Cyngor Dinas Llanelwy St Asaph City Council

MEETING OF St ASAPH CITY COUNCIL

To: **Members of St Asaph City Council**,
Cllrs: D Cassidy, J Ellison, M Gedd, J J Grove, L Groves, C A Hardie, M J Hogg, K Jones, P G Morton, L Nelson, G W Roberts, J O Roberts, P Scott (Mayor) and R Williams (Deputy Mayor).

Dear Councillor,
You are summoned to the **Full Council Meeting** of St Asaph City Council for the transaction of business shown on the agenda below. The meeting will be held at the **Council Meeting Room, Roe Plas, St Asaph** and also with remote attendance, available via Zoom in accordance with the provisions of the Local Government and Elections (Wales) Act 2021. The meeting will be held at **7.00 pm on Wednesday 21st January 2026 (Maximum of two hours).**

Jill Ellison, **City Clerk** **Email:clerk@stasaphcitycouncil.gov.uk**
12th January 2026

AGENDA

1. Apologies for Absence

2. Declaration of Interest

To declare any personal / personal and prejudicial interest in any item on the agenda.

3. Public Participation

To consider applications from members of the public to address the Council in respect of any item of business included in the agenda.

4. North Wales Police

To receive a report on local issues from PCSO Dave Jones.

5. Mayor's Report

To receive a report from Cllr Peter Scott.

6. County Councillors' Reports

To receive reports from Cllrs Scott and Hogg.

7. Minutes

To approve as a correct record the Minutes of the Council meeting held on 10th December 2025.

8. Matters Arising

To consider any matters arising from the minutes not included in the agenda.

9. Financial Management

a) To approve the schedule of payments.
b) To review the income and expenditure budget.

10. Planning Applications

*Extensions to the deadlines for response have been agreed with Denbighshire, where indicated ****

To consider and comment, as appropriate, on the applications as listed below:

No.	Application Number	Location	Proposal
a.	46/2025/0357PF***	Land adjacent to Cornel Lower Denbigh Road, St Asaph	Construction of a new vehicular access
b.	46/2025/0557/MD	Springfield Gardens Holiday Park	Extension to existing caravan site and creation of 68 additional bases for static caravans, extension to internal access road including installation of lockable bollards to prevent access to Mount Road, upgrade of surface water and foul drainage system and associated landscaping and biodiversity enhancement
c.	E-mail from National Grid	Bodelwyddan substation extension	Advising submission of planning application.

11. Tractor Run

a) To consider a donation to DPJ Foundation re: Tractor Run 2025.
b) To consider donations re: the Tractor Run for future years.

12. H M Stanley

To consider arrangements for a joint commemoration with Denbigh Town Council for 2026.

13. Correspondence

To note and consider any actions arising from correspondence received

None received.

If you would like to attend the meeting with remote attendance, please contact the clerk by 4pm on the day before the meeting, by e-mail for a link to the meeting. Alternatively, you can attend in person at the Council Meeting Room. If you have any questions you would like addressed, please forward these to the Clerk by 4pm on the day before the meeting.