Cyngor Dinas Llanelwy St Asaph City Council

MEETING OF St ASAPH CITY COUNCIL

To: **Members of St Asaph City Council**,
Cllrs: D Cassidy, J Ellison, M Gedd, J J Grove, L Groves, C Hardie (Mayor), M J Hogg, K Jones, P G Morton, L Nelson, G W Roberts, J O Roberts, P Scott (Deputy Mayor) and R Williams.

Dear Councillor,
You are summoned to the **Full Council Meeting** of St Asaph City Council for the transaction of business shown on the agenda below. The meeting will be held at the **Council Meeting Room, Roe Plas, St Asaph** and also with remote attendance, available via Zoom in accordance with the provisions of the Local Government and Elections (Wales) Act 2021. The meeting will be held at **7.00 pm on Wednesday 11th June 2025 (Maximum of two hours).**

Jill Ellison, **City Clerk** **Email:clerk@stasaphcitycouncil.gov.uk**
5th June 2025

AGENDA

1. Apologies for Absence

2. Declaration of Interest

To declare any personal / personal and prejudicial interest in any item on the agenda.

3. Public Participation

To consider applications from members of the public to address the Council in respect of any item of business included in the agenda.

4. North Wales Police

To receive a report on local issues from PCSO Dave Jones.

5. Mayor's Report

To receive a report from Cllr Colin Hardie.

6. County Councillors' Reports

To receive reports from Cllrs Scott and Hogg.

7. Minutes

To approve as a correct record the Minutes of the Council meeting held on 14th May 2025.

8. Matters Arising

To consider any matters arising from the minutes not included in the agenda.

9. Financial Management

a) To approve the schedule of payments.
b) To review the income and expenditure budget.

10. Planning Applications

*Extensions to the deadlines for response have been agreed with Denbighshire, where indicated ****

To consider and comment, as appropriate, on the applications as listed below:

No.	Application Number	Location	Proposal
a.	46/2025/0202/PF	Long View Upper Denbigh Road	Change of use of existing garage and store to form a two bedroomed annexe to be used ancillary to the main dwelling (Long View) and associated works
b.	46/2025/0217/PF	Talardy The Roe	Installation of solar panels to roof and associated works

11. Internal Control

To review and approve the Internal Control policy and procedures for 2025-2026, circulated to all councillors prior to meeting.

12. Internal Audit Report

a) To receive and respond to the Internal Audit for 2024-2025. Circulated to all councillors prior to meeting;
b) To consider and approve the action plan prepared by the Clerk.

13. Annual Statement of Accounts and Annual Governance Statement

a) To approve the Annual Statement of Accounts and Bank reconciliation for 2024-2025.

b) To approve the Annual Governance Statement for 2024-2025.

c) To approve the Annual Statement for 2024-2025.

14.Speed Indicator Display Sign

To receive a report from Cllr Hogg and consider appropriate action.

15. Council Insurance

To consider the renewal of the Council's business insurance policy.

16.Council Laptop

To consider quotations for replacement of the Council's laptop.

17.Correspondence

To note and agree any actions arising from correspondence received

a) E-mail from Corwen against Battery Storage re: Why we Oppose;
b) E-mail from St Kentigern Hospice re: It's a Knockout Event;
c) Letter from Nat West re: Charges;
d) E-mail from Afon Elwy Environment Group and Elwy Invasive Plants Group re: Letter of Thanks.

If you would like to attend the meeting with remote attendance, please contact the clerk by 4pm on the day before the meeting, by e-mail for a link to the meeting. Alternatively, you can attend in person at the Council Meeting Room. If you have any questions you would like addressed, please forward these to the Clerk by 4pm on the day before the meeting.