Cyngor Dinas Llanelwy
St Asaph City Council

Events Committee

Wednesday 26th April 2023 at 11.00 am, at the Council Meeting Room, Roe Plas, off High Street, St Asaph and also with remote attendance via Zoom

Present:

In person: Cllrs Griffiths, Hardie (Chairman), Roberts and Scott.
Via Zoom: Cllr Morton

2023/EV11 Apologies

- Cllrs Ellison and Williams

2023/EV12 Declarations of Interest

- None

2023/EV13 Minutes

Resolved to approve the Minutes of the meeting of 6th February 2023 as an accurate record of the meeting.

2023/EV14 Matters Arising

- None

2023/EV15 Events Budget

a) **Resolved to receive the budget for the Commonwealth Flag-raising – total costs £238.34.**
The following payments are to be added to the schedule for the May Council meeting:

Beulah Brass band	£50	(Re: Bugler)
St Asaph Cathedral	£50	(Re: piper)
Llanelwy WI	£50	(Re: serving teas & coffees)

Unbeknown to the Council, the Royal Pageantmaster had organised buglers from the cadets. The bugler from Beulah Brass Band had attended as well. The Committee agreed that it would be fair to make a donation to the band to cover costs.

b) **Resolved to receive the budget for the Christmas Lighting – total costs £12141.12**
It was noted that £8023 of this was in respect of purchase of new lighting. The string lights for the trees may need to be reviewed. Cllr Scott will report back

re: securing the Christmas tree at the New Inn. The additional lighting on Lower Denbigh Road was appreciated by residents.

2023/EV16 Musicians

This had already been discussed under 2023/EV15.

2023/EV17 Coronation of King Charles III

Cllr Hardie outlined the events over the weekend of 6th – 8th May 2023.

Date	Event
Weekend 6th-8th May 2023	Bunting to be installed and will remain in place until after the Freedom of the City. Will also be installed on the Common
Saturday 6th May	Screening of the Coronation at the Community Hub. Those attending will need to pre-book. *Contact the Parish Church*
Sunday 7th May	Special evensong at the cathedral at 3.30 pm. Those attending to advise the Cathedral as seats may be limited. *Contact the Cathedral*
	12 – 5pm Coronation Big Lunch – those unable to have a street party can attend the Community Picnic on the Common. They can bring & share lunch.
Monday 8th May The Big Help-out	10 am – join the Afon Elwy Environment Group for a litter-pick, meeting at the Council Meeting Room. *Contact: B Rust Chairman of AEEG*
	Afternoon – join the Afon Elwy Environment Group for an informative walk along the riverside. *Contact: B Rust Chairman of AEEG*
	Help out at Mount Road Cemetery *Contact: Duncan Cameron*

- The Clerk is to update the Council website and ask Duncan Cameron to post the events on Facebook.
- Banners and a skip have been ordered for the picnic;
- Cllr Roberts has delivered fliers to the shops re: the shop window competition and will purchase a trophy;
- Judging to take place Friday 5th May at 5 pm.

The grant application to the National Lottery was unsuccessful. Organisations with lower incomes were prioritised.

Resolved not to go ahead with the purchase of Coronation mugs for primary schoolchildren.

2023/EV18 Freedom of the City

Cllr Hardie outlined the arrangements for this event:

- The Steering Group for the event had met and a detailed plan has been received from the army.

- A subsequent site visit identified any issues for the parade route.
- Save the dates were sent out in March.
- The Co-op will make a donation for the refreshments for the army.
- Tickets are to be issued for the refreshments.
- The cafés on the High Street to be advised of the event in case they wish to open.
- The Cathedral Tearoom will open for the VIPs.
- The Clerk has drafted an Event Plan, but further information is needed before this can be finalised.
- The Clerk is to contact St Johns Ambulance to obtain a quotation for first aid cover.

After the Coronation weekend, the Councillors in the Steering Group will meet at the Cathedral to determine:

- Where invited guests will sit or stand;
- Suitable seating to be arranged;
- The final invitation list;
- Stewards – number, locations & briefing;
- Seating etc required at the Leisure Centre;
- Banners – number and locations.

2023/EV19 Remembrance Sunday 2023

a) **Resolved the Clerk should book buglers from the Cadets for Remembrance Sunday 2023.**

b) **Resolved the Clerk should arrange the road closure for Remembrance Sunday 2023**

2023/EV20 80th Anniversary of D-Day 2024

Letter received from Bruno Peak, Royal Pageantmaster re the 80th Anniversary of D-Day on 6th June 2024. The Committee will re-visit this in the Autumn to request a suitable budget for 2024-2025.

Meeting ended 12.00 pm

Signed ……

Cllr Colin Hardie

Chair of the Events Committee at its meeting 24th April 2024