Cyngor Dinas Llanelwy St Asaph City Council

# MEETING OF St ASAPH CITY COUNCIL

**To**: **Members of St Asaph City Council**,
Cllrs: D Cassidy, J Ellison, M Gedd, J J Grove, L Groves, C A Hardie, M J Hogg, K Jones, P G Morton, L Nelson, G W Roberts, J O Roberts, P Scott (Mayor) and R Williams (Deputy Mayor).

***Dear Councillor,***
You are summoned to the **Full Council Meeting** of St Asaph City Council for the transaction of business shown on the agenda below. The meeting will be held at the **Council Meeting Room, Roe Plas, St Asaph** and also with remote attendance, available via Zoom in accordance with the provisions of the Local Government and Elections (Wales) Act 2021. The meeting will be held at **7.00 pm on Wednesday 12th November 2025 (Maximum of two hours).**

Jill Ellison, **City Clerk** **Email:clerk@stasaphcitycouncil.gov.uk**
6th November 2025

## AGENDA

### 1. Apologies for Absence

### 2. Declaration of Interest

To declare any personal / personal and prejudicial interest in any item on the agenda.

### 3. Public Participation

To consider applications from members of the public to address the Council in respect of any item of business included in the agenda.

### 4. North Wales Police

To receive a report on local issues from PCSO Dave Jones.

### 5. Mayor's Report

To receive a report from Cllr Peter Scott.

### 6. County Councillors' Reports

To receive reports from Cllrs Scott and Hogg.

### 7. Minutes

To approve as a correct record the Minutes of the Council meeting held on 8th October 2025.

### 8. Matters Arising

To consider any matters arising from the minutes not included in the agenda.

### 9. Financial Management

a) To approve the schedule of payments.
b) To review the income and expenditure budget.

c) To consider quotations for Council signs.

## 10. Planning Applications

*Extensions to the deadlines for response have been agreed with Denbighshire, where indicated* ***

To consider and comment, as appropriate, on the applications as listed below:

| No. | Application Number | Location | Proposal |
|---|---|---|---|
| a. | 46/2024/0155 *** | HM Stanley Hospital<br>Upper Denbigh Road<br>St Asaph | Development of 51 no. apartments for occupancy as Key Worker Accommodation, and b) 5 no. townhouses for general occupancy and associated infrastructure |
| b. | 46/2025/0399/HH***<br><br>46/2025/0400/LBC*** | Bryn Chester Street<br>St Asaph | Creation of a private tennis court and associated works<br><br>Listed building consent for the above |
| c. | 46/2025/0401/HH***<br><br>46/2025/0402/LBC*** | Bryn Chester Street<br>St Asaph | Demolition of glass house and erection of a private swimming pool and platform<br><br>Listed Building Consent for the above |

## 11. Council Representatives on Outside Bodies

To confirm Cllr Cassidy's appointment as the Council's Representative on Ysgol Esgob Morgan Governing Body.

## 12. Council Meetings

To consider amending the date of the Council meeting in January 2026.

## 13. Deputy Mayor 2026-2027

To discuss arrangements for Deputy Mayor for 2026-2027.

## 14. Events Committee

a) To receive and accept the minutes of the meeting of the Events Committee of 17th October 2025;
b) To consider the recommendations of the Events Committee.

## 15. Policy, Resources & Finance Committee

a) To receive and accept the minutes of the meeting of the Policy, Resources & Finance Committee of 3rd November 2025;
b) To consider the recommendations of the Policy, Resources & Finances Committee.
c) To consider adoption of the Complaints Policy for Subject Access Requests.

## 16. Awarding Grants

To consider the recommendations of the Policy Resources and Finance Committee re: Grants applications received.

## 17. Committee Membership

To consider membership of the Events Committee.

## 18. Councillor Allowances

To consider Payments for Senior Roles Responsibilities for 2025-2026.

## 20. Correspondence

To note and consider any actions arising from correspondence received

a) Letter from North Wales Fire & Rescue re: Update of Preliminary Works – Proposed Training Centre Development;
b) E-mail from Traws Cymru Feedback re: T51 Bus Route.

*If you would like to attend the meeting with remote attendance, please contact the clerk by 4pm on the day before the meeting, by e-mail for a link to the meeting. Alternatively, you can attend in person at the Council Meeting Room. If you have any questions you would like addressed, please forward these to the Clerk by 4pm on the day before the meeting.*