Cyngor Dinas Llanelwy St Asaph City Council

# MEETING OF St ASAPH CITY COUNCIL

**To**: **Members of St Asaph City Council**,
Cllrs: D Cassidy, J Ellison, M Gedd, J J Grove, L Groves, C A Hardie, M J Hogg, K Jones, P G Morton, L Nelson, G W Roberts, J O Roberts, P Scott (Mayor) and R Williams (Deputy Mayor).

***Dear Councillor,***
You are summoned to the **Full Council Meeting** of St Asaph City Council for the transaction of business shown on the agenda below. The meeting will be held at the **Council Meeting Room, Roe Plas, St Asaph** and also with remote attendance, available via Zoom in accordance with the provisions of the Local Government and Elections (Wales) Act 2021. The meeting will be held at **7.00 pm on Wednesday 9th July 2025 (Maximum of two hours).**

Jill Ellison, **City Clerk** **Email:clerk@stasaphcitycouncil.gov.uk**
3rd July 2025

## AGENDA

### 1. Apologies for Absence

### 2. Declaration of Interest

To declare any personal / personal and prejudicial interest in any item on the agenda.

### 3. Public Participation

To consider applications from members of the public to address the Council in respect of any item of business included in the agenda.

### 4. North Wales Police

To receive a report on local issues from PCSO Dave Jones.

### 5. Mayor's Report

To receive a report from Cllr Peter Scott.

### 6. County Councillors' Reports

To receive reports from Cllrs Scott and Hogg.

### 7. Minutes

To approve as a correct record the Minutes of the Council meeting held on 11th June 2025.

### 8. Matters Arising

To consider any matters arising from the minutes not included in the agenda.

### 9. Financial Management

a) To approve the schedule of payments.
b) To review the income and expenditure budget.
c) To consider arrangements for the projects for the Denbighshire Open Space Commuted Sum Scheme 2025.

## 10. Planning Applications

*Extensions to the deadlines for response have been agreed with Denbighshire, where indicated* ***

To consider and comment, as appropriate, on the applications as listed below:

| No. | Application Number | Location | Proposal |
|---|---|---|---|
| a. | 46/2025/0249/PS *** | 1 Oak Close | Variation of condition no. 2 of planning permission code no. 46/2023/0912 to allow for amendments to the proposed extension |
| b. | 46/2025/0231/HH *** | Bryn Mair<br>Mount Road | Erection of a flat roof dormer to side and rear elevations and associated works |

## 11. Internal Control

To receive and approve Cllr Scott's report following his internal control checks on 13th June 2025.

## 12. Environment & Assets Committee

a) To receive and accept the minutes of the meeting of the Environment & Assets Committee of 19th June 2025;
b) To consider the recommendations of the Environment & Assets Committee.

## 13. Grass Cutting Contract 2026-2029

a) To approve the tender invitation documents, as amended by the Environment & Assets Committee.

b) To approve the arrangements for inviting tenders.

## 14. Litter Bin Contract 2026-2029

a) To approve the tender documents.
b) To approve the draft advert, costs and the arrangements for publication.

## 15. Assets Register

To approve the amendments to the Assets Register for 2025-2026.

## 16. Public Toilets

To consider the arrangements for the future provision of public toilets in St Asaph.

## 17. Speed Indicator Display Sign

To receive a report from Cllr Hogg and consider appropriate action.

## 18.Correspondence

To note and agree any actions arising from correspondence received

a) E-mail from One Voice Wales re: Area Committees;
b) E-mail from Denbighshire re: Default 20 mph.

## 19. Legal Matters re: Land on High Street

To approve arrangements and budget.

*If you would like to attend the meeting with remote attendance, please contact the clerk by 4pm on the day before the meeting, by e-mail for a link to the meeting. Alternatively, you can attend in person at the Council Meeting Room. If you have any questions you would like addressed, please forward these to the Clerk by 4pm on the day before the meeting.*