Cyngor Dinas Llanelwy
St Asaph City Council

Minutes of the Full Council Meeting of St Asaph City Council held on Wednesday 8th January 2025 at 7.00 pm at the Council & Community Meeting Room and, also with remote attendance via Zoom.

Present:

In person: Cllrs D Cassidy, J Ellison, M Gedd, J J Grove, L Groves, C A Hardie (Mayor), G W Roberts, J O Roberts and P Scott (Deputy Mayor).

Via Zoom: Cllrs Morton, Nelson and Williams.

2025/001 Apologies for Absence

- Apologies were received from Cllr Hogg.

2025/002 Declarations of Interest

- None.

2025/003 Public Participation

- None.

2025/004 North Wales Police

PCSO, Dave Jones gave his report:

- Theft of copper piping from business premises;
- Public order offence at licensed premises;
- Public order offence at the Cathedral;
- Forged £20 notes reported;
- Assault on the High Street;
- Has attended Bishops Walk to address parking issues;
- Abandoned vehicle has been reported.

It was noted the abandoned vehicle on Ashly Court has caused problems for the bin lorry.

The PCSO left the chamber.

2025/005 Mayor's Report

The Mayor, Cllr Hardie, gave his report He attended the following:

- Two school carol concerts;
- Charity Concert at the Cathedral;
- Gave the bible reading at the Cathedral on Christmas Eve;
- A meeting of the Dementia Group.
- Was unable to participate in the Christmas Window judging, but thanked Cllrs Roberts and Scott for judging the competition.
- Received the annual Christmas greeting from the City of Glasgow to celebrate the feast of St Mungo.

2025/006 County Councillors' Reports

Cllr Hogg

Cllr Hogg was not in attendance, but had advised the Clerk there was little to report due to the Christmas period.

Cllr Scott

Cllr Scott gave his report. He also reported a quiet period over Christmas and New Year. He attended the following:

- Budget meeting.

In response to Councillors' questions, Cllr Scott confirmed there was no further update re: the Abbeyfield site. The purchase is still in progress.
Cllr Groves had been notified of the toilets consultation, which she had received through her involvement with STAND. She will forward the e-mail to the Clerk, who is to forward this to all City Councillors, so they have the opportunity respond.

2025/007 Minutes

The minutes of the previous meeting 11th December 2024 were discussed regarding accuracy (circulated prior to the meeting).
Resolved to approve the minutes of 11th December 2024 as an accurate record.

2025/008 Matters Arising

2024/207 Open Spaces – The Clerk had contacted Denbighshire (DCC) Community Support, who confirmed the project for the car parks was technically eligible. The DCC Officer stressed that if there are other applications for St Asaph, which better meet the aims of the funding scheme, these would be prioritised ahead of the car parks. Advised to highlight the benefits of the scheme to St Asaph residents, especially children. Accessibility and benefits for allotment holders were also deemed to be important.
Resolved the Clerk is to proceed with obtaining quotations for tarmac surfacing.
Resolved Cllr Roberts is to meet with contractors so they can quote for the project.
Resolved to grant permission for a joint grant application by the Football Club and Allotments Association for work to the car parks.

2025/009 Financial management

a) The payment schedule was reviewed:

- Energy bills for the meeting room have been estimated for the last two months. Contacted Octopus , who confirm the smart meter is not communicating data. Steps are being taken by them to resolve this.

Resolved to approve the Payments Schedule, total value £5164.14.
Resolved the Clerk can pay the following items, received after publication of the agenda:

i. **£12,000 Denbighshire County Council, annual Library Contribution. A cheque has been drawn in view of the sum involved;**
ii. **£32-99 reimbursement to Cllr Roberts for the Christmas Window trophy;**
iii. **£275 Brian Jackson for restoration to the salmon woodcarving.**

b) The Finance report was discussed:

- Final precept payment received;
- £1900 VAT claim made;
- Clerk's expenses include reimbursement £300 for SLCC annual subscription.

Resolved to approve and accept the finance report.
E-mail received from Denbighshire regarding broadband at the meeting room, which had been installed as part of a UK Government funded scheme. Although the costs for the first year was included in the funding, the City Council would need to pay the costs for the current financial year if it wants to continue to receive the service. It was noted broadband is vital to ensure the Council is able to provide remote access to meetings.
Resolved to approve the Council's continued participation in the PSBA Network agreement and to accept the cost of £466-80 for the current financial year.

2025/010 Planning Applications

Resolved the Clerk is to write to Planning to advise of the Council's response to the following applications as indicated:

No.	Application & Location	Proposal	Response
a.	46/2024/1468/TP 16 Bryn Coed	E-mail from Denbighshire Planning and response from Tree Officer	To withdraw previous objection, providing an appropriate replacement tree is planted.

2025/011 Casual Vacancy

Cllr Graham Jones had not attended meetings of the Council for a period of six months and had therefore vacated his seat in East ward.

Resolved that the seat in East ward be declared vacant, in accordance with Local Government Act 1972 section 86.

The Clerk will now publish the statutory notices on the noticeboards and website to give local electors the opportunity to call for an election for this vacancy. Denbighshire Electoral Services will notify the Council in due course as to whether an election will take place.

2025/012 Defibrillators

Cllr Roberts gave an update regarding the new defibrillator at the football pavilion. The device and cabinet have been donated to the Club. Intellec will install the device, only charging for materials. The Ambulance Service will register the device and transfer ownership to the Council. Cllr Roberts will act as Guardian for the defibrillator.

Resolved the Clerk is to add the new defibrillator to the Council's Asset Register and insurance policy.

Resolved the Clerk is to order signs for the walls of the Meeting Room and Football Pavilion to advise the location for the device.

2025/013 Correspondence

No.	Details	Response
a.	E-mail from One Voice Wales re: Covid-19 Day of Reflection	**Received.**
b.	E-mail from Wales Air Ambulance re: Letter of Thanks	**Received.**
c.	E-mail from a resident re: Christmas Tree	**Received.**
	Letter & Poster from Regional Member of Senedd	**Received**

It was agreed that displaying an additional four posters for regional members of the Senedd would be excessive and there would be insufficient space on the noticeboards. Surgery posters for the Constituency MP and MS are displayed where possible when received.

The meeting concluded at 7.35 pm

Date of Next Meeting

Meeting in person and with remote attendance held 12th February 2025.

Signed .....
Chairman of the Full Council 12th February 2025