St Asaph City Council

Summary of Meeting

Date of meeting;	14th February 2024
Meeting:	Full Council Meeting of St Asaph City Council
Members Present:	Cllr Colin Hardie (Mayor) Cllr Michael Gedd Cllr Leanne Groves Cllr Martyn Hogg Cllr Graham Jones Cllr Peter Morton Cllr Linda Nelson Cllr John Roberts Cllr Peter Scott Cllr Rosalind Williams
Also Present	• None
Apologies for Absence:	• Cllr Ellison
Declarations of Interest	• None

Resolutions (Decisions) Made

Agenda Item	Subject	Resolution:
1.	Apologies	• To accept Cllr Ellison's apologies.
4.	North Wales Police	• That the Clerk is to write to the sergeant at Denbigh to request an officer attends the Council meetings until the return of the PCSO.
7.	Minutes	• To approve the minutes as a correct record of the meeting of 10th January 2024.
9.	Finance a)	• To approve the payment schedule, total value £24,409.94
	b)	• To approve and accept the finance report.
10.	Planning	a) 46/2023/0928 37 Roe Parc That the Clerk should advise planning the Council has no objections.
		b) 46/2023/0858 Garth Cottage Upper Denbigh Road That the Clerk should advise planning the Council has no objections.
		c) 46/2023/0912 1 Oak Close That the Clerk should advise planning the Council has no objections.
		d) Letter from Grimster Planning re: Former HM Stanley Hospital That Cllr Hogg will reply on the City Council's behalf requesting a meeting re; this proposal.
11.	Delegated Decisions	To approve and ratify the following decisions: • To instruct Glascoed Timber to install the pheasant woodcarving on the riverside at a cost of £250 & VAT. • To give permission to BT to excavate the Common West. Caveat re: ownership of unadopted road. • To issue instructions to Colwyn Bay Industrial Doors Ltd to repair the shutters on the stand. • To issue instructions to Harrisons to repair the flagpole.
12.	Library	• That Display of Banners promoting library services to the next agenda of the Environment & Assets Committee.

Agenda Item	Subject	Resolution:
		• That the City Council will make a financial contribution of £12,000 per annum towards library services on condition that: i. The payment is made in January each year for the present financial year; ii. That a clause is added to the Service Level Agreement stating that if Denbighshire withdraws or reduces staffing levels or opening hours, the City Council will reduce or withdraw its financial contribution. iii. That Denbighshire and the City Council will enter into a three-year service level agreement. • That the Clerk is to write to the Head of Library Services to confirm the City Council's agreement on these terms.
13.	Environment & Assets Committee	a) To receive and accept the minutes of the meeting of the Environment & Assets Committee on 12th February 2024.
		b) To approve the recommendations of the Committee, as follows: i. To ratify the donation of 2 no. water bowsers to Denbighshire Biodiversity & Tree Nursery. ii. Not to proceed with surveys for RAAC and Asbestos. iii. The Clerk to instruct Flintshire Fabrications to adjust the gate at Bryn Gobaith. iv. Not to proceed with instructions to Solicitors re: NRW grant. v. The Clerk to write to Denbighshire confirming Council's permission to cross-pollinate the black poplars. vi. Not to replace the vandalised picnic bench at Roe Plas. vii. The Clerk to ask City Times to request it includes a notice reminding all dog owners that dogs are not allowed in play areas or sports pitches. All dogs must be on leads in Mill Race Meadow, which is private property With this notable exception, we will not enforce the issue of leads but would ask dog owners to be considerate to other users as

Agenda Item	Subject	Resolution:
		not everyone enjoys loose dogs excitedly approaching them. It is the responsibility of owners to ensure their dogs are under control when they are not on leads. This statement does not affect the powers of the Police or Enforcement Officers with regard to control of dogs on City Council land. viii. To leave the following in abeyance: • Decoration of meeting room. • New waste water tank. ix. To defer renewal property valuations. x. Clerk to instruct paul Liversidge to install the donated picnic bench on a concrete base at a cost of £460. xi. Clerk to instruct Glascoed Timber to supply new litter bin, as replacement for bin lost in floods. xii. Clerk to instruct White Oak Property to strim grass in Community Orchard and Jubilee Copse. xiii. Clerk to instruct Bodfari Environmental to conduct three cut & collects in wildflower garden. xiv. Clerk to cancel two jobs for PR Signs. xv. Clerk to contact Tir a Choed to request a maintenance visit. xvi. Clerk to have dog owners signs removed from entrance to Mill race Meadow.
14.	Financial & Management Risk Assessment	To approve the Financial & Management Risk Assessment for 2023-2024.
15.	Assets Register	a) To approve the re-stated value of the Assets register for 2022-2023 of £838,058.
		b) To approve the Assets register for 2023-2024, Value £837,295.
16.	Unadopted Road	• Not to proceed with repairs to the potholes.

Agenda Item	Subject	Resolution:
		• Clerk to write to Surgeries, Pharmacy & Health Board to express Council's concerns and ask that they address required repairs. A meeting to discuss may be beneficial.
17. a)	Correspondence	Re: Audit Wales Fee Scheme – **received.**
b)		Re: Core highways & JTM Signs - **received**