Cyngor Dinas Llanelwy St Asaph City Council

Summary of Meeting

Date of meeting;	8th May 2024
Meeting:	Full Council Meeting of St Asaph City Council
Members Present:	Cllr Colin Hardie (Mayor) Cllr Michael Gedd Cllr Leanne Groves Cllr Martyn Hogg Cllr Graham Jones Cllr Linda Nelson Cllr Peter Morton Cllr Gareth Roberts Cllr John Roberts Cllr Peter Scott (Deputy Mayor) Cllr Rosalind Williams
Also Present	• David Jones PCSO • One member of the public
Apologies for Absence:	• Cllr Ellison
Declarations of Interest	• Cllr Scott declared a personal interest in item 16 as one of the applicants is known to him. • Cllr Scott declared a personal interest in item re: Commemorative Installation, as it relates to his wife.

Resolutions (Decisions) Made

Agenda Item	Subject	Resolution:
7.	Minutes	• To approve the minutes as a correct record of the meeting of 10th April 2024.
9.	Finance a)	• To approve the payment schedule, total value £13,412-84.
	b)	• To approve and accept the finance report.
	c)	• To receive the Denbighshire loan account statement to 31st March 2024.
	d)	
10.	Planning a) 46/2024/0026	**Cathedral Car Park** No objections
	b) 46/2024/1001/TP	**9 Bishops Walk** No objections
11.	Delegated Decisions	To approve and ratify the decision to grant permission to St Kentigern to use Roe Plas 29th June 2024.
12.	Council Bank Accounts	i. To retain the account at Nat West; ii. The Clerk to apply for internet banking facility. iii. Cllr Scott and the Clerk to be authorised to make transactions. iv. Cllr Hardie Roberts and Williams to be authorised to view the accounts. v. The Clerk to change the correspondence and statement address to her address. vi. The Clerk to apply for Nat west Onecard in her name with facility of £1500. vii. The Clerk to change payment details for regular payments (Zoom & mobile phone bill to Council's account or card account. viii. The Council's policies and documents to be reviewed and amended as required.

Agenda Item	Subject	Resolution:
13.	City Plan Working Group	To receive and accept the minutes of the meeting of the City Plan Working Group on 23rd April 2024.
14.	Events Committee	a) To receive and accept the minutes of the meeting of the Events Committee on 24th April 2024.
		b) To approve the recommendations of the Committee: i. To hold a short service at the War Memorial to commemorate the 80th anniversary of D-Day on 6th June 2024. ii. To provide the grotto for Father Christmas at the Winter fair.
15.	St Kentigern	To approve a grant of £500 to St Kentigern.
16.	Co-option	• The Clerk to arrange an additional Council meeting to consider Co-option. • The Clerk to invite three candidates to meet the Councillors before the above-mentioned meeting. • To amend the Co-option policy to include provision for the Council to meet candidates.
17.	Land behind the Library	That the Clerk is to add Land Behind the Library to the next Environment & Assets Committee meeting.
18. a)	Correspondence	NWIMF re: letter of thanks – **received.**
b)		St Asaph Cricket Club re: letter of thanks – **received.**
c)		Member of the Public re: Council meeting room – **to amend the schedule of fees and charges to include an hourly hire rate of £10.**
	Invasive Plants Group	• Not to permit a plant stall to be placed on the Common. • To offer a grant of up to £200 towards the cost of the Group's insurance.
19.	Public Toilets	To receive the report of the meeting between Denbighshire, Cllrs Hardie and Scott and the Clerk.
	Commemorative Installation	To proceed with a commemorative installation to pay tribute to Mrs Susan Scott and her contribution to the City of St Asaph.