Cyngor Dinas Llanelwy St Asaph City Council

Summary of Meeting

Date of meeting;	12th June 2024
Meeting:	Full Council Meeting of St Asaph City Council
Members Present:	Cllr Colin Hardie (Mayor) Cllr Daryl Cassidy Cllr Joanne Ellison Cllr Michael Gedd Cllr James Grove Cllr Leanne Groves Cllr Martyn Hogg Cllr Graham Jones Cllr Linda Nelson Cllr Peter Morton Cllr Gareth Roberts Cllr John Roberts Cllr Peter Scott (Deputy Mayor) Cllr Rosalind Williams
Also Present	• David Jones PCSO
Apologies for Absence:	• None
Declarations of Interest	• Cllr J O Roberts declared a personal & prejudicial interest in item 17 as he is Vice-Chairman and Treasurer of the Football Club.

Resolutions (Decisions) Made

Agenda Item	Subject	Resolution:
7.	Minutes	• To approve the minutes as a correct record of the meeting of 29th May 2024.
9.	Finance a)	• To approve the payment schedule, total value £9,232-38.
	b)	• To approve and accept the finance report.
	c)	• To approve and accept the quotation of £85-99 from Fineline for a banner for the War Memorial.
10.	Planning a) 46/2024/1002/HH	**Tithe Barn House** No objections
	b) 46/2024/1003/LBC	**Tithe Barn House** No objections
11.	City Plan Working Group	• To receive and approve the minutes of the meeting on 4th June 2024. • The Clerk is to write to the surgeries, health board and pharmacy re: unadopted road. • The Clerk is to write an article for the City Times re: unadopted road.
12.	Internal Control	• To approve the Internal Control Procedures for 2024-2025.
13.	Internal Audit 2023-2024	• To receive and approve the Internal Auditor's report.
14.	Annual Statement of Accounts and Annual Governance Statement	a) To approve the Annual Statement of Accounts and the bank Reconciliation for 2023-2024.
		b) To approve the Annual Governance Statement 2023-2024.
		c) To approve the Annual Statement for 2023-2024.
		d) To authorise the Mayor to sign the documents in a) b) and c).
16.	External Organisations	• To appoint Cllr Gedd as the Council's representative on the Bowling Club Committee, in place of Cllr Scott.
17.	Football Pavilion	• To grant permission for the Football Club to have CCTV installed, at its own expense.

Agenda Item	Subject	Resolution:
18.	Code of Conduct	• To extend the deadline for Councillors to complete Code of Conduct training to 31st December 2024.
19.	Environment & Assets Committee	a) To receive and accept the minutes of the meeting of the Committee on 21st May 2024.
		b) To approve the recommendations of the Committee as follows: i. Not to proceed with the quotation from Gareden & Landscaping. ii. To approve the recommended tree maintenance programme. iii. The Clerk to instruct Paul Liversidge to receive the additional cherry trees. iv. The Clerk to instruct Flintshire Fabrications to adjust two gates in Lower Street. v. The Clerk to obtain a new grip for the rocker and have it installed. vi. To approve four trade waste containers in Summer and three in Winter. vii. The Clerk to instruct Mick Dodd to order a supply of corn lights. viii. The Clerk to instruct Mick Dodd to replace all six fluorescent tubes at the meeting room, when the next one fails. ix. To approve and accept a quotation of £166-10 for the new signs for the overhead barrier. x. Not to proceed with additional parking signs. xi. To hold projects in abeyance re: inclusive play equipment, information boards and flood shutters. xii. Not to proceed with removal of the silt bank by the football pitch. xiii. The Clerk to issue instructions to TD & C Kelly to lay hardstanding for wheelchair access £800 & VAT. xiv. On completion of xiii Clerk to issue instructions to Paul Liversidge to install wheelchair access bench on a concrete base.

Agenda Item	Subject	Resolution:
		xv. Clerk to issue instructions to Brian Jackson to restore the otter woodcarving at £275 & VAT. xvi. On completion of xv. Clerk to issue instructions to Brian Jackson to restore Salmon woodcarving at £275 plus VAT. xvii. The Clerk to issue instructions to Paul Liversidge to paint the dipper woodcarving. xviii. The Clerk to order new signs for the play areas and the meeting room. xix. On completion of xviii the Clerk to order signs for Roe Plas and Mill Race Meadow, followed by the Common. xx. The Clerk to accept the quotation from Meifod to supply one no. new planter £105 & VAT. xxi. The Clerk to issue instructions to Paul Liversidge to collect the planter in xx above and install it. xxii. The Clerk to issue instructions to Paul Liversidge to repair the fencing behind the library and the Doctors' car park. xxiii. The Clerk to instruct White Oak to strim the bank by the Bowling Club. xxiv. The Clerk to request a quotation for repairs to the Bowling Club toilets. xxv. The Clerk to write to the Bowling Club re: xxiv and chase risk assessment and insurance values.
		Clerk to write to Ash Waste and Glascoed Timber re: locking containers.
		c) Not to proceed with Flashpark parking enforcement scheme and not to install further parking signs.
		d) Once insurance renewal documents are received, the Clerk to renew the Council's insurance and pay the premium.
20. a)	Correspondence	Resident re: Mona Offshore Wind – **Clerk to advise that the Council comments through Denbighshire Planning.**
b)		Ysgol Esgob Morgan re: anti-social behaviour – **received.**

Agenda Item	Subject	Resolution:
c)		St Kentigern Letter of Thanks – **received.**
d)		IRPW re: Homeworking Allowance **– Clerk to write to obtain confirmation re: tax-free allowance.**
e)		Ron Bailey UK Parliament re: Lithium Batteries – **received**.
f)		Denbighshire Highways re: 20mph – **Clerk to write City Times Article asking residents for views.**
g)		Invasive Plant Group re: Himalayan Balsam – **to give permission to the Group to strim the banks of the river, subject to risk assessment**.
h)		Paul Liverside re: Hourly Rate – **receive and approve**.
i)		Ken Skates Welsh Government re: 20mph – see f) above.
	Exclusion of Press and Public	To exclude press and public due to confidential nature of the business to be considered.
21.	Public Toilets	Not to accept the transfer of the Public Toilets from Denbighshire.
22.	Legal Matters	• The Mayor, Deputy Mayor and the Clerk to meet with the Police. • The Council's bench and planters are to remain on the Council's land, pending the outcome of the Council's application.