Cyngor Dinas Llanelwy St Asaph City Council

MEETING OF St ASAPH CITY COUNCIL

To: **Members of St Asaph City Council**,
Cllrs: D Cassidy, J Ellison, M Gedd, J J Grove, L Groves, C A Hardie, M J Hogg, K Jones, P G Morton, L Nelson, G W Roberts, J O Roberts, P Scott (Mayor) and R Williams (Deputy Mayor).

Dear Councillor,
You are summoned to the **Full Council Meeting** of St Asaph City Council for the transaction of business shown on the agenda below. The meeting will be held at the **Council Meeting Room, Roe Plas, St Asaph** and also with remote attendance, available via Zoom in accordance with the provisions of the Local Government and Elections (Wales) Act 2021. The meeting will be held at **7.00 pm on Wednesday 8th October 2025 (Maximum of two hours).**

Jill Ellison, **City Clerk** **Email:clerk@stasaphcitycouncil.gov.uk**
2nd October 2025

AGENDA

1. Apologies for Absence

2. Declaration of Interest

To declare any personal / personal and prejudicial interest in any item on the agenda.

3. Public Participation

To consider applications from members of the public to address the Council in respect of any item of business included in the agenda.

4. North Wales Police

To receive a report on local issues from PCSO Dave Jones.

5. Mayor's Report

To receive a report from Cllr Peter Scott.

6. County Councillors' Reports

To receive reports from Cllrs Scott and Hogg.

7. Minutes

To approve as a correct record the Minutes of the Council meeting held on 10th September 2025.

8. Matters Arising

To consider any matters arising from the minutes not included in the agenda.

9. Financial Management

a) To approve the schedule of payments.
b) To review the income and expenditure budget.
c) Consideration of appropriate action re: outstanding invoice.

10. Planning Applications

*Extensions to the deadlines for response have been agreed with Denbighshire, where indicated ****

To consider and comment, as appropriate, on the applications as listed below:

No.	Application Number	Location	Proposal
a.	e-mail from Cadnant Planning	Green-gates Farm, Cwttir Lane	Denbighshire Beaver Project Consultation. Denbighshire is intending to apply for a formal licence from Natural Resources Wales re: this proposal.
b.	46/2025/0405/PS	Former Pilkington Playing Fields New Vision Business Park St Asaph	Variation of condition number 2 of planning permission code no. 46/2022/0785 to allow a further 3 years to submit a reserved matters application

11. City Plan Working Group

To receive and accept the minutes of the meeting of the City Plan Working Group of 11th February 2025.

12. Footpaths

a) To consider making an application to Gwynt y Môr for funding to support the Community Miles proposals.
b) To consider funding towards the costs of the Community Miles scheme for St Asaph.

13. Public Toilets

To receive an update from Cllr Scott and to consider appropriate action.

14. Environment & Assets Committee

a) To receive and accept the minutes of the meeting of the Environment & Assets Committee of 6th October 2025;
b) To consider the recommendations of the Environment & Assets Committee.

15. Internal Control

To receive and approve Cllr Scott's report following his internal control checks on 6th October 2025.

16. External Audit 2024-2025

a) To receive and accept the external Auditor's report for 2024-2025.
b) To approve the action plan to address issues raised in the external auditors report.

17. Correspondence

To note and consider any actions arising from correspondence received

a) E-mail from St Asaph Cathedral re: Christmas Fair;
b) E-mails from residents re: Withdrawal of Daytime buses from The Roe, St Asaph.

18. Grass Cutting Contract 2026-2029

To consider the recommendations of the Environment & Assets Committee with regard to grass-cutting on the City Council's land for the period 1st April 2026 to 31st March 2029.

19. Litter Bin Contract 2026-2029

To consider the recommendations of the Environment & Assets Committee with regard to servicing of the City Council's litter bins for the period 1st April 2026 to 31st March 2029.

20. Roe Plas

To consider legal advice received and agree appropriate actions.

If you would like to attend the meeting with remote attendance, please contact the clerk by 4pm on the day before the meeting, by e-mail for a link to the meeting. Alternatively, you can attend in person at the Council Meeting Room. If you have any questions you would like addressed, please forward these to the Clerk by 4pm on the day before the meeting.