Cyngor Dinas Llanelwy St Asaph City Council

Summary of Meeting

Date of meeting;	12th March 2025
Meeting:	Full Council Meeting of St Asaph City Council
Members Present:	Cllr Daryl Cassidy Cllr Joanne Ellison Cllr Michael Gedd Cllr James Grove Cllr Leanne Groves Cllr Colin Hardie (Mayor) Cllr Martyn Hogg Cllr Peter Morton Cllr Linda Nelson Cllr Gareth Roberts Cllr John Roberts Cllr Peter Scott (Deputy Mayor) Cllr Williams
Also Present	• None
Apologies for Absence:	• None
Declarations of Interest	• Cllr Hardie re: 11 as the applicant is known to him. • Cllr Hardie re: item 21 b) as the correspondent is known to him. • Cllr Groves re: item 11as the applicant is known to her.

Resolutions (Decisions) Made

Agenda Item	Subject	Resolution:
7.	Minutes	• To approve the minutes as a correct record of the meeting of 12th February 2025.
9.	Finance a)	• To approve the payment schedule, total value £13,955-79.
	b)	• To approve and accept the finance report.
		• The Clerk is to commence discussions with CATalyst Systems re: replacement laptop.
10.	Planning a) 46/2025/0047/PR	**Bod Haulog The Roe** The Clerk to advise Denbighshire the Council has no objections, however it has concerns re: the impact of 28 dwellings on local infrastructure. St Asaph has one dentist, and two GP surgeries accessed via an unadopted road, which is in poor condition. The Council would request that sound barriers along the A55 are also considered.
11.	Casual Vacancy	To co-opt Katie Jones as Councillor for East ward.
12.	HM Stanley	• The Clerk is to write to Denbigh Town Council regarding participation in a commemorative event. • The Clerk is to write to SHEP, indicating the Council has tentatively agreed to take part.
13.	City Plan Working Group	To receive and approve the minutes of the City Plan Working Group dated 25th February 2025.
14.	Policy Resources and Finance Committee a)	To receive and approve the minutes of the meeting of the Policy Resources and Finance Committee on 10th March 2025.
	b)	i. To approve and adopt the procedures for online banking as per Committee minute 2025/F05.
		ii. To approve and adopt the new Financial Regulations, as amended.
		iii. To approve amendments to the Internal Control Procedures and Financial & Management Risk Assessment to reflect the online banking procedures.
		iv. Not to amend the CCTV policy and procedures.
		v. To approve and adopt the IT Access Control Policy.
		vi. Not to amend its current procedures for Remembrance Sunday wreath laying.
15.	Awarding Grants	i. To award a grant of £750 to NWIMF. ii. To award a grant of £100 to Dementia Friendly St Asaph Steering Group.

Agenda Item	Subject	Resolution:
		iii. To receive the e-mail from St Asaph Cathedral. iv. To receive the e-Marie Curie Cymru. v. To approve total grants expenditure of £2762 for 2024-2025 in excess of the grants budget of £2000. The excess to be offset against reserves.
16.	Independent Remuneration Panel for Wales	To receive the report.
17.	Assets Register 2024-2025	To approve the Assets Register for 2024-2025, value £836866
18.	Internal Audit	To appoint JDH Business Services Ltd as the Council's Internal Auditor for 2024-2025.
19.	20 mph	The Clerk is to reply confirming the Council does not consider any of the roads listed are suitable for amendment from 20 mph.
20.	Internal Control	To receive and accept the Internal Control report dated 10th March 2025.
21. a)	Correspondence	E-mail from Elwy Invasive Plants Group **– Received.**
b)		E-mail from a resident re: CCTV – T**he Clerk is to reply to the resident to advise the Council considers installation of CCTV would not be an effective alternative or addition to the existing app.**
		Request from a resident re: easter egg hunt – **To grant permission for the event on Council land on 19th April 2025 providing all children taking part are accompanied by an adult.**
		E-mail from Tourism Office re Belgian graves - **the Mayor is to meet with the group.**