St Asaph City Council
Cyngor Dinas Llanelwy

Minutes of the Meeting of St Asaph City Council held on 13th April 2016 at 7.00pm in the Community and Council Meeting Rooms, Roe Plas Meadows.

Present: Cllrs: M Gedd, C Hardie (Deputy City Mayor), P Mitchell, P G Morton, J O Roberts, B J Rust, P Scott (City Mayor), D A Thomas and R Williams.

Clerk
H Stewart BEM

1. **Apologies for Absence**

There were apologies from Cllr J Ellison (illness), C Evans (family business) and G D Hodgkinson BEM (illness).

Cllr D Owens was absent from the meeting.

2. **Declarations of Interest**

There were no declarations of interest.

3. **Urgent Matters**

There was one matter of urgency that would be addressed through agenda item 17: High Street Weight Restriction.

4. **Public Participation**

There were no requests from the public to address the Council.

5. **North Wales Police Service**

PCSO Dave Jones was pleased yet again, to report that the City had experienced very little crime in the past month. The most significant incident had been the attempted break in to the ATM in the High Street. Investigations were ongoing and the ATM was now back in working order.

Councillors were asked if they had any suggestions as to how the mess and fires just beyond the stile could be reduced. Local children were more than likely the culprits and without some action the issue could get much worse.

The High Street was down on one CCTV camera and although CCTV was a topic of discussion at the County Council, budgets were impacting on the service. Other local councils were contributing to the cost and Rhuddlan contributed £3500 accompanied by a twenty page contract for doing so! It was suggested that this should be an item for the next Environment & Assets Committee agenda.

The working hours for a PCSO had recently been changed and now they do not work after 10pm.

The Mayor thanked PCSO Jones for getting through his report quickly and for all the work he did for the City, he then left the meeting at 7.10pm.

6. Mayor's Report

Life as the Mayor was still fairly busy attending a number of meetings and charity balls. His own charity ball raised £1500 for St Kentigern's which was a very pleasing outcome considering the number of people who attended.

The celebration of the Queen's 90th birthday on 21st April would include a firework display and the Mayor asked other councillors for their assistance on the night.

7. Reports from County Councillors

Cllr Cowie reported on a request from a business owner, for the thirty minute parking restriction in front of the Welsh Maid café to be extended to an hour. He asked that if the City Council agreed with the suggestion, could it send a letter of support to the County Council.

The caravans at the rear of The Roe were being dealt through planning enforcement. There had been a couple of problems but hopefully with the appointment of a new enforcement officer the matter would be resolved soon.

Other matters reported on at previous meetings such as the land at the BT building and the new play area were ongoing.

RESOLVED that: A letter of support be sent to DCC requesting to extend the thirty minute parking restriction in front of the Welsh Maid café to one hour.

8. Minutes

The minutes of the meeting held on 1 March 2016 were approved as a correct record of the meeting and signed by the Mayor.

9. Matters Arising

4. Mayor's Report – to note that the sum raised was now £1500 and not £1350.

14. Financial Management – the schedule of payments did not list a payment that had been presented at the meeting which was signed. Cheque 3476 to MBD for £185 for painting the speed humps.

Cllr B Cowie left the meeting at 7.30pm

10. Environment & Assets Committee

The next meeting of the Flood Partnership was scheduled for 7th June.

11. Events Working Group

A verbal report was provided of the meeting held on 6 April. The Gala Committee were still not in a position to provide the financial informant to support a grant towards the event this year.

The arrangements to celebrate the Queen's 90th Birthday were supported and the purchase of fireworks at the cost of £1000 was approved.

The proposals to celebrate the 5th anniversary of achieving City status in 2017 were being formulated. A proposal would be presented to Council when the there was a more definitive plan. Councillors were made aware that this may require some funding that had as yet not been allocated through the budget estimates.

12. Regeneration Group

Cllr Thomas gave a brief update on the action sheet and informed the Council that the next Open Forum meeting was on 20 April at 7pm at the Cricket Club.

13. Financial Management

The schedule of payments as listed below were presented for approval.

Payee	Chq No	Net	Vat	Gross	Item
Flogas	3477	£ 39.56	£ 1.98	£ 41.54	4x19Kg gas cylinders
Blachere	3478	£ 378.00	£ -	£ 378.00	Balance on invoice
Glascoed Timber	3479	£ 1,492.50	£ 298.50	£ 1,791.00	Grass cutting and bin collections
Glascoed Timber	3480	£ 872.00	£ 174.00	£ 1,046.00	Reissued previous chq lost
DCC	3481	£ 64.37	£ 12.87	£ 77.24	Christmas Lights - Timer repairs
C Hardie	3482	£ 14.00	£ -	£ 14.00	Civic Expenses
Play Group VP School	3483	£ 244.17	£ 48.83	£ 293.00	PB Grant - Playhouse
One Voice Wales	3484	£ 45.00	£ -	£ 45.00	Training M Gedd
DCC	3485	£ 2,368.00	£ 473.60	£ 2,841.60	Erection/removal Xmas Lights
DCC	3486	£ 135.16	£ 27.03	£ 162.19	Xmas Light repairs
Kon-X	3487	£ 8.45	£ -	£ 8.45	Photocopier
Co Options	3488	£ 50.00	£ -	£ 50.00	Litter Picking
G Pendleton	3489	£ 104.00		£ 104.00	Caretaking Services
H Stewart	3490	862.80	£ -	£ 862.80	Salary plus Office Services
H Stewart (for Bullfinch)	3490	£ 299.00	£ 59.80	£ 358.80	Beacon
DCC		£ 218.70	£ -	£ 218.70	NDR - Meeting Rooms 2016-17
Totals		**£ 7,195.71**	**£ 1,096.61**	**£ 8,292.32**	

RESOLVED that: The payments as listed be approved.

14. Planning Applications

Resolved:

a) **Application Ref: 46/2016/0210**
Proposal: Erection of extension to rear and side dwelling
Location: 47 Bishops Walk
Recommendation: No objection

b) **Application Ref: 46/2016/0198**
Proposal: Felling of 1 No. Horse Chestnut tree annexed to the Talardy Hotel Tree Preservation Order 1975 ref A1. Tree Work Application Report
Location: Talardy Park Hotel
Recommendation: A site visit with the tree officer to discuss alternative options.

c) **Application Ref: SBH/H.14/162**
Proposal: Restriction of Waiting and Residents Parking Order 201
Location: Chester Street from 15 metres east of the extended kerbline of Mount Road for a distance of 19metres in an easterly direction.
Recommendation: No objection

d) **Application Ref: SNN_2015_000000074**
Proposal: Street Naming
Location: Former HM Stanley Hospital
Recommendation: The proposed names were not pertinent to the history of the site and that Cllr Williams would compile a more appropriate list to be sent to DCC and the developer for consideration.

15. Mayor and Deputy Mayor

Cllr Colin Hardie was nominated for Mayor and Cllr Ros Williams as Deputy Mayor. There being no other nominations the Full Council would ratify the positions at its AGM in May.

16. Committees

Following comments from Cllr Thomas about the committee structure and terms of reference it was agreed that a working group would be formed to review the draft proposals presented at this meeting. The final proposals would be presented at the Council AGM next month.

Cllrs: Scott, Roberts, Gedd, Williams and Hardie would form the working group.

17. High Street Weight Restriction

Cllr Mitchell expressed his concerns about heavy traffic and the dangers and problems it caused in the High Street.

The Mayor read out a response from a Denbighshire County Council (DCC) officer. The content of such listed the obstacles of introducing a weight restriction, this was similar to previous responses in regard to this matter. Cllr Mitchell suggested that a DCC officer should attend a meeting of this Council with the aim of working in partnership at looking at more proactive actions that could be taken to resolve the issue.

Resolved that: DCC officer Mike Jones be invited to a meeting to discuss solutions to address the dangers arising from heavy goods vehicles driving through City.

18. Website

Many of the documents required for the website were being reviewed for the AGM in May. These when approved, would be uploaded onto the website. Cllr Thomas showed a keen interest in managing and keeping the Council website up to date.

Cllrs: Scott, Roberts, Mitchell and Morton also requested that they be involved in any training involving the upkeep of the website.

19. News Digest

There was nothing to report.

20. Correspondence

The summary of corresponded presented was noted with no further actions arising.

The meeting concluded at 9.02 pm

Signed .....
Chairman: 11 May 2016