St Asaph City Council Full Council Meeting 11th February 2026

Please note:

1. All Full Council and Committee minutes are published on the City Council website once they have been approved by the Council or relevant committee. A summary of decisions will be published on the website within seven working days of the meeting.
2. For planning applications, please visit the Denbighshire County Council planning portal to view the application and documents. https://developments.denbighshire.gov.uk/planning/index.html?fa=search&language=en
3. Papers will be redacted to ensure that personal or confidential items are not disclosed.

Agenda Items:

9.

a. Payments Schedule:

CATalyst Systems Ltd	£ 13.68	
Denbighshire CC	£ 35.00	Annual rent Bryn Gobaith
Glassfibre Flagpoles Ltd	£ 1,418.40	Annual inspection & service
Designweb DMA Ltd	£ 90.00	
CATalyst Systems Ltd	£ 9.48	Microsoft Office 365
Nat West Bank Plc	£ 18.50	
Denbighshire CC	£ 30.00	Re: meeting room
D M Jones	£ 290.00	High Street Christmas Tree
Thorncliffe Bld Sup Ltd	£ 59.04	
Thorncliffe Bld Sup Ltd	£ 59.04	
Thorncliffe Bld Sup Ltd	£ 39.36	
Nat West Card Svs	£ 174.47	See Min ref 2026/009 b)
Thorncliffe Bld Sup Ltd	£ 118.08	
Denbighshire CC	£ 2,841.60	Re: Christmas lighting motifs
Octopus Energy	£ 38.41	Re: bowling clubhouse
Menter Iaith Sir Ddinbych	£ 246.00	re: St Davids Day Comp
Denbighshire CC	£ 12,000.00	SLA Library

Scottish Power	£ 33.60	Supply to Christmas lights
Vale of Clwyd CC	£ 173.00	Caretaking & bench repair
Co-Options Ltd	£ 40.00	
Co-Options Ltd	£ 40.00	
Nat West Card Svs	£ 827.44	Includes text book £180; SLCC annual fees £316; Tribunal travel; Bench Plaques £109
Rhuddlan Town Cncl	£ 25.00	Re: Mayor

b.

Budget Report – January Accounts

Receipts

- £115 meeting room hire.
- £124-52 NS & I interest (received annually).

Payments

- £477 annual Data Protection Office fee included in legal & finance.
- £101 travel expenses re: tribunal included in civic.
- £791 litter bins cost is the payment to Ash Waste to reverse their error.
- £1182 & VAT for annual flagpole inspection and maintenance included in street furniture. The remainder is work to benches following annual inspection, and sign maintenance.
- £576 projects costs is for planting the new cherry trees and constructing guards to match the existing ones.

Payments List

- Items 1 to 9 were paid out in January.
- £2841-60 Denbighshire CC is for installing the Christmas lighting lamppost motifs and removing and storing them.
- Invoice received re: supply of Christmas tree £290.
- Thorncliffe direct debits claimed at the beginning of February as the last day of January fell on a weekend.

Budget

- Income – precept received in three tranches, rather than evenly throughout the year.
- Angling fees received in April – one year paid in advance.
- Rents invoiced in November each year. First half-yearly rent re: Mill Race Meadow received - £1000.

- Civic costs – Councillor allowances paid in March each year. Civic service not held this year.
- Community – Library contribution £12,000 to be paid in January – invoice not yet received. Grants paid out in November and March.
- Outdoor costs – expenditure is weighted over Spring/Summer/Autumn (grass cutting, groundwork, litter bin usage).
- Projects – street furniture, flood shutters, City Council signs and cherry trees. Funds were provided in the budget re: toilets.

Cashflow

- The Clerk is maintaining the cashflow for information purposes. This is reported to Policy, Resources & Finance Committee for budgeting purposes.

Other

- Reminder to Councillors to reply, as required re: Councillor allowances for 2025/2026.
- Donation £50 made to DPJ Foundation. Just Giving added a fee of £6-25 (this was the minimum), so the total charge is £56-25.
- Octopus have not sent a bill for the football pavilion since the smart meter was installed in July last year. They are also still sending estimated bills for the meeting room.

10. Planning

b)

Annwyl Jill Ellison

Rwy'n ysgrifennu atoch i roi'r wybodaeth ddiweddaraf i chi am gynigion National Grid ar gyfer estyniad i is-orsaf Bodelwyddan.

Yn dilyn fy niweddariad ddiwedd 2025 lle bu i mi i roi gwybod i chi ein bod wedi cyflwyno ein cais cynllunio, rydym nawr angen cwblhau gwaith arolygu.

Bydd hyn yn cynnwys cynnal arolygon amgylcheddol cynnar yn yr ardal o amgylch yr is-orsaf er mwyn asesu cyflwr y tir yn yr ardal.

Bydd hyn yn golygu drilio tyllau turio a chloddio tyllau treialu er mwyn asesu cyflwr y tir. Gelwir y mathau hyn o arolygon yn waith Ymchwiliadau Tir (GI), ac fe'u defnyddir i bennu pa briddoedd a chreigiau sy'n bresennol yn yr ardal. Maent hefyd yn cael eu defnyddio i fonitro faint o ddŵr, nwy ac anwedd a allai fod yn bresennol yn y ddaear, a'r mathau ohonynt.

Nid yw'r arolygon yn golygu bod y gwaith adeiladu wedi dechrau. Mae'r gwaith adeiladu ei hun yn amodol ar ganlyniad llwyddiannus ein cais cynllunio.

Bydd y gwaith arolygu yn dechrau yn gynnar ym mis Chwefror a dylai fod wedi'i gwblhau erbyn diwedd gwanwyn 2026.

Rydym hefyd wedi ysgrifennu at drigolion lleol gyda'r manylion yma, ac mae copi o'r llythyr hwnnw ynghlwm.

Cysylltwch â ni ar bob cyfrif os oes gennych chi unrhyw gwestiynau pellach.

Cofion

Dear Jill Ellison

I am writing to update you on National Grid's proposed Bodelwyddan substation extension project.

Further to my update in late 2025 where I informed you that we had submitted our planning application, we now need to complete early survey works.

This will include early environmental survey work in the area around the substation to assess the ground conditions in the area.

This will involve the drilling of boreholes and the excavation of trial pits in order to assess ground conditions. These types of surveys are called Ground Investigation (GI) works and are used to determine which soils and rocks are present in the area. They are also used to monitor the types and quantities of water, gas and vapour which may be present in the ground.

The surveys do not signal that construction has begun. Construction work itself is subject to the successful outcome of our planning application.

Survey work will begin in early February and is scheduled to be complete by the end of Spring 2026.

We've also written to local residents with this detail, and you can find a copy of that letter attached.

If you have any further questions, please do get in touch.

Clerc Cyngor Dinas Llanelwy

Cynghorydd M. Hogg

Dyddiad 20/01/2026

Annwyl Gynghorwyr Dinas a Cynghorydd

Cyfeirif yr Achos: SNN_2021000001000

Wrth ymyl a thu ôl Bod Heulog, Y Ro, Llanelwy

Mae datblygwr y safle uchod wedi cyflwyno cais Enwi a Rhifo Strydoedd.

Yr enwau stryd arfaethedig a'r rhesymau:

Enw Stryd Arfaethedig	**Rheswm**
Maes-y-Ffynnon	Mae'r enw yma'n adlewyrchu presenoldeb hanesyddol hen ffynnon ar neu ger y safle. Mae'r enw'n cydnabod nodweddion tirwedd gorffennol yr ardal ac yn cadw cysylltiad â threftadaeth leol.
Llys y Sant	Wedi'i ysbrydoli gan "Sant Asa," mae'r enw yma'n adlewyrchu cysylltiad hanesyddol cryf y ddinas â Sant Asa a Sant Cyndeyrn. Chwaraeodd y ddau ffigur rôl sylweddol yn nhreftadaeth gynnar yr ardal.
Lôn Talar	Mae Y Ro wedi'i leoli o fewn trefgordd hanesyddol Talar. Crëir bod Talar yn golygu "ffin" neu "ymyl", gan adlewyrchu ei safle ar ymyl rhaniadau tiriogaethol cynharach.

Os nad ydych chi'n meddwl bod yr enwau yma'n dderbyniol o dan Bolisi Enwi a Rhifo Strydoedd Sir Ddinbych, cysylltwch â mi o fewn 28 diwrnod gyda'r manylion. Os na fyddaf yn clywed gennych, byddaf yn tybio eich bod yn ystyried yr enw'n dderbyniol. Mae copi o'n polisi Enwi a Rhifo Strydoedd i'w weld ar wefan Sir Ddinbych gydag Adran B, tudalen 7 yn rhoi manylion am ein protocolau enwi strydoedd.

Mae croeso i chi gysylltu â mi os oes gennych chi unrhyw gwestiwn.

Yn ddiffuant

Samantha Mullan

Swyddog Enwi a Rhifo Strydoedd

11. Street Naming & Numbering

Clerk of St. Asaph City Council

Councillor M. Hogg

Date 20/01/2026

Dear City Council and Councillor

Case Reference: SNN_2021000001000

The side and rear of Bod Heulog, The Roe, St Asaph

The developer of the above site has submitted a street naming and numbering application.

The proposed street names and reasoning provided:

Proposed Street Name	**Reasoning**
Maes y Fynnon	Meaning “Well Place,” this name reflects the historical presence of an old well on or near the site. The name acknowledges the area’s past landscape features and preserves a link to its local heritage.
Llys y Sant	Inspired by “Saint Asaph,” this name reflects the city’s strong historic association with Saint Asaph and Saint Kentigern. Both figures played significant roles in the early heritage of the area.
Lôn Talar	The Roe lies within the historic township of Talar. The name *Talar* is believed to mean “boundary” or “margin,” reflecting its position on the edge of earlier territorial divisions.

If you consider these names unacceptable under Denbighshire’s Street Naming and Numbering Policy, please contact me within the next 28 days with details. If I do not hear from you, I will presume you find the name acceptable. A copy of our Street Naming and Numbering Policy can be found on the Denbighshire website, details of our street naming protocols can be found within Section B on page 7.

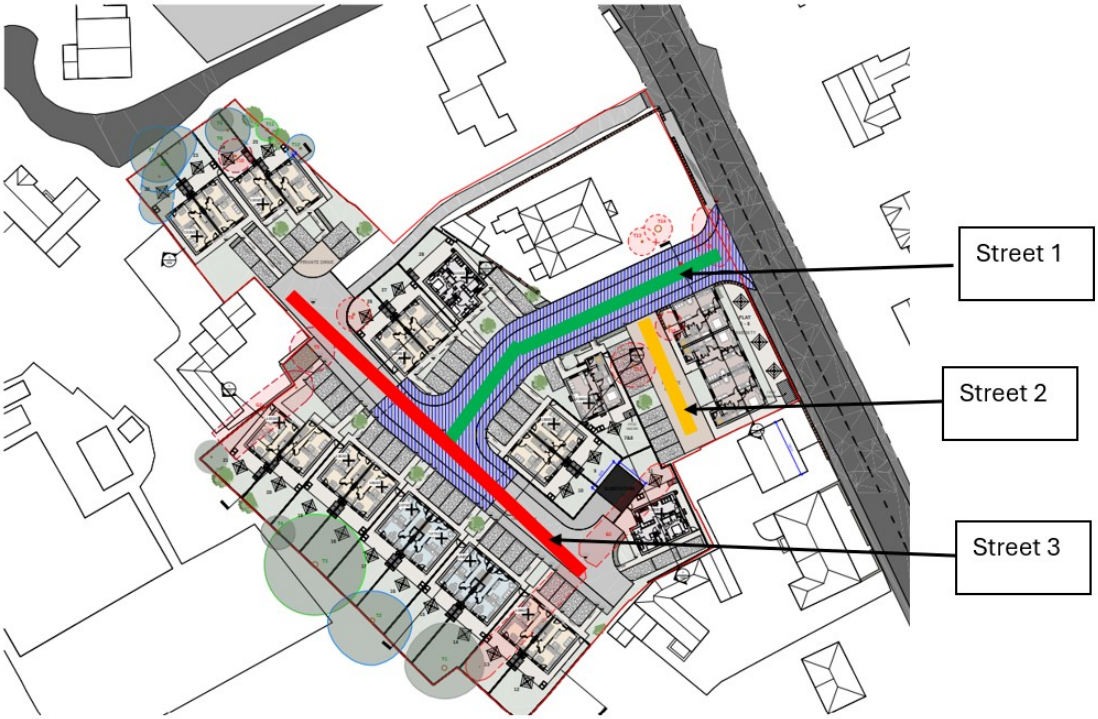
If you have any questions please do not hesitate to contact me.

Yours sincerely

Samantha Mullan

SNN Officer

Stryd / Street 1		Maes y Fynnon
Stryd/ Street 2		Llys y Sant
Stryd/ Street 3		Lôn Talar



18) Correspondence

a)

For the attention of: St Asaph City Council

THE FLOAT FOR ST KENTIGERN HOSPICE

You will hopefully be aware that St Asaph in the run-up to Christmas was serviced by the above float bringing much joy to the children whilst raising funds for the local hospice – it did not come as a flat-pack with an instruction leaflet! I made the float from scratch for Christmas 2024, however further improvements were identified for Christmas 2025. I am pleased to say it worked very well generating £2453.57 in the first year and £2714.92 in the second, totalling £5168.49 presented to the hospice

The total material costs incurred amount to £4002.73 so the float has realised a cash surplus in only 2 weeks of use! Please note that we as a family have not charged for any of our time since the project was first hatched in May 2024.

I reasonably ask that St Asaph businesses contribute to the material costs incurred, please. If you agree in principle, please contact me by email stating the amount, subsequently I shall send my bank details for BACS payments.

All participating businesses will receive recognition across local social media groups and weekly newspapers.

b)

Prynhawn da Gynghorydd

Yn dilyn ymholiad gan Aelod o'n Pwyllgor Trwyddedu, rydym ni wedi ystyried a yw'n ymarferol rhoi gwybod i bob Cyngor Dinas, Tref a Chymuned am geisiadau newydd a dderbynnir ar gyfer Trwydded Eiddo neu amrywio Trwydded Eiddo, i sicrhau bod y Cyngor lleol yn ymwybodol o geisiadau yn eu hardal.

Bydd cyflwyno hysbysiadau i wardiau unigol yn heriol i Swyddogion, ond rydym ni'n cyflwyno proses newydd i godi ymwybyddiaeth o weithgareddau trwyddedu. O'r mis hwn ymlaen, ac yn wythnosol wedi hynny, byddwn yn anfon dolen at wefan y Cyngor lle cyhoeddir ceisiadau dan y Ddeddf Trwyddedu.

Cofiwch, mae'n bosibl y bydd rhai wythnosau lle na fydd ceisiadau newydd na cheisiadau am amrywio trwyddedau yn dod i law, ac felly ni fydd ceisiadau yn ymddangos ar y wefan.

Hyderwn y bydd hyn yn eich helpu chi i gael gwybod am geisiadau trwyddedu yn y sir. Os oes gennych chi unrhyw gwestiwn, mae croeso i chi gysylltu â'r Tîm Trwyddedu.

Cofion cynnes

Trwyddedu

Good afternoon Councillor

Following a query raised by a Member of our Licensing Committee, we have considered whether it would be feasible to notify all City, Town and Community Councils when an application for a new Premises Licence or a variation to an

existing Premises Licence is received, to ensure the local council are aware of proposals within their area.

While it would be challenging for Officers to issue notifications tailored to individual wards, we are introducing a new process to support awareness of licensing activity. From this month, and on a weekly basis, we will circulate a link to the Council's webpage where all current Licensing Act applications are published.

Please note that there may be weeks when no new or varied applications have been received, and in such cases the webpage may not display any applications.

We trust this will assist you in keeping informed of licensing proposals across the county. Should you have any queries, please do not hesitate to contact the Licensing Team.

Kind Regards

Licensing