Cyngor Dinas Llanelwy St Asaph City Council

MEETING OF St ASAPH CITY COUNCIL

To: **Members of St Asaph City Council**,
Cllrs: D Cassidy, J Ellison, M Gedd, J J Grove, L Groves, C Hardie (Mayor), M J Hogg, K Jones, P G Morton, L Nelson, G W Roberts, J O Roberts, P Scott (Deputy Mayor) and R Williams.

Dear Councillor,
You are summoned to the **Full Council Meeting** of St Asaph City Council for the transaction of business shown on the agenda below. The meeting will be held at the **Council Meeting Room, Roe Plas, St Asaph** and also with remote attendance, available via Zoom in accordance with the provisions of the Local Government and Elections (Wales) Act 2021. The meeting will be held at **7.00 pm on Tuesday 8th April 2025 (Maximum of two hours).**

Jill Ellison, **City Clerk** **Email:clerk@stasaphcitycouncil.gov.uk**
2nd April 2025

AGENDA

1. Apologies for Absence

2. Declaration of Interest

To declare any personal / personal and prejudicial interest in any item on the agenda.

3. Public Participation

To consider applications from members of the public to address the Council in respect of any item of business included in the agenda.

4. North Wales Police

To receive a report on local issues from PCSO Dave Jones.

5. Mayor's Report

To receive a report from Cllr Colin Hardie.

6. County Councillors' Reports

To receive reports from Cllrs Scott and Hogg.

7. Minutes

To approve as a correct record the Minutes of the Council meeting held on 25th March 2025.

8. Matters Arising

To consider any matters arising from the minutes not included in the agenda.

9. Financial Management

a) To approve the schedule of payments.
b) To review the income and expenditure budget.
c) To review the schedule of standing order and direct debit payments for 2025-2026.
d) To approve payment by direct debit for Thorncliffe Building Supplies Ltd.
e) To consider appropriate transfers between accounts.

10. Planning Applications

*Extensions to the deadlines for response have been agreed with Denbighshire, where indicated ****

To consider and comment, as appropriate, on the applications as listed below:

No.	Application Number	Location	Proposal
a.	46/2025/0114/PF	Cathedral Car Park Upper Denbigh Road, St Asaph	Installation of a Meal Locker in the car park

11. Draft Statement of Accounts 2024-2025

To receive the draft statement of accounts for 2024-2025, before submission to the Internal Auditor.

12. Delegated Decisions

To approve and ratify the delegated decisions made by the Clerk in consultation with the Mayor and Deputy Mayor.

13. Draft Annual Report 2024-2025

To consider the draft Annual Report for publication on the Council's website.

14. VE Day & VJ Day

To consider the arrangements for commemorating the 80th anniversary of the end of WWII.

15. Denbighshire County Council

To consider an e-mail and report from Denbighshire County Council re: DCC Closer Working with City Town and Community Councils.

16. Land Behind the Library

To consider an e-mail from the Library Manager re: St Asaph Library Project.

17. Hedge at Cae Winifred

To receive a report from Cllr Scott and to consider appropriate actions.

18. Mayor & Deputy Mayor

To receive nominations for 2025-2026.

19. Correspondence

To note and agree any actions arising from correspondence received

a) E-mail from a resident re: Introduction;
b) E-mail from a resident re: Dementia Friendly St Asaph;
c) Letter from Library Manager re: Easter Egg Hunt;
d) E-mail from NWIMF re: grant funding application.

If you would like to attend the meeting with remote attendance, please contact the clerk by 4pm on the day before the meeting, by e-mail for a link to the meeting. Alternatively, you can attend in person at the Council Meeting Room. If you have any questions you would like addressed, please forward these to the Clerk by 4pm on the day before the meeting.