EVENTS

St Asaph City Council
Conger Dinas Llanelwy

Minutes of the Meeting of St Asaph City Council held on Tuesday 6th March 2018 at 10am in the Cathedral new Meeting Room.

Present: Cllrs: C Hardie (City Mayor), R Williams (Deputy) J O Roberts, CC P Scott, B Rust, CC D A Thomas, D Hodgkinson, B Cowie, J Ellison

Clerk: Clerk S Pierce

1. **Apologies for Absence**
   - None

2. **Declarations of Interest**
   - None raised

3. **Public Participation**
   - None raised

4. **Minutes**
   - The last minutes December 5th, 2017 detailed the Winter Fayre.

5 **Matters Arising**
   - None raised.

6. **Event Planning**

Report provided by Mayor & Cllr C Hardie:

- Christmas Fayre – date set to be Friday 30th
  - Meeting to be established with Nigel and ourselves to discuss St. Nicolas and the date.
  - Regarding stalls, we should ask the businesses within St. Asaph if they would like a stall at the Fayre.
  - We need to find out of the new facilities at the Cathedral will be utilised at the Fayre.
  - Cllr B Cowie: I would like to suggest the post of "press officer", someone who would take on the responsibility for collating the communications and submitting to the relevant newspapers going forward. The Clerk could collate any information and pass onto the "Press Officer" to publish. Cllr B Cowie is willing to take on this role. R Williams proposed, Cllr Scott seconded.
  - The charging of tables has been £5 in the past, are we going to keep it at this cost? Recommendation is to keep it at £5, resolved to charge £5 per table.

- Remembrance Sunday
  - November 11th
  - It is a special one this year therefore needs arranging in advance
  - Cllr P Scott will attend St. Asaph, all the dignitaries change in March, so we will not know who will be attending until after this time.
  - Is there an official Denbighshire commemorative?
  - We need to formally ask the Dean if we can hold the Chairman Service here, Cllr R Williams to check and copy in Cllr P Scott who will communicate to Eleri.
  - People we should invite/ideas:
    - Use the list from the last one (Cllr R Williams has)
    - Army/Cadets etc.
      - Mayor & Cllr C Hardie will endeavor to get in touch with the relevant people.
      - CC & Cllr P Scott to see if Eleri has any contacts
    - RNLI
    - Cadets
    - Fire
    - Police

- Marching Band (essential) – Cllr P Scott will ask Eleri
  - Denbighshire cooperative youth band – Cllr C Hardie will see if he has a contact.
  - Rhyl Silver band
- Cllr D A Thomas expressed the releasing of white doves would be a nice option, Cllr D A Thomas will find out if this can be achieved.
- Silent Soldier (British Legion provide) – Cllr R Williams has the details (£250 each).
  - Possibly x 5
  - Cllr R Williams to speak to Nigel, the Cathedral will possibly contribute to the cost of the Silent Soldiers.
  - There is another silhouette, Cllr J O Roberts to review and find out the detail and cost.
  - We could potentially procure some of each.
- Poppies on the lampposts (how many and cost).
- Poppies on sticks on the grounds of the Cathedral.
- Sticky poppies on the bollard.
- Schools could be contacted to make poppies to be used.
  - Mary Short, this could be covered with poppies from the school.
  - Possibly a poppy trail, maybe the schools could do this?
  - Cllr J O Roberts will Discuss with Ysgol Esgob Morgan (we would pay for the raw material)
  - CC & Cllr P Scott will speak to VP
  - Glan Clwyd – we could see if they could be part of the Event
  - Fairholme
  - Cllr R Williams will follow up with the schools once Cllr P Scott & Cllr J O Roberts has done so initially.
- Many craft people in the area made poppies last time:
  - WI – could do a display wall of handmade poppies which could be displayed in the Church/Cathedral. Cllr C Hardie will speak to the relevant parties.
  - Waterfall of poppies at the Cathedral – Cllr R Williams will discuss with the Cathedral (there is a constraint on fixing to the Cathedral wall)
- A possible poppy drop in the cathedral – Cllr R Williams to discuss with the Cathedral
  - CC & Cllr P Scott will look at the numbers of soldiers who did not come back – we could have that many poppies/petals to be dropped.
- Gate to be painted before remembrance Sunday
- Aled needs to be contacted and booked now (The trumpeter) – Cllr J O Roberts will contact him to check his availability.
- Tesni, would she be available to sing something on the day?
- A meeting needs to be established with Nigel to discuss what is possible. Cllr R Williams will discuss and establish a date between 26th March and the 30th.
- Perhaps a concert to be established for the Saturday night with all the additional extras
- On the Day:
  - Usual service
  - Silent Soldiers
  - Poppy Drop

- Civic Service – September 2nd

- Cllr B Cowie, the unveiling of the Plaque, this was postponed due to the weather. Could this be rescheduled to be done at the beginning of the school holidays giving everyone plenty of time to re-plan and the weather would be better?
  - Cllr C Hardie, the date was centered around the minister being available, Cllr C Hardie will speak to Helen to see what the options are.

Mayor & Cllr C Hardie invited the room regarding further questions:

Nothing further was raised.

Date of the next meeting April 12th 9:30 – 12:30

The Meeting Closed at 11:15am

Signed .....
Chairman of the Full Council Meeting held on 14th March 2018