St Asaph City Council
Cyngor Dinas Llanelwy

Minutes of the Annual General Meeting of St Asaph City Council held on 10th May 2017 at 6.30pm in the Community and Council Meeting Rooms, Roe Plas Meadows.

Present:

Cllrs: C. Hardie (Mayor), R Williams (Deputy Mayor), J Ellison, G. D. Hodgkinson (BEM), P.G Morton, J.O Roberts, B. J Rust, P. Scott, D. A Thomas, M. Gedd, C. Shea

Clerk
S. Pierce

1. **Apologies for Absence**
   Cllr P Mitchell sent his resignation
   Cllr J. Wynne-Jones sent his apologies.

2. **Declaration of Interest**
   To Notify of any items that appear in the agenda in which you may have an interest that has not been recorded in the Members Register of Interests.

   No declaration of Interests was raised.

3. **Minutes**
   To receive and approve, as a correct record, the Minutes of the Annual Meeting held on Wednesday 11th May 2016

   The minutes were reviewed, approved and signed accordingly.

4. **Public Participation.**
   There were no applications for public participation.

5. **Appointment of Mayor for 2017 – 18**

   Cllr Colin Hardie was nominated for the position of City Mayor for 2017-18. This was seconded and supported from the majority of the room.

6. **Address by the Mayor**

   Cllr Hardie expressed his delight at having the privilege of being the Mayor of St Asaph City Council for the previous year and was thrilled to be nominated for an additional year. Colin expressed his concerns in that last year he was not quite prepared for time commitment the role required but had endeavored to attend as many commitments on behalf of the city as possible. Colin informed everyone he had received well over 100 invitations during the last year and he'd attended at least 95% of them. It had been a real privilege to represent the city and he is honored that the councilors have nominated him again for this next year and he would accept. Colin is honored to do another year and will work to provide the same commitment as last year and would like to thank everyone for their confidence in him, their

commitment and support.

Resolved that: Cllr C Hardie be elected City Mayor for 2017 2018.

Cllr Hardie signed the Declaration of Acceptance of Office.

7. Appointment of the Deputy Mayor for 2017 – 18

Cllr R Williams was nominated for the position of Deputy Mayor for 2017-18. This was seconded and supported from the majority of the room.

Cllr & Deputy Mayor R Williams said she was honored to continue for a further year, this was such an exciting time within the City of St. Asaph with the flood defences being implemented, the City Status and renewed energy within the City. Cllr & Deputy Mayor thanked everyone for their continued confidence in her, their commitment and support.

Resolved that: Cllr R Williams be elected Deputy Mayor for the ensuring year.

Cllr R Williams signed the Declaration of Acceptance of Office.

8. Mayors Allowance

Cllr D A Thomas suggested the Mayor should be paid the Mayors allowance by two installments. This was seconded by Cllr B Rust and Cllr P Scott.
Resolved that: The allowance of £1500 will be made available and paid to Cllr & Mayor C Hardie in two installments.

9. Committees

a) Confirm Structure
The Committee structure, previously agreed within April's full Council meeting was presented and agreed by the majority of the room. It was agreed that existing Terms of Reference will remain in place.
Cllr J Ellison requested as much notice as possible prior to each meeting.
Cllr C Hardie asked the room at what time of day these meetings should take place as some people are working. Cllr R Williams proposed it would be best to decide as the meeting was being established and agreed.

b) Agree Terms of Reference Framework
The Terms of Reference for the Committee meetings was provided within the pack, this was the same as last year it was agreed they do not need reviewing now. These were accepted for the new year. The pack consisted of the following:

- Policy, Resources and Finance
- Events
- Environments & Assets
- HR

c) Agree Members
It was agreed by the majority the members would be reviewed at the time of setting the meeting.

d) Agree Chair.
It was agreed by the majority the Chair would be agreed at the time of setting the meeting.

Resolved by the majority of Councillors present that:

a) The Committee Structure be approved.
b) The Terms of Reference for each of the committees be approved.
c) The delegations and chair would be reviewed and agreed as the meeting was established

10. Schedule of Meetings

Resolved: The Schedule of meeting was presented and approved.

11. Standing Orders, Financial Regulations & Delegations – Agree

Resolved: The documents were provided as part of the pack, these are existing documents that are already in place and were agreed by all.

12. Outside Bodies

An "outside bodies" paper was provided as part of the pack.
There was some debate regarding each of the outside bodies, it was agreed the "Twinning Group" may require revisiting to instill some additional interest and energy. It was agreed the existing nominations remain in place.

13. Meeting end – Break for photo opportunity

Standing orders were suspended whilst Members went outside for photographs.

The meeting concluded at 7.45pm

Signed.....
Chairman, May 9th 2018