Cyngor Dinas Llanelwy
St Asaph City Council

Minutes of the Full Council Meeting of St Asaph City Council held on Wednesday 21st January 2026 at 7.00 pm at the Council & Community Meeting Room and, also with remote attendance via Zoom.

Present:

In person: Cllrs D Cassidy, J Ellison, M A Gedd, J J Grove, C A Hardie, M J Hogg, K Jones, G W Roberts, J O Roberts, P Scott (Mayor) and R S Williams (Deputy Mayor).

Via Zoom: Cllr P G Morton.

2026/001 Apologies for Absence

- Apologies were received from Cllrs Nelson and Groves.

2026/002 Declarations of Interest

- None.

2026/003 Public Participation

- Eleven members of the public were present.

A spokesperson for the group addressed the Council and expressed concerns regarding the planning application item 10 b) on the agenda.
The Mayor stated that the Council must be objective and listen to both sides. The City Council is not the planning authority, and members of the public should respond to the application on Denbighshire's planning portal. The City Council's response will be considered under planning.
Ten Members of the Public left the chamber.

2026/004 Mayor's Report

The Mayor, Cllr Scott gave his report. He had attended the following:

- Judging the Christmas shop window competition, which was won by LNS Tyres and Batteries. He has presented the trophy.
- The Christmas Draw at the Football Club.
- Meeting with Cllr Hardie and the Clerk to arrange travel to Liverpool.
- The Land Tribunal in Liverpool.

2026/005 County Councillors' Reports

Cllr Hogg

Cllr Hogg had attended the following:

- Communities Scrutiny re: GT&AA site selection;
- Training sessions and workshops re: Treasury Management, AI Security, Budget, Planning Compliance, and Denbighshire Leisure Ltd;
- Special Council meeting re: Pay table review;
- Service Challenge re: Education;
- Corporate Parenting;
- Agricultural Estate Task & Finish Group;
- Scrutiny Chairs and Vice Chairs Group;
- Elwy Members Area Group where the road conditions and T51 bus service update were discussed.
- St Asaph Flooding Issues, met with Denbighshire Flood Alleviation Engineer.
- Continuing to liaise with Castle Green and Denbighshire re: speed indicator sign.

- Addressing concerns about condition of a grass verge opposite Ysgol Glan Clwyd, following work to trees.

Cllr Scott

Cllr Scott had attended the following:

- Community Scrutiny re GT site accommodation. A site has been identified.
- Partnership Scrutiny;
- Planning Scrutiny;
- Looking into reports of a grant to DCC, including an upgrade to public toilets.
- Parking enforcement issues – Denbighshire officers attended.
- Elwy MAG, as for Cllr Hogg.
- Looking into Denbighshire's policy re: salt bins.

Cllr Hardie raised the condition of the road surfacing on The Roe. Cllr Scott will take photos and report to Denbighshire.
Cllr Morton expressed concerns about the T51 bus route and made a reference to the Garrick Club.

2026/006 North Wales Police

The relief PCSO had arrived at the meeting, and gave his report.

- He was unable to give a further report on a serious incident over Christmas.
- One incident of knock door run, in Bro Havard.

Cllr Hogg raised previous incidents of anti-social behaviour at Llys-y-Felin. He is keen to ensure there is still Police cover for this area.
Cllr Jones raised the Cuppa with a Copper sessions at the library. Would it be possible to hold a session advising older residents about avoiding scams.
The PCSO will follow up on these points.
The Councillors asked that their very best wishes are conveyed to PCSO Dave Jones.

2026/007 Minutes

The minutes of the previous meeting 10th December 2025 were discussed regarding accuracy (circulated prior to the meeting).
Resolved to approve the minutes of 10th December 2025 as an accurate record.

2026/008 Matters Arising

- None.

2026/009 Financial management

a) The payment schedule was reviewed:

- Items 1 to 14 have been paid and debited to the bank account in December.
- £869-20 to Vale of Clwyd CC includes £575 for planting ten cherry trees and supplying and constructing new tree guards for the trees.
- £790-99 to Ash Waste Ltd to reverse a duplicated refund.
- £572-40 JDH Business Services Ltd for annual Data Protection Officer fee.

All payments were made on 12th January.
Further payments to be made after the meeting are for Flagpole servicing and to reimburse expenses re: attending legal hearing.
Resolved to approve the Payments Schedule, total value £10,933-84.

b) The Finance report was discussed:

- Income and payments as detailed in the report.
- Costs against budget to date reviewed with variances over 15% highlighted.
- Invoice re: Library not yet received.
- Final precept payment £56646 received for 2025/2026.
- VAT refund £2941 received.
- Cash banked for grotto donations was £153-87, with a £3 reduction re foreign and forged coins. Square credit £22-60 in addition.
- Signs project re: Council name progressing.

- Wales Government letter advises relevant sum for section 137 is £11-60 per elector. St Asaph has 2880 electors, so the limit for this expenditure for 2026/2027 is £33,408. Budget report updated.
- Nat West credit card - details given of refund of £34-99, which had been applied to the November balance owing, rather than the December statement on which it appeared. The table below shows the payments equate to the sums owing.

Statement	Balance on itemised list	Direct Debit Claims	Current A/C debited
28/11/2025	£ 1078-82	£1043-83	23/12/2025
28/12/2025	£ 139-48	£ 174-47	Due around 24/01/2026
Total	£ 1218-30	£ 1218-30	

Resolved to approve and accept the finance report.

2026/010 Planning Applications

Resolved the Clerk is to write to Planning to advise of the Council's response to the following applications as indicated:

No.	Application & Location	Proposal	Response
a.	46/2025/0357/PF Land adjacent to Cornel Lower Denbigh Road	Construction of a new vehicular access	No objections Extension to deadline for response agreed.
b.	46/2025/0557/MD Spring Gardens Holiday Park The Roe	Extension to existing caravan site and creation of 68 additional bases for static caravans, extension to internal access road including installation of lockable bollards to prevent access to Mount Road, upgrade of surface water and foul drainage system and associated landscaping and biodiversity enhancement	Before responding, Council requires further information: • Sight of the final ecology report; • Details of licensing conditions; • Whether Welsh Water access via Mount Road will be affected; • Site visit to assess the likely visual impact. Extension to deadline for response agreed.
c.	E-mail from National Grid	Bodelwyddan substation extension – submission of planning application	Received

Resolved Cllr John Roberts is to contact the site owner re: item b. to arrange a site visit for Councillors.

Resolved the Clerk is to add Planning Matters to the agenda for the next Policy, Resources and Finance Committee meeting.

2026/011 Tractor Run

Cllrs Williams reported on the tractor run which went through St Asaph in the run up to Christmas. The event was well-attended and raised donations for the DPJ Foundation, a charity which offers mental health support for farmers.

Resolved to approve a donation of £50, which the Clerk is to make using the Just Giving Page.

The Just Giving page for this event is only open for a limited time period, and so arrangements for future donations were discussed. The importance of farming in this rural community, as well as the weekly farmers' mart at Jones Peckover in St Asaph were highlighted.

Resolved to approve a standing donation of £50 each year, paid in November or December once the event for St Asaph is confirmed, or as soon as practicable afterwards.

2026/012 H M Stanley

Denbigh Town Council had approved participation in the commemorative event, which had been suggested by the Congolese group. Details are as follows:

i. Denbigh are happy to host the event in their town hall and chamber;
ii. A caterer local to Denbigh could provide the refreshments;
iii. They usually have a local speaker to address the gathering on the local history and links to Stanley.
iv. A date has not yet been determined.

Resolved to approve participation in the event.

Resolved to approve a contribution of £250 towards the refreshments.

The Clerk is to contact Denbigh to advise. The event can be referred to the Events Committee once further details are known.

R**esolved Cllr John Roberts is to contact a resident to request that he speaks at the event.**

2026/013 Correspondence

Two items had been received following publication of the agenda.

No.	Details	Response
a.	E-mail from Menter Iaith re: St Davids Day Shop Window Competition, which had been forwarded to Councillors prior to the meeting.	**Received.** The Clerk is to reply suggesting the Co-op, City Frames, and Londis for purchase of prizes.
b.	Letter from the Lord Provost of Glasgow re: Civic Greetings from City of Glasgow to the City of St Asaph Llanelwy	The Mayor read the letter to the Council. He has replied to the Lord Provost. **Received.**

The meeting concluded at 8.40 pm

Date of Next Meeting

Meeting in person and with remote attendance held 11th February 2026.

Signed .....

Cllr Peter Scott Chairman of the Full Council 11th February 2026