St Asaph City Council
Cyngor Dinas Llanelwy

Minutes of the Meeting of St Asaph City Council held on Wednesday 9 November at 7.00pm in the Community and Council Meeting Rooms, Roe Plas Meadows.

Present: Cllrs: J Ellison, M Gedd, C Hardie (City Mayor), G D Hodgkinson BEM, P Mitchell, P G Morton, J.O. Roberts and R Williams (Deputy Mayor) and P. Scott.

Clerk: H Stewart BEM

1. **Apologies for Absence**
Cllr B Rust had offered her apologies due to illness. Cllr D Owens was absent without any apology being received.

2. **Declarations of Interest**
Cllr Roberts declared a personal and prejudicial interest in Agenda Item 14: Roe Plas Pavilion being the Chairman of the Football Club. He presented the item but took no part in the decision making.

3. **Public Participation**
There were no applications to address the Council.

4. **Urgent Matters**
Cllr Roberts asked that a request for a Memorial bench be considered. It was agreed that the matter would be taken at the end of the agenda.

5. **North Wales Police**
Having been very quiet in the past few months PCSO David Jones reported that there were four incidents of more significance to report this month. Enquiries were ongoing on all of them.

The incidents ranged from damage to the roof of a Landrover, making off without payment from Seaways garage, a fraudulent £50 note being used to purchase a loaf of bread and the theft of an expensive excavator from Glan Clwyd Road.

PCSO Jones reiterated the need to be vigilant which was of particular importance in the month ahead during the festive celebrations.

Cllr Scott asked about the car racing in the car park at Roe Plas Meadows and PCVSO Jones replied that this should have now stopped.

Having given his report and with no further questions PCSO Jones left the meeting at 7.06pm.

6. **Mayor's Reports**
Firstly the Mayor wanted to thank Cllrs; Thomas, Hodgkinson, Scott and County Cllr Cowie for their endeavors in displaying the City logo on the welcome signs to the City. The last one required a larger logo which had been ordered at a cost of £20. This would be placed on the sign on the A55 when it had been received after which, the project would be completed.

7. **County Councillor Reports**

County Cllr Bill Cowie did not have too much to report but was enthused by the forthcoming work that had been agreed with Jamie Groves at DCC, for the West Ward. Having been neglected for the past 20 year or so a programme of work had been agreed to improve the West Ward which would be overseen by the St Asaph Highways and Environmental Improvement Project Board.

3 stages starting in July 2017 and taking about 12-18 months to complete. Consultation would be with residents within each of the 3 areas.

Progress on the A525 The Roe road works, the water problem at the BT exchange site was anticipated but there was nothing specific to report this evening.

Cllr Cowie said that he had already reported the loose man hole cover near the cattle market should anyone complain. The Mayor thanked Cllr Cowie for attending and providing his report.

8. Minutes

Resolved that; the minutes of the meeting held on 12 October 2016 be approved and signed as a true record

9. Matters Arising

The Clerk informed the Council that the actions agreed under Agenda item 17: correspondence had been completed.

10. Events Committee

Progress on the preparations for the Winter Fair were reported and with the date fast approaching Cllr Thomas suggested that a final meeting be held at the Cathedral to ensure everything had been addressed. It was agreed that those Councillors who could attend should meet at the Cathedral at 5pm on Tuesday 15 November.

It was essential that as many Councillors as possible assist on the day. If available they should be at the Cathedral at 4pm on 25 November to ensure everything would be ready for a 5pm start.

Cllr Hodgkinson reported that there had been about 3000 reports that the details of the event had been viewed through the Facebook site.

Costs for the new lights for the Christmas tree had been obtained from three suppliers. It was agreed that they be purchased from Jon Dee and it would be much better to have an excess of lights on the tree to light it up rather than if be sparsely decorated.

Arrangements for Remembrance were confirmed as a short service at the Memorial at 11am on Friday 11 November and a Service and Parade starting at 10am at the Cathedral on Sunday 13 November.

Cllr Thomas agreed to try and marshal the parade.

11. Planning

Resolved that: no objections be raised on the following planning applications:

a) Application Ref: 46/2016/0960
b) Application Ref: 46/2016/0978
c) Application Ref: 46/2016/0975
d) Application Ref: 46/2016/0974
e) Application Ref: BT/2016/0931
f) Application Ref: 46/2016/0954
g) Application Ref: 46/2016/0867
h) Application Ref: 46/2016/0953
i) Application Ref: 46/2016/0989

12. Financial Managements

a) A meeting would be arranged within the next couple of weeks to go through the income and expenditure budget papers.This meeting would concentrate specifically on explaining the layout and figures in detail to those Councillors attending.

b) The list of payments as listed below were presented for approval.

Ace Courts	3567	£ 150.00	£ -	£ 150.00			
Co-Options	3568	£ 40.00	£ -	£ 40.00	Outside Mntce		
SLCC	3569	£ 15.20	£ -	£ 15.20	Litter pickin		
NMWALC	3570	£ 16.00	£ -	£ 16.00	Clerk Guide 3rd Editio		
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Designweb	3571	£	100.00	£	20.00	£	120.00	Hosting Fees
St Asaph Bowling Club	3572	£	96.58	£	-	£	96.58	Electricity - Lights on bridge
Conwy Mayor's Charity	3573	£	20.00	£	-	£	20.00	Quiz Night
Rhyl Mayor's Charity	3574	£	50.00	£	-	£	50.00	Winter Wonderland Ball
Abergele Town Council	3575	£	12.00	£	-	£	12.00	Christmas Concert
cf Corporate	3576	£	110.00	£	22.00	£	132.00	Lease Rental
H Stewart	3577	£	38.28	£	4.80	£	43.08	Claim postage and paper towels
Totals		**£**	**648.06**	**£**	**46.80**	**£**	**694.86**	

Resolved that: the schedule of payments as listed be approved.

13. City Status

The response to the request for financial support from DCC's was shared with Councillors. It was agreed that if the outstanding maintenance issues, to the street scene, were not addressed at the meeting with DCC Officers on 17 November then Liz Grieves would be asked if she could take the matter up.

Cllr Hardie had arranged a meeting with A. Watkins and informed the Council that if available on the day the Boys Aloud Choir would be happy to take part in the 5th Anniversary Celebrations. The application to request a Royal Visit would be completed and sent off.

A thank you would be issued via the City Times, to the owners of Commercial Properties in the City who had made improvements to the exterior of their buildings. Information about the grant funding for shop front improvements would also be advertised in the City Times to hopefully encourage more business owners to make improvements.

The Football Club would be staging a 9 and 10 year olds football tournament and the Bowls Club and Netball Club would be encouraged to also arrange some competition during the weekend of the 5th year celebrations.

It was suggested that when setting the budget for next year funds be made available to purchase a trophy for an anniversary or "City Status" award.

Arrangements for the anniversary Celebrations would gather momentum after Christmas.

14 Roe Plas Meadows Pavillion

Cllr Roberts presented the proposals as Chairman of the Football Club.

The Club were seeking approval from the Council as the owners of the facility, to install a 2 metre covered area near the kitchen and a 3ft wide concrete path all along the length of the barrier nearest the Pavilion.

Resolved that; Subject to contacting the Planning Department at Denbighshire County Council to ensure the work did not contravene any conservation area or planning rules that approval be given to both requests.

15. Recruitment

A summary of the arrangements to recruit a new Clerk were noted.

16. Independent Remuneration Panel for Wales

Having circulated the consultation document and explained the changes suggested in Chapter 13 the Council did not have a formal comment to make in response to the consultation.

17. Correspondence

The correspondence received was noted, Cllr Mitchell pointed out that the letter about the Boundary Commission did not explain why the d change to the local boundary was being suggested.

It was agreed that more information was required before the matter could be discussed. This matter would be considered again at the Full council meeting in December.

18. Urgent Matters

Cllr Roberts informed Members that a request was forthcoming to install a Memorial Bench near the football pitch on Roe Plas Meadows, in memory of Nigel Owen.
The Council agreed in principal but asked Cllr Roberts to ask the family for a letter detailing the request so that a

formal response could be made.

The meeting concluded at 8.33pm

Signed .....
Chairman of the Full Council Meeting held on 14 December 2016