St Asaph City Council Full Council Meeting 10th December 2025

Please note:

1. All Full Council and Committee minutes are published on the City Council website once they have been approved by the Council or relevant committee. A summary of decisions will be published on the website within seven working days of the meeting.
2. For planning applications, please visit the Denbighshire County Council planning portal to view the application and documents. https://developments.denbighshire.gov.uk/planning/index.html?fa=search&language=en
3. Papers will be redacted to ensure that personal or confidential items are not disclosed.

Agenda Items:

9.

a. Payments Schedule:

Natwest Bank Plc	Banking services	£ 9.35	
Octopus Energy	Electricity supply	£ 70.59	Re: Meeting Room
Octopus Energy	Electricity supply	£ 39.58	Re: Bowling Club
The New Inn	Catering services	£ 100.00	Refreshments for Remembrance
CATalyst Systems Ltd	Software supply	£ 9.48	Microsoft Office 365
Designweb DMA Ltd	Website services	£ 90.00	
Denbighshire CC	Broadband Services	£ 560.16	Broadband M/room
Brian Jackson	Renovation services	£ 329.64	Bee woodcarving - includes additional fixings
Fineline	Sign services	£ 101.03	Stickers for collection buckets
Fineline	sign services	£ 103.19	Grotto banner
Thorncliffe Bld Supp Ltd	Trade waste services	£ 78.72	
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Thorncliffe Bld Supp Ltd	Trade waste services	£ 59.04	
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Scottish Power	Electricity supply	£ 33.60	Christmas Lighting 2024
Thorncliffe Bld Supp Ltd	Trade waste services	£ 59.04	

G O Hughes	Groundwork Services	£ 2,185.92	Cherry trees prep & Lower St PA tarmac
Denbighshire CC	Non-domestic rates	£ 30.00	Re: Meeting Room
Glascoed Timber	Groundwork Services	£ 3,272.10	Includes Oct & Nov Bins; a grass cut; hedge trimming, double bin & library car park
Vale of Clwyd CC	Groundwork Services	£ 1,018.40	Includes £562 stripping benches & Mill Race £297
Octopus Energy	Electricity supply	£ 37.56	Re: Bowling Club
John Owens Sols Clts	Legal services	£ 7,200.00	To cover barrister fees, due 15/12/2025
John Owens Sols Clts	Legal services	£ 7,200.00	To cover barrister fees, due 05/01/2025
Co-Options Ltd	Litter-picking services	£ 40.00	
Co-Options Ltd	Gardening services	£ 40.00	

b.

Budget Report – November Accounts

Receipts

- £435 meeting room hire.
- £791 error Ash waste – see Other.

Payments

- £750 Cut & collect for wildflower garden.
- Groundwork costs include Himalayan Balsam control.
- Bowling Club includes annual winter green maintenance contribution.
- Projects £5250 re: cost of flood shutters at football pavilion.

Payments List

- Items 1 to 8 were paid out in November – events and direct debits.
- £560-16 Denbighshire County Council is the annual cost of broadband for meeting room.
- £329-64 Brian Jackson is for restoration of bee woodcarving. New fixings were required.
- Thorncliffe direct debits to be paid beginning of December due to last day of the month falling on a weekend.
- £2185-92 G O Hughes is for the work to prepare for the cherry trees, plus threshold at Lower Street play area.
- £3272-10 to Glascoed Timber for grass cutting and litter bins October and November, plus hedge cutting, new bin for Lower Street area, and work to even out library car park surfacing. Bin to be added to the assets register, and open spaces grant claim to be made.

Budget

- Income – precept received in three tranches, rather than evenly throughout the year.
- Angling fees received in April – one year paid in advance.
- Rents invoiced in November each year. First half-yearly rent re: Mill Race Meadow received - £1000.
- Civic costs – Councillor allowances paid in March each year. Civic service not held this year.
- Community – Library contribution £12,000 to be paid in January. Grants paid out in November and March.
- Outdoor costs – expenditure is weighted over Spring/Summer/Autumn (grass cutting, groundwork, litter bin usage).
- Projects – street furniture purchased and installed, but not yet paid. Flood shutters installed and paid. Funds were provided in the budget re: toilets.

Cashflow

- The Clerk is maintaining the cashflow for information purposes. This will be reported to Policy, Resources & Finance Committee for budgeting purposes.

Other

- Ash Waste have credited our account with £790-99, which appears to be a duplicated refund. They made a refund of an invoice issued in error for the same amount in April 2025. Raised a query with Ash Waste.
- Raised a chargeback of £36-83 on the credit card, due to non-receipt of stationery.

16. Correspondence

a)

Dear Council,

Here are the latest details and weblinks regarding the NESO (National Energy System Operator) and RESP (Regional Energy Strategic Plans) consultation methodology. One Voice Wales has already established communication and engagement with the Wales RESP Team (Huw Lewis, Strategic Lead for Wales).

It is imperative that your Council engages in this wider consultation process.

Cofion cynnes / Kind regards,

Lyn Cadwallader

NESO Strategic Energy Planning Functions

NESO (National Energy System Operator) is delivering an overarching strategic energy plan for Great Britain. There are three parts to the overarching plan and here is a high-level summary of each plan to help differentiate between them:

- **Strategic Spatial Energy Plan (SSEP)** - a GB-wide plan that maps potential locations, quantities and types of electricity and hydrogen generation as well as storage infrastructure. The SSEP will provide an indication of the optimised technology mix and technology capacity for Wales.
- **Centralised Strategic Network Plan (CSNP)** – a plan for the transmission network, to connect the generation and storage the SSEP has identified. This includes onshore and offshore electricity transmission, onshore gas transmission and hydrogen infrastructure.
- **Regional Energy Strategic Plans (RESPs)** - the objective of RESP is to support coordinated development of the distribution system (the networks in Wales owned by WWU, NGED & SPEN). RESPs will help to ensure local areas get the energy infrastructure they need to meet their goals for economic growth and decarbonisation.

RESP Methodology Consultation

NESO have developed a proposed methodology for developing RESPs, setting out how the plans will be produced. The methodology was published for consultation on 17 November 2025. Further information and links to launch webinars are attached.

Future Collaboration

- Our next Wales RESP Forum is 10th February 2026. At the forum we will provide updates on RESP activities and SSEP. The joining link will be available here in due course. Please do encourage your members to attend.
- As regards the Governance structure for RESP, please see attached slide for reference.

Here are the important links to the **RESP Methodology**:

RESP Methodology Main Page – English: Regional Energy Strategic Planning - Methodology Consultation | National Energy System Operator

(consultation questions are available in Welsh – scroll down the page to 'How can I submit my response?')

RESP Methodology News article – English: NESO launches consultation to shape future Regional Energy Strategic Plans | National Energy System Operator

RESP Methodology News article – Cymraeg: NESO yn lansio ymgynghoriad i siapio Cynlluniau Ynni Strategol Rhanbarthol y dyfodol | National Energy System Operator

Full Methodology Document (English): https://www.neso.energy/document/372156/download

Summary Methodology Document (Cymraeg):
https://www.neso.energy/document/372166/download

Diolch

b)

Dear Clerk,

Please find attached the agenda for the Annual General Meeting of One Voice Wales that will be held remotely on Wednesday 21 January 2025 from 6.00pm until 8.00pm. The timing of the meeting has been set to ensure that any councillors who have daytime work commitments or responsibility for collecting children from school have the opportunity of representing their council.

The attached notice of the meeting including the agenda explains what will be considered at the meeting and asks Clerks to arrange for one councillor to represent their council at the meeting as well as requesting details of a substitute councillor who may only attend if the nominated councillor is unable to attend. **You should note that only one councillor from each member council may attend.**

Also attached to this email are the schedule of motions to be considered and voted upon at the meeting.

As Clerk to the Council, you are asked to undertake the following important actions:

a) Please bring this matter to the attention of your council at the earliest opportunity.

b) Invite the council to nominate a councillor to attend the Annual General Meeting as well as a substitute member who may only attend if the nominated representative is unable to attend due to unforeseen circumstances.

c) Ask your council to consider the motions for debate and provide the nominated councillor with a mandate for them to vote on the motions.

d) Please make sure that you email Tracy Gilmartin by the stated deadline of the names, email addresses, and telephone numbers of both the council's representative as well as the substitute representative.

e) If you do not have a council meeting when these matters can be considered, please liaise with the Chair/Mayor to determine who will represent the council.

Closer to the date your nominated rep will be sent the link to the virtual meeting, a copy of the Agenda and also any relevant papers for the meeting. We have however attached at this early stage the Agenda, proposed revised constitution as well as the list of motions to be voted on.

Regards/Cofion

c)

Llanelwy WI has had an approach from The Woodland Trust regarding free trees for various organisations, community groups and schools.

There is a choice of the amount of trees we can receive, from 15 up to 420. We would probably opt for the minimum amount of 15.

Would there be sufficient space in the Jubilee Copse for the WI to plant these trees - which would be whips and approximately 20 - 60cm tall? Members of the WI group would plant, support and protect the whips and look after them whilst they are established.

Look forward to hearing from you

Many thanks

f)

Hello,

I am emailing to ask for permission to run a series of two or three Volunteer hedge laying days at St Asaph football club. We have noticed that the hedge running along the car park and public footpath is at the appropriate age for laying and beginning to overhang and encroach onto the path. We believe that the hedge would be better managed by laying, not only to make it a stock proof barrier for the sheep in the adjoining field but also to increase the habitat value of the hedge.

All work would be undertaken and overseen by DCC Countryside Service and local volunteers.

I would be happy to meet yourself or a representative on site if you require, or I can send photos.

I look forward to hearing from you.

g)

Dear Customer

Your Enquiry Request ID 1359650 has now been completed and closed.

Notes for customer: DCC have no issue with this Many Thanks.

Please see below details of your enquiry:

Is the issue on: Council land

Where is the issue? Verge

Further location details e.g. landmark: Grass verge corner of Glascoed Road and Cwttir Lane St Asaph, by City Council welcome sign

What are you reporting? Grass

Nature of problem: Overgrown

Any further information: We have installed a flower planter under our welcome sign. Please can we have permission to strim the grass to ensure the planter remains visible?

h)

Bore da

Menter Iaith has been working with local Town Council s doing St David's Day Window Competition and was wondering would you be interested at St Asaph to join in and maybe getting the children from Ysgol Glan Clwyd involved too? I am happy to work together with you on this special day.

The Town Mayor goes around juding with help if she/he needs and there are prizes for 1, 2 and 3rd and a certificate which will be presented on the day.

At the moment this competition is successful at Prestatyn, Denbigh, Ruthin, and we are going to Llangollen to this year

All we ask is for some funding for the prizes which I always get for the town/city to Support the local shops and for the marketing and printing

If you would be interested please be in contact and we could discuss further