

Jill Ellison, City Clerk
Email:clerk@stasaphcitycouncil.gov.uk
8th February 2024

AGENDA

1. Apologies for Absence

2. Declaration of Interest

To declare any personal / personal and prejudicial interest in any item on the agenda.

3. Public Participation

To consider applications from members of the public to address the Council in respect of any item of business included in the agenda.

4. North Wales Police

To receive a report on local issues from PCSO Dave Jones.

5. Mayor's Report

To receive a report from Cllr Colin Hardie.

6. County Councillors' Reports

To receive reports from Cllrs Scott and Hogg.

7. Minutes

To approve as a correct record the Minutes of the Council meeting held on 10th January 2024.

8. Matters Arising

To consider any matters arising from the minutes not included in the agenda.

9. Financial Management

a) To approve the schedule of payments.
b) To review the income and expenditure budget.

10. Planning Applications

Extensions to the deadlines for response have been agreed with Denbighshire, where indicated.

To consider and comment, as appropriate, on the applications as listed below:

a) **Application: 46/2022/0928**
Location: 37 Roe Parc, St Asaph
Proposal: Erection of single storey extension to dwelling
Extension agreed

b) **Application: 46/2022/0858**
Location: Garth Cottage Upper Denbigh Road, St Asaph
Proposal: Formation of gated vehicular access and associated parking
Extension agreed

c) **Application: 46/2022/0912**
Location: 1 Oak Close, St Asaph
Proposal: Erection of single storey extension to dwelling
Extension agreed

d) **Letter from Grimster Planning**
Location: Former HM Stanley Hospital Upper Denbigh Road, St Asaph
Proposal: Publication and Consultation before applying for Planning Permission – notice under Articles 2C & 2D
Extension until 19th February agreed with Grimster

11. Delegated Decisions

To approve and ratify the delegated decisions made by the Clerk in consultation with the Mayor and Deputy Mayor.

12. Library

To receive a report from Cllr Scott and consider appropriate action.

13. Environment & Assets Committee

a) To receive and accept the minutes of the meeting of the Environment & Assets Committee of xx February 2024;
b) To consider the recommendations of the Environment & Assets Committee.

14. Financial & Management Risk Assessment

To consider and approve the Council's financial & management risk assessment dated February 2024.

15. Assets Register 2023-2024

To consider and approve the Assets register for 2023-2024.

16. Unadopted Road

a) To consider a report from Denbighshire Highways regarding the unadopted road, and any appropriate action.
b) If relevant, to consider a quotation from KM Construction for repairs to the unadopted road.

17. Correspondence

To note and agree any actions arising from correspondence received

a) Extract from Audit Wales Fee Scheme 2024-2025;
b) Letter from Core Highways re: JTM Signs;

If you would like to attend the meeting with remote attendance, please contact the clerk by 4pm on the day before the meeting, by e-mail for a link to the meeting. Alternatively, you can attend in

person at the Council Meeting Room. If you have any questions you would like addressed, please forward these to the Clerk by 13th February 2024.