Cyngor Dinas Llanelwy
St Asaph City Council

Minutes of the Full Council Meeting of St Asaph City Council held on Wednesday 13th November 2024 at 7.00 pm at the Council & Community Meeting Room and, also with remote attendance via Zoom.

Present:

In person: Cllrs D Cassidy, J Ellison, M Gedd, J J Grove, L Groves, P G Morton, L Nelson, G W Roberts, J O Roberts, P Scott (Deputy Mayor) and R S Williams

Via Zoom: Cllrs M J Hogg

2024/175 Apologies for Absence

- Apologies were received from Cllr Hardie.

2024/176 Declarations of Interest

- Cllr Ellison declared a personal interest in item 10 d) due to proximity to her property.

2024/177 Public Participation

- Two members of the public were present.

2024/178 North Wales Police

PCSO, Dave Jones gave his report:

- One or two incidents of anti-social behaviour over Halloween;
- Reports of incidents regarding an electric bike;
- Damage to the dipper wood sculpture. The head has been recovered;
- Online fraud incidents continue. Warning to the public to be alert;
- Theft of heating oil in a nearby village;
- Reports of an abandoned vehicle – awaiting action by Denbighshire;
- Educational visits to youth clubs re: knife crime;
- Reminder to ensure gifts are not left visible in vehicles and houses as Christmas approaches;
- Christmas drink drive campaign will soon be underway.

The PCSO left the chamber.

2024/179 Mayor's Report

The Mayor, Cllr Hardie, had sent his written report, which was read by the Clerk. He attended the following:

- Three civic services at Prestatyn, Denbigh and Caerwys;
- Three charity events in the cathedral;
- Allotments meeting;
- St Asaph dementia meeting;
- Two visits to Ysgol Esgob Morgan – judging Halloween costumes and pumpkins, and an event to commemorate the death of William Morgan;
- Policy Resources & Finance Committee meeting;
- Bowling Club site visit to complete risk assessment;
- Fixing lamppost poppies etc;
- Meeting with Denbighshire Footpaths Officer;
- Meeting with John Owens, Solicitor;

- Meeting with Cannon Rex to discuss Remembrance Sunday;
- Remembrance Sunday service and wreath laying;
- Armistice Day wreath laying.

Cllr Scott had also attended the Remembrance Sunday and Armistice services and wreath laying, as Deputy Mayor. He was very pleased to note the attendance increased each year. He thanked Cllr Williams for calling out the wreath layers. The events went smoothly.

2024/180 County Councillors' Reports

Cllr Hogg

Cllr Hogg gave his report. He attended the following:

- Public Strategy Task & Finish Group;
- Members' Budget meetings;
- Strategic Equality & Diversity meeting;
- Clwydian Range & Dee Valley meeting;
- With Cllr Scott, visited the recycling plant at Denbigh;
- With Cllr Scott, visited St Kentigern with Denbighshire Ecologists;
- With Cllr Scott, visited the nature reserve and watched sniffer dogs locating newts;
- Meeting with the Footpaths Officer;
- Meeting of the Sustainable Development Fund. Looking at funding for rain gardens;
- Climate Change & Ecology Strategy meeting;
- Audit & Risk Strategy meeting.
- The gullies on Upper Denbigh Road, near Oriel House, have been upgraded. The drain by the gate to the field has been cleaned out and renewed.

Cllr Hogg will follow up replacement of the City Council's "Welcome" sign and planter.

Cllr Scott

Cllr Scott gave his report. He attended the following in addition to the same meetings attended by Cllr Hogg:

- Merchant Navy Flag-flying;
- Chairman of Flintshire County Council Civic Service;
- Emergency Services Flag-flying Ceremony;
- Citizenship Ceremony;
- His Civic Service;
- Presentation of flowers on occasion of 60th Wedding Anniversary;
- Celebration of four projects, including station upgrade, at Corwen;
- Meeting re: recycling;
- Climate Change briefing.

2024/181 Minutes

The minutes of the previous meeting 9th October 2024 were discussed regarding accuracy (circulated prior to the meeting).

Resolved to approve the minutes of 9th October 2024 as an accurate record.

2024/182 Matters Arising

- None.

2024/183 Financial management

a) The payment schedule was reviewed:

- £1068 Glassfibre Flagpoles for the annual maintenance of three flagpoles;
- £1048-50 Cambrian Woodland Services for work to willow behind dugout at Roe Plas;
- £3913-20 Glascoed Timber for two months servicing litter bins, and grass-cutting.

Resolved to approve the Payments Schedule, total value £14,159-56.

b) The Finance report was discussed:

- £2500 invoiced 1st November for rent and meeting room hire;
- Play area costs include work recommended by the Play Area Inspector.

Other matters:

- Glascoed Timber have reported that five bins are still heavily used and requested that they continue to service them twice a week. The bins by Lower Street car park and at Bryn Gobaith are still affected by fly-tipping.

i. **Resolved to approve the continuation of twice weekly servicing for five bins.**

- The Bowling Club have submitted a schedule of buildings and contents at the Club, which they would like the Council to consider insuring. It was noted that the Football Club, which has a similar agreement, insures its own equipment. The Clubhouse, including the fitted kitchen, and the toilet block are already insured by the Council. Fencing is not covered at the bowling green or football pitch.

ii. **Resolved the Clerk is to add the shed at the Bowling Club to the Council's policy.**

iii. **Resolved the Clerk is to write to the Bowling Club to advise them the contents at the Club are not to be insured by the Council.**

iv. **Resolved the Clerk is to add insurance cover for the Football Pavilion and Bowling Clubhouse to the next agenda for the Policy Resources & Finance Committee, following the budget meeting.**

v. **Resolved to approve and accept the finance report.**

2024/184 Planning Applications

Resolved the Clerk is to write to Planning to advise of the Council's response to the following applications as indicated:

No.	Application & Location	Proposal	Response
a.	46/2024/1175/TC The Coach House Mount Road	Various works to several trees and removal of one sycamore within St Asaph Conservation Area	No objections
b.	46/2024/1384/LBC St Asaph Cathedral	Alterations to approved PV panel layout submitted in accordance with 46/2015/1242 (Listed Building Consent)	No objections
c.	46/2024/1432/HH Fourwinds Glascoed Road	Installation of an air source heat pump to rear of existing building	No objections
d.	46/2024/1442/HH 3 Ashly Court	Erection of single storey side extension and associated works	No objections, however we would like to raise the question of parking arrangements for the large camper van at the property during and after construction, especially in view of the narrow highway. Will there be terms of construction relative to the campervan?

2024/185 Ash waste Ltd

The Council considered a report following the meeting between Ash Waste, the Mayor and the Clerk re: service issues. Ash Waste had sent revised pricing proposals for consideration by the Council. Quality of service and security of the site were identified as vital for consideration of best value.

Resolved the Clerk is to give notice to Ash Waste Ltd to terminate the contract at the end of March 2025.

Resolved the Clerk is to arrange a new contract with Thorncliffe to commence from 1st April 2025.

2024/186 Delegated Decisions

Resolved to approve and ratify the following delegated decisions made by the Clerk, following consultation with the Mayor and Deputy Mayor:

Number	Decision
DD2024/015	To reimburse B Rust with £395-07 re: gifts for grotto.
DD2024/016	To instruct Peter Spencer to conduct work to the willow at Roe Plas.

2024/187 Policy, Resources & Finance Committee

Cllr Gedd gave a report following the meeting of the Policy, Resources and Finance Committee on 4th November 2024. The tree inspection is pending.

a) **Resolved to receive and approve the minutes of the meeting of the Policy, Resources and Finance Committee on 4th November 2024.**

b) There were no recommendations from the Committee, except for Grant Funding.

2024/188 Grant Funding

Cllr Gedd reported on the three grant applications received.

i. **Resolved to approve the following grant payments:**

Amount	Awarded to	Purpose
£50	Wales Air Ambulance	Helicopter upgrades

ii. **Resolved to receive the following applications:**

- **Urdd Gobaith Cymru;**
- **Teenage Cancer Trust.**

iii. **Resolved to receive the following correspondence:**

- **Urdd Eisteddfod;**
- **Kids Cancer Charity.**

2024/189 Public Footpaths

The Environment & Assets Committee had previously discussed the public footpath on Mill Race Meadow and the need to clearly mark the public right of way. The Mayor and the Clerk had met with the Footpaths Officer to mark out the route for the footpath. The Council could also consider applying for a permissive footpath on the field, which will be added to the agenda for the next meeting of the Environment & Assets Committee. A quotation of £579-20 from Paul Liversidge for installation of 13 timber posts to mark the route was considered.

Resolved to approve and accept the quotation of £579-20 from Paul Liversidge.
The Clerk is to write to Ysgol Esgob Morgan to advise them.

2024/190 Correspondence

No.	Details	Response
a.	E-mail from editor of the City Times re: Letter of thanks.	**Received.**

The Deputy Mayor spoke warmly of the publication and its importance to St Asaph.

2024/191 Exclusion of the Press and Public

Resolved to exclude the press and public, due to the confidential nature of the following items.

Two members of the public left the chamber.

2024/192 Employment Matters

The national pay agreement, effective from 1st April 2024 was discussed. Backpay from 1st April will be paid next month.

Resolved to note and accept the Local Government Services Pay Agreement 2024.

2024/193 Legal Matters

Cllr Scott gave a report to council regarding a confidential legal matter.

The Clerk had received a Freedom of Information request.

Resolved to approve the response to the Freedom of Information request. The Clerk is to send the reply.

The meeting concluded at 8.30 pm

Date of Next Meeting

Meeting in person and with remote attendance held 11th December 2024.

Signed .....

Chairman of the Full Council 11th December 2024